

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 5, 2016

9:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Bryan Bruner and Larry Haman were present.

A motion was made by Medalen and seconded by Bruner to approve the June 7<sup>th</sup>, 16<sup>th</sup>, 20<sup>th</sup>, 23<sup>rd</sup>, and 28<sup>th</sup> minutes. Motion carried unanimously.

Monte Hermanson met with the board to present his thoughts on repairing the nurses building. He was asked to submit an estimate.

A motion was made by Bergstad and seconded by Medalen to turn the street sweeper over to Anamoose City. Motion carried unanimously.

Andrew Kongsliie joined the meeting. This being the time and place as advertised for the public hearing regarding closing the following section lines: the North border of section 4, the north border of the NW ¼ NW ¼ in section 3, between sections 4 and 9, between sections 9 and 10 all in 154-77. No one appeared in opposition. A motion was made by Haman and seconded by Bruner to close the section lines. Motion carried unanimously.

This being the time and place as advertised for the public hearing regarding closing the following section lines: between sections 22 and 27, between sections 26 and 27, between sections 27 and 34 all in 155-77. No one appeared in opposition. A motion was made by Medalen and seconded by Boutilier to close the section lines. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to sign the Contract for Construction with Farden Construction for the Co Rd 10 re-route project. Motion carried unanimously.

The board reviewed the variance application from Kevin Volk to place a structure 230' from the center of Hwy 2 and 110' from the center of 13th Ave NE in the NE ¼ of Section 9-156-75. Also reviewed was a conditional use application from Crown Castle (T-Mobile) to add antennas and cabinets to an existing cell tower located in the SW ¼ of NW ¼ of Section 11-156-75. A motion was made by Haman and seconded by Boutilier to approve these applications, as recommended by the zoning board. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to advertise the air conditioners for sale at \$50/unit, first come first serve. Motion carried unanimously.

This being the time and place as advertised for bids to sell a 2013 Dodge Durango needing an engine. One bid was received from Bayridge Motors in the amount of \$2,668. A motion was made by Bruner and seconded by Medalen to accept the bid. Motion carried unanimously.

Kent Indvik and Greg Hagen joined the meeting. They presented Kongsliie's concerns and requests regarding the proposed bridge project between sections 23/26 in 155-77. The board approved Wold's responses to their concerns.

The board recessed for lunch.

Miriam Smette and Trey Skager joined the meeting.

A motion was made by Haman and seconded by Medalen to relocate the States Attorney's office to Towner. Commissioners Medalen, Bruner, Haman and Bergstad voting aye. Commissioner Boutilier voting nay. Motion carried.

Bonnie Livedalen and Calise Linstrom joined the meeting. The Fogle deed was discussed.

A motion was made by Medalen and seconded by Boutilier to sell the bridge located between sections 13/24 in 159-79 to Myron Brandt for \$10.00. Motion carried unanimously.

Miriam Smette and Trey Skager joined the meeting.

The board conducted interviews for the States Attorney position.

A motion was made by Bergstad and seconded by Boutilier to offer the position to Josh Frey. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to rent office space in the Align Chiropractic building, effective September 1. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #40763-40857; the monthly payroll in the amount of \$157,104.58 paid by warrant checks #22868-22932 and Social Service bills totaling \$10,839.15; Clerk of Court June County fees \$682.25, State fees \$9,213.07; Sheriffs June statement of fees \$1,015.41, Sheriffs mileage \$921.00, Deputy reports for May.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
22868	Anderson, Karla	Zoning Bd Mtg (Ded. 3.44)	41.56
22869	Bergstad, Harry	Mileage- Commissioner Mtg (Ded. 4.05)	48.87
22870	Block, Marvin	Zoning Bd Mtg (Ded. 3.44)	41.56
22871	Blumhagen, Joey	PT Blade Operator (Ded. 23.78)	287.08
22872	Bossert, Kevin	Blade Operator (Ded. 713.87)	2,720.47
22873	Bossert, John	Blade Operator (Ded. 816.33)	2,555.33
22874	Boutilier, Gregg	Mileage- Commissioner Mtg (Ded. 1.82)	21.94
22875	Brandt, Kelly	Blade Operator (Ded. 915.96)	3,242.42
22878	Bruner, Bryan	Mileage- Commissioner Mtg (Ded. 2.89)	34.91
22882	Counts, Evan	Deputy (Ded. 872.66)	2,897.86
22884	Dewanz, David	Deputy (Ded. 810.06)	3,043.08
22886	Gardner, Lloyd	Zoning Bd Mtg (Ded. 3.44)	41.56
22887	Gefroh, Kenneth	Zoning Bd Mtg/Mileage (Ded. 5.92)	71.48
22888	Genre, Denise	Election (Ded. 6.66)	80.42
22890	Goodwin, Maurice	Zoning Bd Mtg/Mileage (Ded. 6.99)	84.45
22892	Hagen, Yvonne	Dance/Court security (Ded. 68.76)	176.47
22894	Haman, Lorinda	Weed Bd Secretary (Ded. 115.20)	484.80
22896	Hansen, Jerry	Blade Operator (Ded. 1111.23)	2,906.08
22900	Berndt, Tina	Unused PL/Vacation paid-out(Ded. 86.73)	725.32
22902	Keller, Brenda	PT Janitor (Ded. 396.94)	1,292.11
22903	Kitzman, Neil	Blade Operator (Ded. 992.28)	3,123.07
22906	Linstrom, Calise	Deputy (Ded. 1102.30)	2,626.08
22910	Medalen, David	Mileage- Commissioner Mtg (Ded. 2.73)	32.91
22911	Merck, Micky	Blade Operator (Ded. 556.99)	2,274.25

22912	Michalenko, Jeffry	Mileage-LEPC Meeting (Ded. 1.04)	12.46
22915	Rieder, Martin	PT Janitor (Ded. 83.49)	482.82
22916	Rosencrans, Keith	Blade Operator (Ded. 922.61)	2,991.87
22917	Schultz, Leon	Signs/ mowing (Ded. 392.74)	1,787.44
22918	Schmidt, Cole	Deputy-Prorated 7-1-16 payroll (Ded. 30.66)	370.13
		Prorated 7/1/16 payroll +extra &OT hrs (Ded. 445.97)	2,158.23
22921	Smette, Miriam		
22922	Sommer, Tony	Blade Operator (Ded. 688.27)	2,681.00
22924	Sveund, Kathryn	PT Janitor (Ded. 4.28)	51.69
22925	Tougas, Tanner	Deputy (Ded. 717.82)	2566.16
22927	Volk, Michael	PT Blade Operator (Ded. 51.01)	176.29
22929	Weninger, Joseph	Signs/ mowing (Ded. 512.01)	2,457.89
22930	Wittstruck, Lisa	Zoning Bd Mtg/Mileage (Ded. 5.75)	69.49
22931	Zelinski, Matthew	Zoning Bd Mtg/Mileage (Ded. 6.75)	81.45
		Deputy + used PL/vacation paid-out (Ded. 1419.54)	3,874.86
22932	Altenhofen, Tanner		
70467	Advanced Business Methods	Copier contract	264.26
70468	Alme, Tom	Spraying	7,267.50
70469	AT&T Mobility	Cell phone service	867.78
70470	Attorney General Office	Program fees	2,645.00
70471	B&L Electric	Wire A/C Units	4,134.50
70472	Bergstad, Harry	Mileage	37.26
70473	Berndt, Tina	Supplies	156.61
70474	Black Hills Ammunition	Ammunition	808.50
70475	BHG, Inc	Legal publications	601.88
70476	Boutilier, Gregg	Mileage	133.92
70477	Brandt, Kelly	Mileage	31.32
70478	Breyer, Cassey	Mileage, postage	248.25
70479	Bruner, Bryan	Mileage	80.46
70480	Butler Machinery Company	Parts	678.44
70481	Central Dakota Enterprises	Skid plates	64.00
70482	Cenex Fleetcard	Gas	2,116.44
70483	Crop Production Services	Chemical	49,248.00
70484	Dacotah Paper Company	Supplies	303.73
70485	Deere Credit, Inc	Blade Lease	23,744.76
70486	DK Service	Gas, diesel	1,547.13
70487	Dokken Construction, Inc	Gravel Gorman, Red Cross Twps, shop	15,340.00
70488	Dokken, June	Canvassing board	41.40
70489	Drake City	Utilities	87.75
70490	Dakota Truck & Farm	Tire repair	250.00
70491	Domestic Violence Crisis Center	Fees	117.50
70492	Derick Welk Construction	County Park picnic shelters	3,895.00
70493	Envision	Gas	374.01
70494	Equipment Blades, Inc	Cutting edges	6,127.53
70495	Election Systems & Software	Primary election	4,033.95
70496	Farden Construction, Inc	CNOB-CNOC-2506(063)	594,928.06
70497	G&P Commercial Sales	Supplies	137.88
70498	GCR Tire Centers	Tires	992.44
70499	Goodman, Natalie	Mowing	90.00
70500	Heart of America Community Service	2016 Contribution	9,100.00
70501	HACTC	Prisoner board	12,045.96
70502	Heisler, Michael	Mileage	93.04
70503	Harvey Motor Service	Parts	84.95
70504	Holiday Inn Fargo	Lodging	240.30
70505	I Design	Water bottles	633.60
70506	Ihry Insurance Agency	Insurance premiums	749.00
70507	Information Technology Dept	Data processing	632.25

70508	Johnson, Callie	Meals	38.50
70509	Johnson, Glenna	Canvassing board	59.76
70510	LeierGIStics	Website maintenance	536.61
70511	Lemer, Mitch	PW 890 Co Rd 10	3,857.00
70512	Lien's Jewelry	Retirement clock	45.00
70513	Livedalen, Bonnie	Mileage	292.60
70514	Leonard Johnson Construction	Install culvert	1,045.00
70515	Mike's Body, Paint & Glass	Tow vehicle	375.00
70516	McGuire	Durango check	97.83
70517	McHenry County 4-H Leaders Council	Registration	150.00
70518	McHenry County Treasurer	2016 Road Mtce, Co car mileage	1,635.80
70519	Medalen, David	Mileage	64.26
70520	Mehl, Jackie	Painting	893.22
70521	Midwest Graphics & Signs	Supplies	401.00
70522	Mouse River Air	Install A/C	17,701.20
70523	Mouse River Journal & Press	Legal publications	665.82
70524	ND Association of Counties	Registration	45.00
70525	ND Newspaper Association	Analysis of Measures	64.80
70526	ND County Treasurer's Association	2016 Dues	200.00
70527	ND Telephone Company	911 Service	123.74
70528	NEAFCS	Registration	425.00
70529	Newman Traffic Signs	Road signs, letters	3,765.91
70530	Otter Tail Power Company	Electric service	1,301.45
70531	PharmChem, Inc	Drug tests	175.00
70532	Pitney Bowes, Inc	Postage machine lease	533.10
70533	Plorin, Steve	Trim trees	2,475.00
70534	PowerPlan	Blade parts	2,984.18
70535	Pro It, LLC	Troubleshoot computer	100.00
70536	Ramkota Hotel	Lodging	160.20
70537	Riga Township	PW208	7,909.46
70538	Rugby Lumber, Inc	Picnic shelter, bridge materials	3,383.67
70539	Souris Basin Planning Council	Mileage assessment	259.20
70540	Schmitt, Randy	PW 890 Co Rd 10	112,637.00
70541	Shattuck, Lynn	Spraying	9,817.50
70542	Shattuck, Nick	Spraying	8,415.00
70543	Siegler, Kelsey	Mileage	86.40
70544	Smette Oil Company	Gas, diesel	2,645.52
70545	Smette, Miriam	Mileage	209.14
70546	State Radio Communications	2nd Qtr 911 & LETS	8,886.00
70547	SRT Communications, Inc	Phone, 911 service	1,835.75
70548	Sundre Sand & Gravel, Inc	Gravel County Rd 21	2,482.50
70549	Staples Credit Plan	Office supplies	281.95
70550	Strata Corporation	Gravel County Rd 19	4,040.86
70551	Suchor, Jerome	Trim Courthouse bushes	250.00
70552	Susag Sand & Gravel, Inc	Gravel Anamoose, Odin, Cottonwood Lake	15,268.40
70553	Thomas & Thomas	Services	100.00
70554	The Computer Store	Computer repair	60.00
70555	Tri-N Propane, Inc	Propane	320.00
70556	Towner City	Utilities	614.69
70557	Towner Foods	Supplies	135.65
70558	Tough-T Manufacturing, Inc	Disk attachment	5,500.00
70559	Towner Plumbing & Heating	Install water heater, cap water line	323.90
70560	Thomson Reuters-West	Westlaw	153.67
70561	Tractor Supply Credit Plan	Supplies	12.99
70562	U-N-I Building	States Attorney Office rent	750.00
70563	Village Family Service Center	Annual contract	1,350.00
70564	Velva Glass & Auto	Window Unit #004	455.26

70565	Wald, Rachel	Mileage, meals	533.22
70566	Werle, Curtis	Spraying	7,437.50
70567	Wittmayer Scrap Iron	Fire rings	150.00
70568	Wold Engineering	CNOBCNOC2506-063/SC2511065/BRO0025011/PW890	64,791.74
70569	Woodall Dirtworks	Meadow Twp culverts	10,982.50
70570	Bruner, Diane	Primary election	181.00
70571	Hammer, Helen	Primary election	308.20
70572	Johnson, Jenna	Primary election	281.20
70573	Lake, Allison	Primary election	181.00
70574	Morrison, Audrey	Primary election	181.00
70575	Nitz, Shirley	Primary election	229.60
70576	Schmitt, Stacey	Primary election	277.30
70577	Zeretzky, Victoria	Primary election	313.60

At 8:20 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Boutilier to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Harry Bergstad, Chairman