

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

June 6, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present. Josh Frey was also in attendance.

A motion was made by Boutilier and seconded by Bergstad to approve the May 2<sup>nd</sup> minutes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve the site authorization permit for the Velva Fire Department. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to appropriate \$1,000 to the Small Business Development Center in Minot. Motion carried unanimously. Haman absent.

The board was made aware of additional costs to the demolition of the Welo Building in Velva, due to asbestos issues.

A motion was made by Bergstad and seconded by Haman to approve the low bid from Mayo Construction for the Anamoose microsurface project SC-2539(053) and to sign the resolution. Motion carried unanimously.

Veteran Service Officer met with the board to request a fax line be placed in his home. A motion was made by Boutilier and seconded by Bergstad to approve this request. Motion carried unanimously.

Ken Niewoehner, Ray Ball, Doran Marsh, Murray Pfau, Blaine Welstad, Virgil Hall and Kent Indvik joined the meeting. Kent reviewed the change order for the Upham pavement project due to the saturated road bed. A motion was made by Bergstad and seconded by Boutilier to approve change order #2 to add concrete rubble to the road bed at a cost of \$46,810.89. Motion carried unanimously.

The landowners from the Upham area met with the board to request the Russell Road be paved North to the Bottineau County line. The board explained without state funding, the county does not have the resources for a project of that size.

Sean Lawler met with the board regarding the road use agreement and right of way permit for the Xcel Energy project. A motion was made by Bergstad and seconded by Boutilier to enter into a road use agreement with Xcel with the addition of filming the road. Motion carried unanimously. Xcel will revise the agreement to add filming the road and provide the county with the new agreement. A motion was made by Bergstad and seconded by Boutilier to have Xcel Energy resubmit the right of way application to add the 20' corridor North of ND 97. Motion carried unanimously.

States Attorney, Josh Frey spoke to the board to request the summer hour policy be changed to flex hours. A motion was made by Bruner and seconded by Boutilier to have Josh draft a new policy for flex hours as a one year trial. Motion carried unanimously.

The board recessed for lunch.

Allan Meckle, Community Service Coordinator, met with the board to review the community service program and request for continued support.

The board reviewed the applications for blade operator.

Lori Sebastian and Stacey Schmitt joined the meeting.

A motion was made by Bruner and seconded by Haman to recess as a Board of Commissioners and convene as a Board of Equalization. Motion carried unanimously. Also present was Velva City Assessor, Ron Nagle.

The board reviewed the city and township assessments. The board reviewed the following recommendations: 60-1-1254 remove the value as a business exemption was approved for this parcel; 13-2410-3 add \$150,000 true and full value since the exemption expired; Homestead credits for 25-5227, 55-9-10888, 56-1-11442, 56-1-11469-1, 57-1-11675; Inundated land applications for Ole and Amy Bryn and Dean Braasch. The agland values are within the limits set by the state so no increase will be made. A motion was made by Haman and seconded by Bergstad to approve the values as presented for the city and township assessments. Motion carried unanimously. A motion was made by Bruner and seconded by Haman to approve the recommended changes stated above. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to recess as a Board of Equalization and reorganize as a Board of Review for the unorganized townships. Motion carried unanimously. The board reviewed the assessments and farm residence exemptions for the unorganized townships. Boutilier left the meeting. A motion was made by Haman and seconded by Bruner to approve the Homestead Credits. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to reorganize as a Board of Equalization. Motion carried unanimously. A motion was made by Bergstad and seconded by Haman to approve the assessments as presented for the unorganized townships. Motion carried unanimously. A motion was made by Bruner and seconded by Bergstad to adjourn as a Board of Equalization and reconvene as a Board of Commissioners. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to accept the resignation of Keith Rosencrans. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to reappoint Jo Ashley, Jerome Peerboom and Tom Krumwiede to the McHenry County Weed Board. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to approve abatement 1255 as presented. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to approve abatement #1244 to remove the entire value as recommended by the Tax Director. Motion carried unanimously.

Greg Boutilier joined the meeting by phone. The board discussed the blade operator applications. A motion was made by Haman and seconded by Bruner to offer the position to Mike Volk. Commissioners Medalen, Bergstad, Haman and Bruner voting aye. Commissioner Boutilier voting nay. Motion carried.

A motion was made by Bergstad and seconded by Haman to purchase new tires for the Case 2590. Motion carried unanimously.

Josh Frey presented the draft flex policy. A motion was made by Medalen and seconded by Bruner to approve the policy. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to purchase a lawn mower trailer for approximately \$1,100. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to gravel various roads in Hougom Township. Motion carried unanimously.

A consent motion was made by Bergstad and seconded by Bruner to approve the following receipts: Treasurer's Miscellaneous Receipts #41658-41743 the monthly payroll in the amount of \$154,429.36 paid by warrant checks #23582-23651 and Social Service bills totaling \$4,979.95; Clerk of Court May County fees \$391.00, State fees \$9,679.13; County Recorder May recording fees of \$3,230.00 and misc fees of \$146.00; Sheriff May statement of fees \$612.50, Sheriffs mileage \$593.00; Deputy reports for Apr/May.

The board continued to audit bills until completed. It was then moved by Bruner and seconded by Bergstad that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
72619	Advanced Business Methods	Copier contracts	1,244.24
72620	Agri Tec, Inc	Diesel fuel	55.01
72621	Amsterdam Printing & Litho	Employment forms	216.00
72622	AT&T Mobility	Cell phone service	746.59
72623	Attorney General Office	Program fees	4,780.00
72624	B & J Excavating	Graveling	25,265.00
72625	Bechtold Paving	CNOC-2506(064)	144,233.95
72626	Bergstad, Harry	Mileage	20.87
72627	Berndt, Tina	Mileage	214.47
72628	BHG, Inc	Ads, publications	202.25
72629	Boutilier, Gregg	Mileage	97.37
72630	Broadway Printing Company	Newsletters	542.50
72631	Bruner, Bryan	Mileage	120.91
72632	Burckhard, Jacqueline	Mileage	65.29
72633	Carpenter, Darlene	Mileage	346.37
72634	Cenex Fleetcard	Gas	2,451.19
72635	Caterpillar Financial Services	Blade leases	56,758.34
72636	Cottonwood Lake Township	PW1395	239.70
72637	Comfort Inn	Lodging	163.80
72638	Crop Production Services	Chemical	183,857.73
72639	Dacotah Paper Company	Supplies	148.77
72640	Don's Concrete & Construction	Snow removal	700.00
72641	Deere Credit, Inc	Blade leases	49,955.24
72642	DK Service	Diesel fuel, gas, repairs	3,222.91
72643	DMC Wear Parts LLC	Supplies	729.30
72644	Drake City	Utilities	58.75
72645	Domestic Violence Crisis Center	Collections	70.00
72646	Egg Creek Township	PW3323, 4054	685.26
72647	Envision	Diesel fuel, gas, tire	3,461.08
72648	Environmental Systems Research	GIS license & mtce	5,500.00
72649	Fairbrother, Linda	Mileage	504.65
72650	Family Market	Supplies	66.16
72651	Farden Construction, Inc	Graveling	740.00
72652	First District Health Unit	2nd Qtr Mill Levy	22,733.25
72653	Farmers Union Oil, Velva	Diesel fuel, gas, tires	5,763.15
72654	G & P Commercial Sales	Supplies	55.30
72655	Galls	Uniforms	180.80
72656	Gilmore Township	PW 3698	5,533.78
72657	Granville City	Propane	32.47

72658	General Trading Company	Creeper	49.99
72659	Heart of America Community Service	Contract	9,100.00
72660	Hansen, Jerry	Mileage	123.05
72661	HACTC	Prisoner board	11,722.78
72662	Hardware Hank	Supplies	468.37
72663	Hendrickson Township	PW 2718	531.10
72664	HR Collaborative	Registration	50.00
72665	Information Technology Dept	Data Processing	1,285.70
72666	Johnson, Callie	Mileage	456.02
72667	Kitzman, Neil	Mileage	48.15
72668	Kottke Valley Township	PW 2737, 2661	16,013.03
72669	LeierGIStics	Website maintenance	500.00
72670	Lowe's Printing	Supplies	4.95
72671	Mike's Body, Paint & Glass	Mileage, impound	277.50
72672	McHenry County Treasurer	2016 Grant Lands	2,461.50
72673	Minot Daily News	Veterans Ad	150.00
72674	Medalen, David	Mileage	204.91
72675	Menards	Supplies	16.33
72676	Mouse River Journal	Legals, ads	475.92
72677	Mouse River Oil Company	Diesel fuel	6,047.47
72678	NAPA Auto Parts of Minot	Tools	46.98
72679	NAPA Auto Parts of Rugby	Tools	128.78
72680	ND Association of Counties CEG	2016 Workers Comp Reconciled Bill	842.67
72681	ND Association of Counties	Registration	100.00
72682	NDLTAP-UGPTI/NDSU	Registration	75.00
72683	ND Dept of Transportation FMD	CER-2521(058)	183.01
72684	ND Telephone Company	911 fees	123.74
72685	Newman Traffic Signs	Road signs	846.00
72686	Office Depot, Inc	Supplies	747.95
72687	O.K. Tire Store-Minot	Tires	493.72
72688	Otter Tail Power Company	Electric service	1,819.08
72689	PharmChem, Inc	Drug test	50.00
72690	PowerPlan	Repairs, parts	11,382.60
72691	Pro It, LLC	Computer services	850.00
72692	Quill Corporation	Paper	111.92
72693	Ramkota Hotel & Conference Center	Lodging	163.80
72694	Redwood Toxicology Lab, Inc	Drug test	8.75
72695	Sebastian, Lori	Mileage	18.19
72696	Siegler, Kelsey	Mileage, supplies	424.38
72697	Smette Oil Company	Diesel fuel, gas	3,391.94
72698	Souris River Joint Water Board	Contract	4,000.00
72699	SRT Communications, Inc	Phone, 911 service	1,528.01
72700	Stepp Mfg	Parts	141.65
72701	Streicher's	Training ammunition	271.12
72702	Suchor, Jerome	Spray lawn	100.00
72703	Team Electronics, Inc	Supplies	16.00
72704	Thomas Family Funeral Home	Transport	500.00
72705	Towner Health & Wellness	June rent	480.00
72706	Trinity Medical Group	Prisoner expense	207.00
72707	TrueNorth Steel	Culverts	5,694.90
72708	Towner City	Utilities	515.47
72709	Towner Foods	Supplies	67.80
72710	Towner Parts & Equipment	Parts	44.49
72711	Tractor Supply Credit Plan	Weed Board	149.99
72712	University of North Dakota	2017 SBDC Support	1,000.00
72713	Verendrye Electric Cooperative	Electric service	877.66
72714	Village Family Service Center	Contract	1,380.00

72715	Voltaire Township	PW 322, 1529, 2513	770.80
72716	Wold Engineering, PC	CNOC-2506(064), BRO-0025(011)	25,318.33
72717	Woodall Dirtworks	Deep River, Little Deep, Pratt Twps	12,110.00
72718	Western State Bank	Deposit forms	135.86
72719	Ziegler Oil Company	Diesel fuel	1,968.60
72720	Anamoose Township	2011 FEMA Work 3% Township share	823.10
72721	Bantry Township	2011 FEMA Work 3% Township share	1,033.20
72722	Berwick Township	2011 FEMA Work 3% Township share	3,399.39
72723	Bjornson Township	2011 FEMA Work 3% Township share	177.49
72724	Brown Township	2011 FEMA Work 3% Township share	868.48
72725	Cottonwood Lake Township	2011 FEMA Work 3% Township share	1,245.90
72726	Deering Township	2011 FEMA Work 3% Township share	4,676.55
72727	Denbigh Township	2011 FEMA Work 3% Township share	402.00
72728	Deep River Township	2011 FEMA Work 3% Township share	3,338.39
72729	Egg Creek Township	2011 FEMA Work 3% Township share	1,209.21
72730	Eaton Irrigation District	2011 FEMA Work 3% Township share	274.38
72731	Falsen Township	2011 FEMA Work 3% Township share	4,944.47
72732	Gilmore Township	2011 FEMA Work 3% Township share	1,972.14
72733	Granville Township	2011 FEMA Work 3% Township share	304.43
72734	Grilley Township	2011 FEMA Work 3% Township share	1,546.86
72735	Hendrickson Township	2011 FEMA Work 3% Township share	173.36
72736	Karlsruhe Township	2011 FEMA Work 3% Township share	1,921.33
72737	Land Township	2011 FEMA Work 3% Township share	759.03
72738	Layton Township	2011 FEMA Work 3% Township share	2,448.03
72739	Little Deep Township	2011 FEMA Work 3% Township share	1,853.63
72740	Lebanon Township	2011 FEMA Work 3% Township share	1,823.67
72741	Lake George Township	2011 FEMA Work 3% Township share	726.60
72742	Lake Hester Township	2011 FEMA Work 3% Township share	2,344.13
72743	Meadow Township	2011 FEMA Work 3% Township share	6,075.26
72744	Mouse River Township	2011 FEMA Work 3% Township share	324.96
72745	Newport Township	2011 FEMA Work 3% Township share	3,137.20
72746	Normal Township	2011 FEMA Work 3% Township share	2,585.94
72747	North Prairie Township	2011 FEMA Work 3% Township share	3,323.06
72748	Odin Township	2011 FEMA Work 3% Township share	707.61
72749	Olivia Township	2011 FEMA Work 3% Township share	409.04
72750	Pratt Township	2011 FEMA Work 3% Township share	87.99
72751	Rosehill Township	2011 FEMA Work 3% Township share	51.20
72752	Riga Township	2011 FEMA Work 3% Township share	1,435.56
72753	Schiller Township	2011 FEMA Work 3% Township share	497.72
72754	Strege Township	2011 FEMA Work 3% Township share	760.02
72755	Velva Township	2011 FEMA Work 3% Township share	1,243.90
72756	Villard Township	2011 FEMA Work 3% Township share	1,135.80
72757	Voltaire Township	2011 FEMA Work 3% Township share	900.75
72758	Wagar Township	2011 FEMA Work 3% Township share	1,942.50
72759	Willow Creek Township	2011 FEMA Work 3% Township share	861.12

At 6:15 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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David Medalen, Chairman