

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 7, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Bergstad and seconded by Bruner to approve the January 5th minutes. Motion carried unanimously.

Sam Welch with SEH Engineering met with the board to provide information on the services his company can provide.

A motion was made by Boutilier and seconded by Bruner to move the March meeting to the 9th due to a conflict with a state conference. Motion carried unanimously.

A motion was made by Bruner and seconded by Boutilier to sign the annual maintenance certification with NDDOT on Federal Aid roads. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to renew the lease of office space to the ND Department of Health. Motion carried unanimously.

An invoice was received from KBK Vollmer for snow removal. A motion was made by Bergstad and seconded by Haman to deny payment since this was not requested nor authorized by the county. Motion carried unanimously.

Callie Johnson and Rachel Wald presented their quarterly report on the extension service activities. Two programs they will be offering are Long Term Health Care Planning and Annie's Project.

A motion was made by Boutilier and seconded by Bergstad to approve abatements 1235, 1236, 1238-1240. Motion carried unanimously.

Correspondence was received from the Emergency Manager inquiring about a courthouse alarm system. A motion was made by Boutilier and seconded by Bergstad to look into getting alarm buttons for four offices. Motion carried unanimously.

A retirement letter was received from County Recorder, Bonnie Livedalen, effective February 2, 2017. A motion was made by Bergstad and seconded by Boutilier to regretfully accept her resignation. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to advertise to fill the unexpired term of County Recorder. Motion carried unanimously.

Sheriff Trey Skager met with the board to discuss the SIREN 20/20 proposal for a new trunking system which would require all emergency responder to purchase new radio equipment. Also discussed was the purchase of two new deputy vehicles. Trey discussed quotes received from Westlie Motor and Ryan Chevrolet. A motion was made by Bergstad and seconded by Bruner to allow the purchase of two vehicles from Westlie Motor, not to exceed \$40,000 including transferring the equipment and less the trade in. If we received less than \$7,500 for the trades, the county will retain one vehicle. Motion carried unanimously.

Jason Mayfield and Greg Hagen joined the meeting. They presented an estimate on the Anamoose North microsurface. A motion was made by Bergstad and seconded by Boutilier to hold the interviews for the construction engineering services for the bridge replacement project on March 29th at 9:00 AM. Motion carried unanimously.

The board recessed for lunch.

Sean Lawler from Xcel Energy and Brian Mielke with KLJ met with the board regarding their variance request for the placement of transmission line poles. The public hearing regarding this request was heard at the zoning meeting on January 26th, with no opposition. The zoning board recommended approval the variance request. A motion was made by Bergstad and seconded by Haman to approve the request. Motion carried unanimously.

Velva City Mayor, Scott Blotter, met with the board to discuss the bids on the demolition of the Welo Building. The bids were requested with three options. After reviewing the outcome of the bids, a motion was made by Bergstad and seconded by Boutilier to approve option 3 and to accept the low bid from Dig It Up Backhoe, which would demolish the Welo Building and the structure to the South of it and to give the lots to the Velva Community Development Corporation. The county and city will share the cost of the project 50/50. Motion carried unanimously. This is contingent to the owner of Lot 3 of Block 1 approving the removal of his building.

A motion was made by Boutilier and seconded by Bergstad to donate the maintainer received from the military surplus to Granville City. Motion carried unanimously.

Helen Lehmann met with the board to request hiring part time help until the Recorder position is filled. The board granted permission.

The board discussed cutting edges. A motion was made by Bruner and seconded by Bergstad to order 100 - 4'edges. Motion carried unanimously.

Commissioner Bergstad left the meeting.

A consent motion was made by Boutilier and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #41380-41439; the monthly payroll in the amount of \$157,376.88 paid by warrant checks #23323-23386 and Social Service bills totaling \$2,125.09; Clerk of Court Dec County fees \$335.00, State fees \$5,009.73; Sheriffs December statement of fees \$485.00, Sheriffs mileage \$710.00; Deputy reports for Nov/Dec.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
71794	Acme Tools	Supplies	37.89
71795	4 Acres Welding	Weld v-pLOW	1,574.49
71796	American Welding & Gas, Inc	Supplies	348.65
71797	Ashley, Jo	Registration, mileage	385.86
71798	AT&T Mobility	Wireless services	783.76
71799	Bearded Moose	Prisoner meal	9.26
71800	Bergstad, Harry	Mileage	157.29
71801	Boutilier, Gregg	Mileage	299.60
71802	Brandt, Kelly	Mileage	95.23
71803	Bruner, Bryan	Mileage	143.38
71804	Burckhard, Jackie	Mileage	135.89
71805	Butler Machinery Company	Blade parts, service	4,779.18

71806	Cenex Fleetcard	Gas	2,488.11
71807	Cottonwood Lake Township	PW 1395	418.30
71808	Cenex Propane Partners	Propane	866.40
71809	Central Trenching, Inc	Snow removal	5,760.00
71810	Dacotah Paper Company	Supplies	159.64
71811	Don's Concrete & Construction	Install culverts	2,325.19
71812	DK Service	Gas, diesel fuel	3,482.70
71813	DMC Wear Parts, LLC	Curved carbide edges	7,952.66
71814	Drake City	Utilities	89.38
71815	Dakota Truck & Farm Service	Tire mount, repair	178.30
71816	Domestic Violence Crisis Center	Collections	55.00
71817	Elmer Jesme Conference of Counties	2017 Dues	75.00
71818	Envision	Gas, diesel fuel	2,746.74
71819	Estate Planning Law Center	Mileage	51.36
71820	Family Market	Supplies	36.90
71821	Farmers Union Oil, Velva	Gas, diesel fuel, propane	7,018.01
71822	GCR Tire Centers	Sheriff's spare tires	498.72
71823	Gooseneck Implement	Parts	10.50
71824	Gravel Products, Inc	Salted sand	873.77
71825	Great Plains Towers, Inc	Granville Tower repair	647.00
71826	Granville City	Propane	379.51
71827	Grilley Township	PW 24	289.00
71828	General Trading Company	Supplies	114.00
71829	Haman, Lorinda	Office chairs	2,319.84
71830	Haman, Austin	Snow removal	235.00
71831	Haman, Brock	Diesel fuel	62.25
71832	Hansen, Jerry	Mileage	141.78
71833	HACTC	Prisoner board	8,976.00
71834	Hardware Hank	Supplies, repairs	675.13
71835	Heringer Lumber	Supplies	48.03
71836	Home of Economy	Supplies	22.77
71837	The Idea Source	Supplies	489.87
71838	Ihry Insurance Agency, Inc	Notary bond	50.00
71839	ITD Information Technology Dept	Data processing	642.85
71840	Joe Mosser Enterprises	Snow removal	17,510.00
71841	Job Service North Dakota	Unemployment benefits	101.08
71842	Johnson, Callie	Supplies, mileage	143.32
71843	Keller, Britney	Office supplies	14.84
71844	Keller, Robert	Snow removal	120.00
71845	Kitzman, Neil	Mileage	246.64
71846	Kuhnhehn Trucking & Excavating	Snow removal	2,593.75
71847	LeierGIStics, LLC	Website maintenance	595.88
71848	Lemer, George	Registration, mileage	179.75
71849	Lowe's Printing	Scan documents	1,080.00
71850	Mike's Body Paint & Glass	Battery, towing	740.70
71851	McHenry County Treasurer	Notary application	36.00
71852	Medalen, David	Mileage	160.50
71853	Menards	Supplies	111.06
71854	Mid-States Organized Crime Center	2017 Dues	100.00
71855	Mouse River Journal	Minutes	227.04
71856	Mouse River Oil Company	Gas, diesel fuel, DEF fluid	11,244.70
71857	ND Association of Counties	Special Operations Fund, drug testing	908.45
71858	ND Sheriff's & Deputies Association	2017 Dues	100.00
71859	ND County Treasurer's Association	2017 Dues	200.00
71860	ND Telephone Company	911 Fees	123.74
71861	NDSU Ag Communication	Farm Record books	120.00
71862	North Dakota State University	Computer, envelopes	1,472.74

71863	NDSU Extension Service	Workbooks & binders	650.00
71864	Nodak Store, Inc	Floor jack	79.99
71865	Newman Traffic Signs	Newburg signs	82.46
71866	NDACTVSO	2017 Dues	50.00
71867	Office Depot	File cabinets, supplies	1,655.29
71868	Otter Tail Power Company	Electric service	5,521.96
71869	PharmChem, Inc	Drug tests	50.00
71870	PowerPlan	Blade parts, service	5,876.28
71871	Pro It, LLC	Computer support	200.00
71872	Radisson Hotel Bismarck	Lodging	163.80
71873	Ramada Bismarck Hotel	Lodging	982.80
71874	Rosencrans, Joann	Sand	225.00
71875	Smette Oil Company	Gas, diesel fuel, DEF fluid	5,430.40
71876	Smith, Scott	Registration, mileage	341.32
71877	State Radio Communications	4th Qtr 2016 911, LETS	8,661.60
71878	SRF Consulting Group, Inc	Planning & zoning services	1,063.00
71879	SRT Communications, Inc	Phone, 911 service	1,474.38
71880	Staples Credit Plan	Office supplies	5.36
71881	Towner Health & Wellness	Office rent	480.00
71882	Thomas Law Firm	Services	100.00
71883	Tri-N Propane, Inc	Propane	825.49
71884	Towner City	Utilities	313.12
71885	Towner Foods	Supplies	79.23
71886	Towner Parts & Equipment	Parts, service	502.54
71887	Thomson Reuters-West	Westlaw	153.67
71888	Tractor Supply Credit Plan	Cylinder	119.99
71889	Tuff's University	Subscription renewal	28.00
71890	Uniform Center	Vest	210.00
71891	Verendrye Electric Cooperative	Electric service	579.40
71892	Velva Glass & Auto	Install blade window	148.91
71893	Wald, Rachel	Registration, mileage, lodging	688.23
71894	Ward County Weed Board	Ag Expo booth rent	200.00
71895	Ziegler Oil Company	Diesel fuel, propane	2,556.94

At 4:00 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman