

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 2, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Bergstad and seconded by Boutilier to approve the April 4th and April 11th minutes. Motion carried unanimously.

Mary Hanretty met with the board to present information on Breathe ND and the Tobacco Coalition.

Sam Welch with S E H Engineering met with the board to inquire about future job opportunities.

Normal Township supervisors Vance Prellwitz, Steve Pollman and Richard Uran met with the board to discuss road issues. They requested the county blade discontinue pushing trees in the ditch, as they are working with a contractor to remove them. They also mentioned rocks are being pulled from the shoulders to the top of the road, and requested the crown on a few roads be lowered and the road widened. Richard Uran requested a culvert be lowered. The commissioners referred him to the water board.

Duane Drader met with the board to discuss the damage to one of his buildings.

A motion was made by Bergstad and seconded by Bruner to approve road work on the boarder of Newport and Red Cross Townships. Motion carried unanimously.

The board reviewed an application for a conditional use permit to set up a portable asphalt plant in the E ½ NW ¼ of Sec 35-155-77 and an application for a variance permit to place an additional non-farm dwelling in the SE ¼ SE ¼ of Section 18-154-79. The public hearings were held by the zoning board with no opposition. A motion was made by Boutilier and seconded by Bergstad to approve both permits. Motion carried unanimously.

The board reviewed abatements 1230 and 1231. A motion was made by Bergstad and seconded by Medalen to lower the value to \$1,000 for the structure. Motion carried unanimously. The board reviewed abatement #1244. A motion was made by Boutilier and seconded by Bruner to leave \$1,000 on the structure. Commissioners Bergstad, Boutilier, Bruner and Medalen voting aye. Commissioner Haman absent. Motion carried. A motion was made by Bergstad and seconded by Bruner to approve abatement #1241. Motion carried unanimously.

Leanna Emmer with NDLTAP met with the board regarding programs offered through their organization.

The board recessed for lunch.

Denver Fosness and Kelsey Siegler joined the meeting.

The board opened the estimates for the various county road projects in Deep River, Meadow, Little Deep and Pratt Townships. A motion was made by Haman and seconded by Bergstad to accept the estimate from Fosness Construction for the Deep River projects. Motion carried unanimously. A motion was made by Medalen and seconded by Bruner to accept the estimate from Fosness Construction for the Meadow Township work. Motion carried unanimously. A motion was made by Medalen and seconded by Bergstad to accept the estimate from Woodall Dirtworks for the Little Deep Township work. Motion carried unanimously. A motion was made by Medalen and seconded by Boutilier to accept the estimate from Woodall Dirtworks for the Pratt Township work. Motion carried unanimously.

Kelsey Siegler, EM/911 Coordinator met with the board to discuss the Reverse 911 system for the county. Everbridge is requiring the county to determine if they wish to continue to contract with them for services and at which level of functionality. A motion was made by Bergstad and seconded by Boutilier to choose to continue with Everbridge with Option C, which would be the highest level of functionality at an estimated annual cost of \$1,700/year. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to sign the Notice of Award for CNOC-2506(064) and the contract for construction. Motion carried unanimously.

SRF Consulting inquired about continuing the contracting for Planning and Zoning consulting, which would allocate the unused funds approved in 2016. A motion was made by Boutilier and seconded by Bruner to continue with the contract for 2017. Motion carried unanimously.

An invoice was received from WE Integrate. A motion was made by Bergstad and seconded by Boutilier to deny payment since the problem was found in the wiring which is no fault of the county. Motion carried unanimously.

Kent Indvik from Wold Engineering met with the board. A motion was made by Bergstad and seconded by Bruner to approve change order 1 on project CNOC-2506(064) to add a chipseal and fog coat to the new pavement West of Upham. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to put an approach on the North side of the road in Section 23 of Deep River Township. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to reappoint Darlene Guss and David Medalen to the McHenry County Social Service Board. Commissioners Bergstad, Bruner, Haman and Boutilier voting aye. Commissioner Medalen abstained. Motion carried.

The board discussed the bridge located on the West side of Section 35 in Balfour Township. The board will contact the Water Board for their opinion.

A motion was made by Haman and seconded by Bruner to sign the construction engineering contract with Wold Engineering for the BRO-0025(011) project. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Haman to approve the following receipts: Treasurer's Miscellaneous Receipts #41573-41657 the monthly payroll in the amount of \$161,206.07 paid by warrant checks #23516-23581 and Social Service bills totaling \$4,322.66; Clerk of Court March County fees \$730.25, State fees \$12,812.07; Clerk of Court April County fees \$394.96, State fees \$9,595.31; County Recorder March recording fees of \$2,599.00 and misc fees of \$288.60; County Recorder April recording fees of \$1,198.50 and misc fees of \$243.20; Sheriff April statement of fees \$460.00, Sheriffs mileage \$424.00; Deputy reports for Mar/Apr.

The board continued to audit bills until completed. It was then moved by Bruner and seconded by Bergstad that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
72418	4 Acres Welding	Blade repair	90.00
72419	AT&T Mobility	Cell phone service	752.48
72420	B & M Laundry Service	Janitorial services	115.02
72421	Bearded Moose	Prisoner meals	18.50
72422	Bergstad, Harry	Mileage	136.96
72423	BHG, Inc	Veterans Ad	80.00
72424	Boutilier, Gregg	Mileage	21.40

72425	Bray's Saddlery	Uniform	95.97
72426	Bruner, Bryan	Mileage	95.23
72427	Burckhard, Jacqueline	Mileage	69.55
72428	Burckhard, James	Snow removal	400.00
72429	Butler Machinery Company	Blade repair	1,575.86
72430	Cenex Fleetcard	Gas	3,025.37
72431	Clems Repair	Snowblower & truck repair	673.69
72432	Dacotah Paper Company	Paper	359.32
72433	Deere Credit, Inc	Anamoose Grader lease	26,210.48
72434	Dakota Fire Extinguishers, Inc	Courthouse annual service	247.92
72435	Dakota Fluid Power	Cylinder repair	202.70
72436	Drake KC's	Hall rent	150.00
72437	DK Service	Gas, diesel, tires	2,744.31
72438	DMC Wear Parts LLC	Cutting edges	1,657.00
72439	Dokken Construction, Inc	Gravel Star Twp	810.00
72440	Drake City	Utilities	58.50
72441	Domestic Violence Crisis Center	1/2 Monthly collections	107.50
72442	Envision	Gas, diesel	1,828.13
72443	Estate Planning Law Center	Mileage	51.36
72444	Fairbrother, Linda	Mileage	61.86
72445	Farmers Union Oil Company	Gas, diesel, oil changes	518.60
72446	Galls, LLC	Uniform	109.98
72447	Gerdau	Pipe	25.55
72448	Granville City	Propane	76.43
72449	General Trading Company	Supplies	93.92
72450	HACTC	Prisoner board	17,920.59
72451	Hardware Hank	Supplies	430.96
72452	Hilton Garden Inn	Lodging	245.70
72453	Ihry Insurance Agency, Inc	2010 JD Grader	35.00
72454	Job Service North Dakota	Unemployment benefits	1,106.19
72455	Johnson, Callie	Mileage, meals, lodging	665.32
72456	Lehmann, Helen	Mileage	60.79
72457	LeierGIStics LLC	Website maintenance	500.00
72458	Mike's Body, Paint & Glass	Tow vehicle, Insurance deductible	355.00
72459	McHenry County Treasurer	Unorganized Twp 2017 Rd Mtc, .01 Gas tax	38,815.87
72460	Medalen, David	Mileage	141.24
72461	Mouse River Journal	Legal publications, ads	653.96
72462	Mouse River Oil Company	Diesel fuel	1,710.11
72463	Mueller Construction	Dome window repair	580.00
72464	North Dakota Assoc of Counties	2017 Estimated Workers Comp Premium	31,147.12
72465	NDAAO	2017 Dues	30.00
72466	ND Newspaper Association	Extension ad	191.40
72467	ND County Recorders Association	Registration	100.00
72468	ND Dept of Transportation FMD	Bridge inspections	3,794.56
72469	ND Telephone Company	Circuit charges	123.74
72470	NDSU Ag Communication	Weed & seed publication	10.00
72471	NDSU Extension Service	Salary & meals	22,883.65
72472	Norwich Township	PW 208	464.27
72473	North McHenry Co Soil Cons Dist	Postage	127.10
72474	Newman Traffic Signs	Yield & hazard signs	1,150.00
72475	Office Depot, Inc	Office supplies	580.73
72476	Otter Tail Power Company	Electric service	3,157.03
72477	PharmChem, Inc	Drug testing	100.00
72478	PowerPlan	Blade parts	935.36
72479	Pro It, LLC	Computer services	200.00
72480	Pro Forms	Check stock	134.75
72481	RACO Industries	Labels	160.16

72482	Siegler, Kelsey	Mileage	301.21
72483	Smette Oil Company	Gas, diesel fuel	3,047.52
72484	State Radio Communications	1st Qtr 911 & LETS	8,661.60
72485	SRT Communications, Inc	Phone service	1,048.74
72486	Staples Credit Plan	Office supplies	442.00
72487	Sveund, Donald	Service lawn tractor	100.00
72488	Towner Health & Wellness	Office rent	480.00
72489	Towner City	Utilities	319.68
72490	Towner Foods	Class supplies	40.48
72491	Towner Parts & Equipment	Parts	122.50
72492	Tough-T Manufacturing Inc	Disk attachments	12,739.70
72493	Vanguard Appraisals, Inc	Appraisal services	135.00
72494	Vollmer, Brian	Mileage	53.50
72495	WE Integrate, LLC	Surveillance camera repair	1,459.96
72496	Wittmayer Backhoe Service, LLC	Ice jam removal	90.00
72497	Wold Engineering PC	CNOC-2506(064)	61,622.12
72498	Ziegler Oil Company	Diesel fuel, propane	2,196.81

At 4:05 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bergstad to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman