

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 5, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Bergstad and seconded by Bruner to approve the November 7th and 21st minutes. Motion carried unanimously.

The Chairman relinquished his chair to the auditor for the purpose of reorganizing the board. The auditor called for nominations for Chair. Bruner nominated David Medalen. A motion was made by Boutilier and seconded by Bergstad that nominations cease and a unanimous ballot be cast for Medalen. Commissioners Boutilier, Bruner, Bergstad and Haman voting aye. Commissioner Medalen abstained. Motion carried. The auditor called for nominations for Vice Chair. Boutilier nominated Larry Haman. A motion was made by Boutilier and seconded by Bruner that nominations cease and a unanimous ballot be cast for Haman. Commissioners Bergstad, Bruner, Medalen and Boutilier voting aye. Commissioner Haman abstained. Motion carried. The auditor turned the meeting over to Chairman Medalen.

A motion was made by Boutilier and seconded by Bergstad to make the following appointments: Murray Pfau – Water Resource Board, David Haman – Water Resource Board, Lyle Hendrickson – Zoning Board, Maurice Goodwin – Zoning Board, Dennis Wunderlich – School Reorganization Board, Anthony Jorde – School Reorganization Board, Bryan Bruner – Park Board, Jeff Smette – Park Board, Dustin Welstad – LEPC Board, Jeff Michalenko – LEPC Board, Harry Bergstad – LEPC Board, Maxine Rognlien – Supt. of Schools, James Davenport – Veteran Service Officer, Kelsey Siegler – Emergency Manager/911. Motion carried unanimously.

Correspondence was received from Gary Deibert requesting additional dust control on 8th Ave N, near Verendrye. Gregg will contact Strata about this.

The board reviewed the variance request from Erick and Amy Nelson to place a structure 85' from the center of 17th Ave N located in the NE1/4NE1/4 of section 18-151-80. The zoning board recommended approval, as no one appeared for or against the variance at the public hearing. A motion was made by Bergstad and seconded by Boutilier to approve the variance. Motion carried unanimously.

A motion was made to sign the joint powers agreement with Pierce County to contract for boarding prisoners at a rate of \$72.00/day for 2018 and \$74.00/day for 2019. Motion carried unanimously.

Travis Leier met with the board regarding the floodplain permit for the Velva Wildlife Club. Correspondence was received from the state, indicating the base flood elevation met Federal standards but not State standards and flood proofing would be required or the structure would need to be elevated. A motion was made by Bergstad and seconded by Boutilier to approve the permit with the requirement of flood proofing as per state regulations. Motion carried unanimously.

Travis Leier presented a contract renewal for the GIS development and website maintenance for the county. A motion was made by Haman and seconded by Medalen to approve the contract at \$450/mo. Motion carried unanimously.

Joe Mayer, with Sundre Sand & Gravel, met with the board to introduce himself in his new role and to keep them in mind for any future projects.

Wesley Goodman, Jim Kuhnhehn, Jerry Goodman, Kelly Nelson, Lori Willoughby, Will Tiffany and Darlene Tiffany joined the meeting for the public hearing regarding the section line closure between sections 31/32 in 159-77. Individuals were given the opportunity to speak for or against this closure. Chairman Medalen explained the States Attorney’s opinion regarding section line closures in which there first requires a public benefit to closing a section line before other factors can be considered. A motion was made by Haman and seconded by Boutilier to reopen the above stated section line since no public benefit was determined. Motion carried unanimously.

Jim Dolbeare, Carmen Dolbeare and Ken Klebe, Loren Fecho and Scott Smith, Willow Creek Township supervisors, joined the meeting to discuss a stretch of road between sections 1/2 and 11/12 in 159-76. This area has been a repetitive FEMA site in past years. Jim Dolbeare presented the county board and township board with a list of questions he would like answered. The commissioners suggested asking the water board to evaluate the area and give a recommendation.

Jason Mayfield met with the board regarding the county road projects. The pavement project West of Upham is complete and will be chip sealed in the spring. A motion was made by Bergstad and seconded by Haman to sign the preliminary construction agreement with Wold Engineering for the BRO-2506(065) project, to replace and widen the existing bridge West of Upham. Motion carried unanimously. A motion was made by Bergstad and seconded by Bruner to use HB 1176 funding for the preliminary engineering costs for this project. Motion carried unanimously. A motion was made by Bergstad and seconded by Medalen to use the Federal Aid funding to chip seal the county road from East of Velva, North to Karlsruhe, then East to ND 14. Motion carried unanimously.

The board recessed for lunch.

Commissioner Larry Haman absent.

The board held a phone conversation with the County Emergency Manager regarding the bill from the electrician for the additional costs incurred due to extra equipment requested by Deering, Drake, Upham and Velva for the siren projects. A motion was made by Boutilier and seconded by Bruner to approve the county paying for ½ of the additional electrical costs. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following receipts: Treasurer's Miscellaneous Receipts #42158-42245, the monthly payroll in the amount of \$148,747.35 paid by warrant checks #23956-24020, and Social Service bills totaling \$3,764.02; Clerk of Court November County fees \$564.48, State fees \$9,844.59; County Recorder November recording fees of \$6,450.10 and misc fees of \$244.30; Sheriff November statement of fees \$282.19, Sheriffs mileage \$338.00; Deputy reports for Nov.

The board continued to audit bills until completed. It was then moved by Bruner and seconded by Boutilier that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
73804	Advanced Business Methods	Copier contract	305.37
73805	Acme Tools	Shop tools	663.98
73806	4 Acres Welding	Backhoe repair	758.69
73807	AgriTec, Inc	Diesel fuel	63.04
73808	Access Printing Solutions, LLC	Receipt books	281.04
73809	Ashley, Jo	Mileage	70.62
73810	AT&T Mobility	Cell phone service	756.64
73811	B & J Excavating, Inc	Haul material	2,400.00
73812	Bergstad, Harry	Mileage	35.31

73813	BHG, Inc	Publish minutes	54.75
73814	Boutilier, Gregg	Mileage	130.01
73815	Brandt, Kelly	Mileage	147.13
73816	Bruner, Bryan	Mileage	48.15
73817	Butler Machinery Company	Parts & service	6,075.06
73818	Cenex Fleetcard	Gas	3,152.75
73819	Clems Repair	Truck repair	635.03
73820	Clute Office Equipment, Inc	Calculator	99.99
73821	Comfort Suites Bismarck	Lodging	165.60
73822	D & D Welding & Repair	Service lawn tractor	90.00
73823	Dacotah Paper Company	Supplies	216.14
73824	Dakota Fire Extinguishers, Inc	Drake shop annual service	293.18
73825	DK Service	Gas, diesel fuel	1,683.59
73826	DMC Wear Parts LLC	Cutting edges	1,653.50
73827	Drake City	Utilities	59.00
73828	Dakota Supply Group	Culverts & gate	6,928.00
73829	Dakota Truck & Farm Service	Parts	247.46
73830	Domestic Violence Crisis Center	1/2 October collections	142.50
73831	Envision	Gas, diesel fuel	2,595.72
73832	Family Market	Shop supplies	26.29
73833	First District Health Unit	4th Qtr mill levy	22,733.25
73834	Federal Signal Corporation	Warning system optimization	4,000.00
73835	Federal Warning Systems, Inc	Install clocks & controls	6,164.98
73836	GCR Tire Centers	Towner blade tires	2,956.14
73837	Gerdau	Steel	176.78
73838	Grimm Trucking	Culvert repair	750.00
73839	General Trading Company	Shop supplies	273.63
73840	HACTC	Prisoner board	3,408.00
73841	Hardware Hank	Supplies	455.87
73842	Hacker's Tree Farm Nursery	Supplies	554.17
73843	Ihry Insurance Agency, Inc	2000 IHC Truck	83.00
73844	Johnson, Callie	Mileage	48.15
73845	Keller, Robert	Tree trimming, snow removal	320.00
73846	Kitzman, Neil	Mileage	226.84
73847	Krumwiede, Tom	Mileage	208.65
73848	Lemer, George	Mileage	227.91
73849	Lowe's Printing	Print supplies	200.00
73850	Matthew Bender & Company	Century Code manual	60.05
73851	Mike's Body Paint & Glass	Towing, repairs	606.50
73852	Medalen, David	Mileage	95.23
73853	Monarch Products Company	3 Picnic tables	1,047.00
73854	Mouse River Air	A/C repair	185.00
73855	Mouse River Journal	Subscription	34.00
73856	Mouse River Oil Company	Diesel fuel, gas	2,044.40
73857	NAPA Auto Parts, Minot	Shop supplies	152.98
73858	ND Dept of Transportation MVD	County maps	38.00
73859	ND Telephone Company	911 charge	49.54
73860	Nickle, Dominic	Mileage	21.40
73861	Northern Truck Equipment Corp	Repairs	1,240.93
73862	Newman Traffic Signs	Road signs	114.25
73863	Office Depot	Supplies	1,010.86
73864	Otter Tail Power Company	Electric service	2,310.76
73865	Peerboom, Jerome	Mileage	340.26
73866	PowerPlan	Parts & service	5679.85
73867	Pro IT, LLC	Tech support	150.00
73868	Quality Inn	Lodging	334.80

73869	Sidwell Company	Annual web hosting	5,355.00
73870	Sirchie Fingerprint Laboratories	Evidence supplies	54.26
73871	Skager, Trey	Mileage	52.50
73872	Smette Oil, Inc	Diesel fuel, gas	179.59
73873	SRT Communications, Inc	Phone, 911 service	1,479.67
73874	Staples Credit Plan	Supplies	680.98
73875	Strege Township	1/2 culvert repair	541.19
73876	Team Electronics, Inc	Parts	9.50
73877	Towner Health & Wellness	December rent	480.00
73878	Thomas Law Firm	Services	100.00
73879	Tri-N Propane, Inc	Propane	520.00
73880	Towner City	Utilities	316.19
73881	Towner Foods	Supplies	48.10
73882	Towner Parts & Equipment	Supplies	57.67
73883	Thomson Reuters-West	Westlaw	136.07
73884	Tractor Supply Credit Plan	Supplies	229.41
73885	Tyler Technologies, Inc	Annual DocuPro support	3,811.23
73886	Vanguard Appraisals, Inc	Annual Appraisal service	2,600.00
73887	Verendrye Electric Cooperative	Electric service	440.17
73888	Verizon Wireless	Cell phone records	50.00
73889	Velva Glass & Auto	Install blade window	296.75
73890	Volk, Mike	Mileage	72.23
73891	Wald, Rachel	Supplies & mileage	219.40
73892	Welstad, Dustin	Meals	262.50
73893	Welsh, Ryan	Meals	108.50
73894	West Shore Services, Inc	Remove sirens	1,600.00
73895	Ziegler Oil Company	Diesel fuel	2,074.24
73896	Zuercher Technologies, LLC	Mobile software maintenance	112.50
73916	Steffes Group, Inc	2000 IHC truck	31,035.00

At 3:15 PM, there being no further business to come before the board at this time, a motion was made by Bergstad and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman