

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

April 5, 2016

9:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Bryan Bruner and Larry Haman were present.

A motion was made by Medalen and seconded by Haman to approve the March 1st and 22nd minutes. Motion carried unanimously.

Mark Lyman and Katie Haarsager met with the board to provide an update on the Sandpiper Pipeline.

The board reviewed the variance application from James Handeland to place a structure 65' from the center of 3rd Ave N in the NE ¼ of Section 11-153-78 and a CUP application from Mayo Construction to set up a portable asphalt plant in E ½ NW ¼ in Sec 35-155-77. A motion was made by Haman and seconded by Bruner to approve both permits with the following conditions for the Mayo permit: road use agreement with the county, provide a map indicating the plant location, the plant must be removed by October 1, 2016. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve a raffle permit for the Velva Golf Club. Motion carried unanimously.

Correspondence was received from Treasurer Linda Fairbrother requesting the tax payments be removed from the protest fund and be apportioned to the proper taxing districts, as the allotted 60 days have expired with no action taken by the applicant. A motion was made by Boutilier and seconded by Bruner to approve request to apportion the taxes. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to reissue lost instruments #69110 and #66620. Motion carried unanimously.

A motion was made by Haman and seconded by Boutilier to contribute \$1,000 to the Small Business Association for their services.

Kent Indvik, Greg Hagen, Dale Niewoehner and various contractors joined the meeting.

This being the time and place as advertised for the bid opening for project CNOB-CNOC-2506(063), the following contractors submitted bids: Bechtold Paving, Border States Paving, Central Specialties, Farden Construction, and Knife River Materials. A motion was made by Boutilier and seconded by Medalen to accept the low bid of \$2,203,849.60 from Farden Construction.

Cassey Breyer and Miriam Smette joined the meeting. Miriam discussed the VOCA grant she has been working on and requested permission from the board to increase the grant request. A motion was made by Boutilier and seconded by Bruner to increase the request to \$30,000. Motion carried unanimously.

Cassey presented a bid from ABM for a copy machine for the States Attorney's office. A motion was made by Boutilier and seconded by Bruner to purchase the copy machine. Motion carried unanimously. Cassey discussed other topics with the board: it is likely she will need to hire an Asst. States Attorney to help with some felony cases, expired plates on a county vehicle, rent on a MH lot in Granville, and presented an open records request to the board for copies of agendas and minutes.

Kent Indvik, Greg Hagen, Randy and Stacey Schmitt joined the meeting to discuss the progress on the County Rd 10 re-route. A motion was made by Haman and seconded by Medalen to request the right-of-way for the re-route be purchased as an easement for highway purposes to remain consistent with the rest of the road. Motion carried unanimously.

A motion was made by Haman and seconded by Boutilier to continue with the bridge replacement project, BRO-0025(011), Alternative B. Motion carried unanimously.

Ray Pacheco from EPIC Engineering met with the board to review services they could provide.

The board recessed for lunch.

Zoning Board members, Matt Zelinski and Tom Krumwiede, joined the meeting.

Bill Behling from Capital Power met with the board to inform them about the New Frontier Wind Project they are re-vitalizing in the southwest corner of the county.

Land Township supervisors, Gene Spichke, Jim Volochenko and Donald Janz, met with the board to discuss their township road maintenance contract.

Trey Skager, Dustin Welstad and Calise Linstrom met with the board to discuss the drug testing program and the issues with scheduling. Calise agreed to provide a working schedule to the Auditor's office so testing can be scheduled on working hours.

The board discussed when the abandoned vehicle sale will be held. A motion was made by Boutilier and seconded by Haman to hold it on September 15th. Motion carried unanimously.

Eaton Irrigation representatives, Cliff Hanretty and Stacy Jaeger, met with the board to discuss insurance coverage for workers compensation for the water master. It was suggested they contact Workforce Safety for the requirements on coverage, since the water master is currently not an employee.

A motion was made by Haman and seconded by Boutilier to re-appoint Jason Zahn to the Eaton Flood Board. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to place a total burn ban on until further notice, with absolutely no burning. Commissioners Medalen, Boutilier and Bergstad voting aye. Commissioners Haman and Bruner voting nay. Motion carried.

The following abatements were presented to the board: #1201 – remove mobile home value due to unlivable, #1212 and #1213 – Homestead Credit, #1214 – lower commercial value from \$92,300 to \$5,000, #1215 and #1216 – Disabled Veteran Credit, #1217 through #1220 – Homestead Credit. Abatement #1214 was reassessed by the Tax Director and a value of \$18,400 was placed on the structure. A motion was made by Medalen and seconded by Boutilier to approve the abatements as presented by the Tax Director. Motion carried unanimously.

A motion was made by Bruner and seconded by Medalen to approve the contract with SRF Consulting for zoning services on an as needed basis. Motion carried unanimously.

A protest form/abatement was presented from Darrel Keller for receiving road mowing assessments on his property. Since proper notification was given and the deadline was not met, a motion was made by Medalen and seconded by Haman to deny the abatement. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to advertise the following equipment for sale on bids: 1980 winch truck, two Balderson hookups, and Oshkosh snow blower.

A motion was made by Medalen and seconded by Boutilier to approve ten crossing permits for the Sandpiper pipeline project. Motion carried unanimously.

A motion was made by Bruner and seconded by Boutilier to send Mayo Construction a road use agreement. Motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to repair the bridge located on 9th Ave N in the middle of Section 17-159-77. Motion carried unanimously.

A consent motion was made by Boutilier and seconded by Medalen to approve the following: Treasurer's Miscellaneous Receipts #40514– 40573; the monthly payroll in the amount of \$158,690.52 paid by warrant checks #22658 – 22726 and Social Service bills totaling \$4,931.91; Clerk of Court March County fees \$734.08, State fees \$10,477.20; County Recorder February recording fees of \$2,755.00 and misc fees of \$295.50; County Recorder March recording fees of \$2,227.00 and misc fees of \$457.90; Sheriff's February statement of fees \$349.32, Sheriff's mileage \$433.00, Sheriff's March statement of fees \$633.75, Sheriff's mileage \$507.00, Deputy reports for Feb/Mar.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
22658	Altenhofen, Tanner	Deputy (Ded. 756.87)	3,325.77
22660	Bergstad, Harry	Mileage-Commissioner Mtg (Ded. 4.05)	48.87
22661	Block, Marvin	Zoning Bd Mtg (Ded. 3.44)	41.56
22662	Bossert, Kevin	Blade Operator (Ded. 663.97)	2,561.83
22663	Bossert, John	Blade Operator (Ded. 758.09)	2,376.85
22664	Boutilier, Gregg	Park Bd, Comm mtg mileage (Ded. 7.08)	85.44
22665	Brandt, Kelly	Blade Operator (Ded. 919.27)	3,248.68
22668	Bruner, Bryan	Park Bd, Comm mtg mileage (Ded. 9.23)	111.37
22670	Carpenter, Darlene	Zoning Bd Mtg, NON-meals (Ded. 4.25)	51.25
22672	Counts, Evan	Deputy (Ded. 896.50)	2,942.75
22674	Dewanz, David	Deputy (Ded. 854.64)	3,127.02
22676	Gardner, Lloyd	Zoning Bd Mtg (Ded. 3.44)	41.56
22680	Hagen, Yvonne	Pool Tourn/prisoner trans/non-meals (Ded. 168.00)	1,225.48
22682	Haman, Lorinda	Weed Bd Secretary (Ded. 115.20)	484.80
22684	Hansen, Jerry	Blade Operator (Ded. 1114.56)	2,912.31
22690	Keller, Brenda	PT Janitor (Ded. 401.64)	1,307.17
22691	Kitzman, Neil	Blade Operator (Ded. 990.62)	3,119.94
22692	Krumwiede, Tom	Zoning Bd Mtg, mileage (Ded. 6.87)	82.95
22695	Linstrom, Calise	Deputy (Ded. 1075.84)	2,566.06
22699	Medalen, David	Mileage-Commissioner Mtg (Ded. 1.36)	16.46
22700	Merck, Micky	Blade Operator (Ded. 615.49)	2,462.05
22703	Rieder, Martin	PT Janitor (Ded. 55.10)	359.76
22704	Rosencrans, Keith	Blade Operator (Ded. 886.93)	2,924.72
22707	Smette, Miriam	Prorated 4/1/16 payroll-VWC (Ded. 310.58)	1,571.56
22708	Sommer, Tony	Blade Operator (Ded. 653.06)	2,567.96
22710	Sveund, Kathryn	PT Janitor (Ded. 1.52)	18.24
22711	Thiessen, Zacory	Deputy (Dep. 693.23)	3,297.97
22712	Tougas, Tanner	Deputy (Ded. 995.35)	3,234.17

22715	Wittstruck, Lisa	Zoning Bd Mtg, mileage (Ded. 5.75)	69.49
22716	Zelinski, Matthew	Zoning Bd Mtg, mileage (Ded. 6.75)	81.45
22717	Berry, Elizabeth	PT Tar Crew (Ded. 20.61)	248.81
22718	Berry, Michael	PT Tar Crew (Ded. 11.93)	144.05
22719	Lambert, David Jr	PT Tar Crew (Ded. 228.97)	196.43
22720	Michalenko, Jeffry	Mileage-LEPC Mtg (Ded. 2.48)	29.92
22721	Rice, Pamela	PT Tar Crew (Ded. 70.37)	425.93
22722	Rostad, Virginia	Park Bd Mtg (Ded. 3.44)	41.56
22723	Schultz, Leon	PT Tar Crew, Help w 911 signs (Ded. 139.25)	924.25
22724	Schmitt, Randall	Park Bd Mtg, mileage (Ded. 5.34)	64.50
22725	Smette, Jeffrey	Park Bd Mtg (Ded. 3.44)	41.56
22726	Weninger, Joseph	911 Signs/ Tar Crew (Ded. 341.98)	1,910.78
69853	Advanced Business Methods	Copier contract	1,108.67
69854	Acme Tools	Impact wrench	430.98
69855	AgriTec, Inc	Gas	31.00
69856	AT&T Mobility	Cell phone service	830.26
69857	Attorney General Office	Sobriety program fees	2,215.00
69858	B & M Laundry Service	Janitorial services	51.50
69859	Bergstad, Harry	Mileage	61.56
69860	BHG, Inc	Equalization meetings	261.58
69861	Breyer, Cassey	Mileage, postage	132.73
69862	Bruner, Bryan	Mileage	165.24
69863	Burckhard, Jacqueline	Mileage	126.50
69864	Butler Machinery Company	Parts	389.70
69865	Canad Inns Destination Center	Lodging	198.00
69866	Cenex Fleetcard	Gas	2,574.84
69867	Christianson, Holly	Replace lost check	80.50
69868	Cottonwood Lake Township	PW4810	564.00
69869	Comfort Inn	Lodging	240.00
69870	Cenex Propane Partners	Propane	436.80
69871	Dakota Communications, Inc	Unit #005 equipment	3,275.00
69872	Dacotah Paper Company	Supplies	62.65
69873	Doug's Auto & Towing	Tow vehicle	403.75
69874	Davenport, James	Mileage, supplies	1,029.68
69875	Dakota Fire Extinguishers, Inc	Annual service	220.86
69876	Drake KC's	Hall rent	150.00
69877	DK Service	Gas, diesel	1,930.95
69878	Drake City	Utilities	176.00
69879	Envision	Gas	138.54
69880	Follman, Tracy	Replace lost check	24.64
69881	Farmers Union Oil, Velva	Gas, LP tank rent	1,091.42
69882	G&P Commercial Sales, Inc	Supplies	55.30
69883	Galls, LLC	Deputy's holster	115.20
69884	Gates Mfg, Inc	Parts	1,590.00
69885	Gooseneck Implement	Lease tractor oil change	453.32
69886	Granville City	Propane	84.31
69887	General Trading Company	Supplies	60.15
69888	Heart of America Medical Center	Drug test	13.41
69889	Hansen, Jerry	Mileage	17.10
69890	HACTC	Prisoner board	6,814.07
69891	Hardware Hank	Supplies	412.89
69892	Heringer Lumber	Supplies	60.95
69893	Hendrickson Township	PW26, 60	925.22
69894	Harvey Motor Service	Impact wrench, leaf blower	525.00
69895	I Design	Custom stripe Unit#005	255.00
69896	Information Technology Dept	Data processing	642.25

69897	Johnson, Callie	Mileage, registration	248.87
69898	Karlsruhe Township	PW148	2,279.44
69899	LeierGIStics, LLC	Mapping	330.00
69900	Livedalen, Bonnie	Mileage	65.58
69901	Lowe's Printing	Seal stamps	88.15
69902	Matthew Bender & Company	Law manual	61.38
69903	Mike's Body Paint & Glass	Tow vehicle	118.75
69904	Magic City Door Company	Repairs	28.50
69905	McHenry County Treasurer	Protest tax/Unorg Twp HB1012, '16 Rd Mtce	62,928.16
69906	Medalen, David	Mileage	32.94
69907	Menards	Supplies	207.04
69908	Mouse River Journal & Press	Legal publications	476.08
69909	Mouse River Oil Company	Diesel	1,396.04
69910	NAPA Auto Parts of Harvey	Parts	25.98
69911	NAPA Auto Parts of Minot	Parts	40.85
69912	ND Association of Counties	911 collections	3,217.83
69913	NDACS	2016 Dues	50.00
69914	ND Dept of Transportation FMD	SC-2542(054)	500.60
69915	ND Telephone Company	911 service	123.74
69916	NDSU Extension Service	Meals, salary	22,253.50
69917	NDSU Extension HDFS	Registration	55.00
69918	ND Center for 4-H Youth Dev.	Registration	10.00
69919	Newman Traffic Signs	Telespar, road signs	1,830.95
69920	Office Depot	Supplies	1,188.38
69921	Olson's Repair	Supplies	304.74
69922	Ole Olson's Towing	Tow vehicle	440.00
69923	Otter Tail Power Company	Electric service	3,552.73
69924	PharmChem, Inc	Drug test	125.00
69925	Pitney Bowes, Inc	Postage machine rent	533.10
69926	Plorin, Steve	Bridge repair	9,500.00
69927	PowerPlan	Parts, repairs	1,667.32
69928	Praxair Distribution, Inc	Cylinder lease	226.30
69929	Pro It, LLC	Tech support	600.00
69930	Ramada Bismarck Hotel	Lodging	160.20
69931	Rice, Pamela	Supplies	31.98
69932	Redwood Toxology Lab, Inc	Supplies	179.54
69933	Rugby Lumber, Inc	Supplies	73.00
69934	Saline Township	PW3948, 3949	1,927.00
69935	SBDC Minot	2016 Joint Powers	1,000.00
69936	Schmidt, Stacey	Mileage	44.84
69937	SeaChange	Ballot envelopes	2,060.19
69938	Smette Oil Company	Gas, diesel	605.14
69939	State Radio Communications	911 fees	8,886.00
69940	SRT Communications, Inc	Phone, 911 service	2,007.97
69941	Staples Credit Plan	Supplies	412.33
69942	Stewart, Jennifer	Mileage	25.38
69943	Stepp Mfg	Parts	78.54
69944	TGU Towner School	Supplies	35.00
69945	Tri-N Propane, Inc	Propane	315.00
69946	TrueNorth Steel	Culverts	4,545.60
69947	Towner City	Utilities, Park garbage	398.65
69948	Towner Foods	Class supplies	96.73
69949	Tougas, Tanner	Registration, meals	121.50
69950	Thomson Reuters-West	Online fee	197.67
69951	U-N-I Building	States Attorney March rent	750.00
69952	Verendrye Electric Cooperative	Electric service	803.20

69953	Wald, Rachel	Meals, registration	126.50
69954	Ward County Auditor	Prisoner board, juvenile housing	1,094.00
69955	Wold Engineering, PC	Engineering services	59,571.79
69956	Ward County Weed Control Board	Ag Expo booth	200.00
69957	Ziegler Oil Company	Propane	861.10

At 5:55 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Harry Bergstad, Chairman