

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

April 4, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Haman and seconded by Medalen to approve the March 9th minutes. Motion carried unanimously. A motion was made by Bergstad and seconded by Bruner to approve the March 24th minutes. Motion carried unanimously.

Stacey Schmitt and Lori Sebastian met with the board to review the FRE process and explained some problems they have encountered.

Leon Schultz met with the board to review his job duties.

Greg Hagen met with the board to present the wetland mitigation agreement for the Co Rd 5 paving project.

Jennifer Vollmer met with the board regarding the status of the Deputy Treasurer position.

A motion was made by Boutilier and seconded by Bergstad to appoint Anita Trana to the county zoning board. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to reappoint Harry Nelson to the Eaton Irrigation Board. Motion carried unanimously.

A request was received from Anamoose City to close off the county road through their city for a street dance. A motion was made by Bruner and seconded by Bergstad to approve the request. Motion carried unanimously.

The board discussed the road maintenance routes. A motion was made by Haman and seconded by Bergstad to table this discussion until the next meeting.

Alex Kasowski joined the meeting. The board reviewed the variance application from Kasowski Farms to build a potato warehouse 60' from the center of the section line on the East side of Section 25-154-78. A motion was made by Haman and seconded by Bergstad to approve the variance, as recommended by the zoning board, with the condition that Kasowski Farms will be responsible for snow removal on 2nd Ave NE. Motion carried unanimously. The board reviewed the conditional use applications from Knife River. One application requested to mine gravel and place a hot mix plant in the N ½ NE ¼ in Section 34-155-77, and the other requested to mine borrow material in the SW ¼ SE ¼ in Section 21-156-77. A motion was made by Bergstad and seconded by Haman to approve both conditional use permits, as recommended by the zoning board. Motion carried unanimously.

Sheriff Skager met with the board to discuss compensation for the Chief Deputy as well as how insurance claims are handled.

A motion was made by Bruner and seconded by Bergstad to sign the Construction and Maintenance agreement for the Anamoose North microsurface project. Motion carried unanimously.

Abatements 1224-1227, 1230, 1231, 1249-1254 were presented to the board. A motion was made by Bergstad and seconded by Boutilier to approve as presented. Motion carried unanimously.

The board recessed for lunch.

The board reconvened at 2:00 PM due to a Pierce/McHenry Housing Board meeting at 1:00 PM.

A motion was made by Bergstad and seconded by Bruner to pay actual costs for prisoner meals. Motion carried unanimously.

The board discussed how insurance claims are handled. The board agreed the insurance payment should be sent to the county and the county pay the vendor. No change from how it's been handled in the past.

A motion was made by Bergstad and seconded by Bruner to purchase another offset disk. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following receipts: Treasurer's Miscellaneous Receipts #41487-414572 the monthly payroll in the amount of \$155,075.13 paid by warrant checks #23456-23515 and Social Service bills totaling \$3,614.02; Sheriffs March statement of fees \$1,723.96, Sheriffs mileage \$781.00; Deputy reports for Feb/Mar.

The board continued to audit bills until completed. It was then moved by Bruner and seconded by Bergstad that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
72222	Advanced Business Methods	Copier Maintenance Lease	370.14
72223	America's Best Value Inn & Suites	Lodging	373.50
72224	Agvise Laboratories, Inc	Soil sample probe	291.39
72225	AT&T Mobility	Cell phone service	751.06
72226	Bergstad, Harry	Mileage	155.69
72227	Boutilier, Gregg	Mileage	370.22
72228	Brandt, Kelly	Mileage	81.32
72229	Bruner, Bryan	Mileage	227.38
72230	Butler Machinery Company	Blade parts	132.23
72231	1st Call Tower Services LLP	Tower light repair	3,083.46
72232	Carpenter, Darlene	Mileage	480.12
72233	Cenex Fleetcard	Gas	2,931.41
72234	Curt's Starter & Alternator	Snowblower repair	222.53
72235	Dakota Communications, Inc	Labor	90.00
72236	Dacotah Paper Company	Janitorial supplies	125.58
72237	Dash Medical Gloves	Supplies	125.62
72238	Dakota Fire Extinguishers, Inc	Annual Service Hester Shop	129.91
72239	DK Service	Gas, diesel, mount tires	3,062.91
72240	DMC Wear Parts LLC	Cutting edges	21,312.88
72241	Drake City	Utilities	59.38
72242	Dakota Truck & Farm Services	Blade tire repair	262.78
72243	Domestic Violence Crisis Center	1/2 March collections	62.50
72244	Envision	Gas, diesel	1,337.62
72245	Fargo Glass & Paint Company	Repair window	519.00
72246	G&P Commercial Sales, Inc	Janitorial supplies	137.88
72247	Galls, Inc	Deputy uniform	221.85
72248	General Equipment & Supplies	Blade tires	2,100.00
72249	Great Plains Benefits Group, Inc	Annual Personnel Policy Manual Mtce	250.00
72250	Granville City	Propane	161.59
72251	Hansen, Jerry	Mileage	141.78
72252	HACTC	Prisoner board	14,422.29
72253	Hardware Hank	Supplies	342.85
72254	Heringer Lumber	Painting supplies	17.45

72255	Howe, Wade	Remove logs Howe Bridge	200.00
72256	HP INC	Computer & Monitor	978.07
72257	Integrated Solutions Consulting	Hazard Mitigation Update Project	10,000.00
72258	Information Technology Dept	Data processing	1,285.70
72259	Johnson, Callie	Mileage, supplies	170.02
72260	Keller, Robert	Snow removal	80.00
72261	Kitzman, Neil	Mileage	258.40
72262	Lehmann, Helen	Mileage, lodging	276.33
72263	LeierGIStics LLC	Website Maintenance	500.00
72264	Law Enforcement Systems, Inc	Office supplies	148.00
72265	Lowe's Printing	Copies	18.50
72266	Matehs, Joshua	Right-of-way-easement	2,800.00
72267	Mike's Body Paint & Glass	Tow vehicles	601.25
72268	McHenry County Treasurer	Office chairs	799.96
72269	Medalen, David	Mileage	65.27
72270	Menards	Supplies	87.70
72271	ND Association of Counties	Wireless & Landline collections, registration	2,347.73
72272	ND Dept of Emergency Services	2011 FEMA De-obligation	22,270.31
72273	ND States Attorney Association	2017 Dues	300.00
72274	ND Telephone Company	911 Circuit charges	123.74
72275	NDSU	Letterhead	94.00
72276	NDEAFCS	Training fee	50.00
72277	Nodak Store, Inc	Floor jack	79.99
72278	Northern Testing, Inc	Drug testing	84.00
72279	NRG Technology Services	Computer & monitor	1,014.91
72280	Northwest Tire, Inc	Tire repair	85.00
72281	O.K. Tire	Patrol vehicle tires	987.44
72282	Otter Tail Power Company	Electric service	3,870.80
72283	Peerboom, Jerome	Mileage, meals, registration	388.25
72284	Pitney Bowes	Postage machine rent	482.49
72285	PowerPlan	Blade parts, repairs	5,591.30
72286	Praxair Distribution, Inc	Supplies	109.25
72287	Pro It, LLC	Computer support	1,089.23
72288	Purchase Power	Meter postage	10,074.57
72289	Ranch House Restaurant	Prisoner meals	75.00
72290	Ramkota Hotel	Lodging	194.00
72291	Rugby Greenhouse	Sympathy plant	50.00
72292	Rognlien, Maxine	Mileage, meals	291.80
72293	Souris Basin Planning Council	2017 Mileage Assessment	256.80
72294	Smette Oil, Inc	Gas, diesel	2,904.58
72295	Smette, Miriam	Postage	50.82
72296	State Radio Communications	LETS License renewal	180.00
72297	SRF Consulting Group, Inc	Planning & zoning services	386.79
72298	SRT Communications, Inc	Phone service	1,485.84
72299	Staples Credit Plan	Office supplies	262.58
72300	TGU After Prom Committee	Dairy donation	50.00
72301	Towner Health & Wellness	States Attorney office rent	480.00
72302	Tri-N Propane, Inc	Propane	381.00
72303	Towner City	Utilities	316.03
72304	Towner Foods	Supplies	124.57
72305	Towner Parts & Equipment	Parts	63.56
72306	Verendrye Electric Cooperative	Electric service	410.78
72307	Vision West ND	Registration	140.00
72308	Wald, Rachel	Mileage, supplies	123.95
72309	Wallwork Truck Center	Batteries	502.18

At 5:20 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman