

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 6, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Bruner and seconded by Haman to approve the June 6th minutes. Motion carried unanimously.

A petition was received from Blaine Keller to close the section line between sections 25/26 in 153-80. A motion was made by Bergstad and seconded by Bruner to advertise for a public hearing. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to move forward with placing a temporary moratorium on marijuana distribution or growing centers in relation to the Compassionate Care Act and to request the zoning board work on zoning ordinances to govern this issue. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the floodplain permit for Enbridge Pipeline to repair the trench subsidence in Section 17-156-76. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the utility permits for Xcel Energy to cross county roads in the following locations with an overhead transmission line: Section 31-152-79 and Sections 24 & 25-153-80. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to sign the road use agreement with Xcel Energy for the transmission line project. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve abatements 1256-1258, as the applicant qualifies for a Homestead Credit. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve the pledge of assets from Western State Bank. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to sign a resolution for imposition of victim fees in all law violations that have imprisonment as a penalty, in accordance with HB 1003. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to hold a public hearing for the purpose of closing a portion of County Rd 10 through section 7-153-75. Motion carried unanimously.

Kelsey Siegler joined them meeting. This being the time and place as advertised for the outdoor siren systems, a motion was made by Bergstad and seconded by Haman to cancel the bid opening and rebid the project with less restrictions to provide the opportunity for more companies to bid. Motion carried unanimously. A motion was made by Boutilier and seconded by Bergstad to establish a burn ban effective immediately until further notice, which would ban all open burning with the exception of enclosed grills and enclosed fire pits devices. Motion carried unanimously.

The board reviewed the conditional use application from Cellco Partnership dba Verizon Wireless to place a prefab equipment shelter and generator in the existing fence compound and extend the antennas at a location described as N 475' of the E 475' of the NE ¼ NW ¼ in Section 19-153-77. A motion was made by Bergstad and seconded by Bruner to approve the CUP. Motion carried unanimously.

The board reviewed the variance application received from Chris Braaten for an addition to an existing structure which would be 77 feet from the center of 39th St N in Outlot 1 of the NW ¼ in Section 23-152-80. The board also reviewed the amendment request from Effertz Key Ranch to change the zoning from agricultural to recreational for property described as Buffalo Lodge Cottage Third and Fourth Additions located in Government Lots 2,3,4 in Section 24-156-79. A motion was made by Bruner and seconded by Bergstad to approve the variance for Braaten and amendment for Effertz. Commissioners Bergstad, Medalen, Bruner and Haman voting aye. Commissioner Boutilier absent for vote. Motion carried.

Kent Indvik met with the board. The Anamoose microsurface project will start next week. The board reviewed a change order for the Upham pavement project. A motion was made by Bruner and seconded by Boutilier to place geo grid fabric instead of concrete rubble in the soft spots as they have healed on their own. Motion carried unanimously. The board discussed the logjam at the Kongslie Bridge and Commissioner Haman and Kent Indvik will meet with Swingen about removing them.

Ryan Ackerman and Dusty Zimmerman from Ackerman-Estvold Engineering met with the board to present an update on the Souris River Joint Board happenings and StARR project.

The board recessed for lunch.

Helen Lehmann met with the board to request the purchase of additional books for recorded documents. A motion was made by Bergstad and seconded by Bruner to move the funds from the Land Records into the Preservation Fund and to allow the purchase of the new books. Motion carried unanimously.

Lori Willoughby met with the board and presented a petition to close the section line that lies between Sections 31 and 32 in 159-77. A motion was made by Bruner and seconded by Bergstad to advertise for the public hearing. Motion carried unanimously.

The board discussed replacing a bridge with culverts located between sections 9/10 in Velva Township. A motion was made by Bergstad and seconded by Bruner to pay for ½ of the cost up to \$5,250, with the remaining cost being paid by the township. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to purchase another disk for the blade. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to purchase two trucks equipped with wings and snow plows for up to \$30,000 each. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to spot gravel Co Rd 17 and the Willow Rd W. Motion carried unanimously.

Commissioner Haman left the meeting.

A consent motion was made by Bergstad and seconded by Bruner to approve the following receipts: Treasurer's Miscellaneous Receipts #41744-41811 the monthly payroll in the amount of \$144,476.57 paid by warrant checks #23652-23712 and Social Service bills totaling \$4,783.70; Clerk of Court June County fees \$708.25, State fees \$12,078.95, Velva City \$60.00; County Recorder June recording fees of \$4,018.00 and misc fees of \$504.50; Sheriff June statement of fees \$864.49, Sheriffs mileage \$807.00; Deputy reports for June.

The board continued to audit bills until completed. It was then moved by Bruner and seconded by Bergstad that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
72841	Advanced Business Methods	Copier Contract	249.18
72842	Alme, Tom	Weed spraying	6,247.50
72843	AT&T Mobility	Wireless service	749.40
72844	B & J Excavating	Gravel	2,880.00
72845	Bechtold Paving	CNOC-2506(064)	453,264.33
72846	Bergstad, Harry	Mileage	52.43
72847	Berndt, Tina	Postage	19.60
72848	Blumhagen, Joey	Mileage	19.26
72849	Bossert, Kevin	Mileage	100.05
72850	Boutilier, Gregg	Mileage	223.63
72851	Bruner, Bryan	Mileage	163.18
72852	Burckhard, Adam	Gravel	1,600.00
72853	Burckhard, James	Gravel	1,800.00
72854	Butler Machinery Company	Blade parts & repairs	3,137.75
72855	Carpenter, Darlene	Mileage	305.33
72856	Central Dakota Clinic	Coroner reports	1,900.00
72857	Cenex Fleetcard	Gas	2,834.75
72858	Comfort Inn	Lodging	79.00
72859	Crop Production Services	Chemical	67,230.00
72860	Creative Product Source, Inc	Decals	283.37
72861	Davenport, James	Mileage, supplies, phone	2,189.80
72862	Deere Credit, Inc	Blade lease	23,744.76
72863	DK Service	Gas, diesel fuel	2,085.08
72864	DMC Wear Parts LLC	Cutting edges	5,849.90
72865	Drake City	Utilities	59.63
72866	Domestic Violence Crisis Center	Collections	60.00
72867	Envision	Gas, diesel fuel, propane	1,597.60
72868	Fairbrother, Linda	Mileage	433.18
72869	Fosness Construction	Gravel, bridge repair	9950.00
72870	Frey, Josh	Mileage	200.45
72871	Galls, Inc	Uniforms	244.67
72872	Gates Mfg, Inc	Wear tips	1,114.00
72873	Gooseneck Implement	Oil	1092.00
72874	Goodman, Natalie	Mowing	90.00
72875	GPS City	Laptop mount	238.48
72876	Granville City	Propane	13.24
72877	Haman, Lorinda	Supplies	35.21
72878	Hansen, Jerry	Mileage	64.20
72879	HACTC	Prisoner board	5,112.00
72880	Heilman's Diesel Repair	2390 Case	1,075.50
72881	HP Inc	Monitor	206.91
72882	I Design	Receipts	150.00
72883	ITD Information Technology Dept	Data processing	642.85
72884	Keller, Britney	Mileage, postage	358.49
72885	Leads Online	Investigative online service	1,578.00
72886	Lehmann, Helen	Mileage, postage	224.99
72887	LeierGISitics LLC	Website maintenance	500.00
72888	MainStay Suites	Lodging	221.40
72889	Mike's Body, Paint & Glass	Repairs, towing	1,859.75
72890	McHenry County	Zoning fee	40.00
72891	Medalen, David	Mileage	125.19
72892	Mouse River Journal	Equalization, job opening ads	100.52
72893	NAPA Auto Parts of Minot	Shop tools	438.97
72894	NAPA Auto Parts of Rugby	Shop tools	217.38
72895	ND Association of Counties	Landline & wireless collections, registration	2,019.08
72896	ND State Auditor	2015 Audit	165.00

72897	ND Insurance Dept	State Fire & Tornado premium	2,215.45
72898	NDACo Resources Group	Freight	46.41
72899	ND Assoc of County Superintendents	Registration	75.00
72900	ND Telephone Company	Trunking fees	123.74
72901	Norwich Township	2011 FEMA 3% contractor share	1,044.62
72902	Newman Traffic Signs	Speed limit signs	194.75
72903	Olson's Repair	1993 Chev repairs, batteries	1,306.12
72904	Otter Tail Power Company	Electric service	1,119.51
72905	Pfeifer Construction	Buffalo Lodge, Bridge repair	270.00
72906	PharmChem, Inc	Drug test	75.00
72907	Pitney Bowes	Postage machine lease	482.49
72908	Quill Corporation	Copy paper	184.74
72909	Rugby Lumber, Inc	Picnic shelter, bridge repair supplies	3,492.80
72910	Saline Township	2011 FEMA 3% contractor share	1,099.68
72911	Shattuck, Lynn	Weed spraying	9,902.50
72912	Shattuck, Nick	Weed spraying	7,607.50
72913	Smette, Miriam	Mileage	376.45
72914	State Radio Communications	2nd Qtr 911 service & teletype	8,661.60
72915	SRT Communications, Inc	Phone, 911 service	1,488.80
72916	Staples Credit Plan	Office supplies	2.00
72917	Strata Corporation	Gravel Co Rd 19	3,272.60
72918	Towner Community Club	Cheeseburgers in Park	90.74
72919	Towner Health & Wellness	July office rent	480.00
72920	Towner City	Utilities, Parks garbage pickup	513.03
72921	Towner Foods	Achievement Day, Summer school supplies	172.13
72922	Thomson Reuters-West Publishing	Westlaw online information	272.14
72923	Tractor Supply Company	Shop supplies	56.96
72924	Verendrye Electric Cooperative	Electric service	324.73
72925	Wald, Rachel	Mileage	146.59
72926	Ward County	Prisoner board	60.00
72927	Ward County Sheriff's Dept	Paper service	143.91
72928	Werle, Curt	Weed spraying	3,315.00
72929	Wold Engineering, PC	CNOC-2506(064)	22,663.21
72930	Ziegler Oil Company	Diesel fuel, propane	2,430.95

At 2:40 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman