

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

September 5, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present. Also present was Josh Frey.

A motion was made by Boutilier and seconded by Bergstad to approve the August 1st, 9th and 25th minutes. Motion carried unanimously.

TJ Alme and Travis Leier joined the meeting.

Arlen Schiele and Joe Mosser from Odin Township met with the board regarding a bridge located between sections 34/35 in 152-78. A motion was made by Bruner and seconded by Bergstad to remove the bridge and install 3 – 5' X 60' culverts with fabric. Motion carried unanimously.

A letter in opposition from Steve McLean was read before the board regarding the conditional use application from the Velva Wildlife Club to locate a sport shooting range West of Velva. William and Pam Degele had also contacted a commissioner with some concerns. The board was presented with a request for an amendment to the county zoning ordinance to add sport shooting ranges as a conditional use in a recreational district. A motion was made by Haman and seconded by Bergstad to approve the amendment. Motion carried unanimously. The board reviewed the conditional use application from Velva Wildlife Club to build structures used for wildlife club purposes as well as firearm and archery shooting ranges on property described as Outlots 594 and 832 of Section 17 and Outlots 595 and 833 of Section 18 in 153-80. The zoning board had made a recommendation to approve the CUP with the following conditions: the shooting ranges must be a minimum of ¼ mile from any residence; the wildlife club must comply with all federal, state and local laws in regards to the management of waste lead from bullets in order to protect groundwater contamination; the hours of operation must be between 8:00 AM and 10:00 PM; the shooting ranges must be constructed in accordance with NRA standards to ensure public safety; require verbiage in the insurance policy that would indemnify the county and hold the county harmless. A motion was made by Bergstad and seconded by Bruner to approve the CUP with the following requirements in addition to the zoning board conditions: rifles used on the shooting range must not exceed 300 caliber; no muzzle breaks; vegetation must be planted to minimize noise levels. Commissioners Bergstad, Medalen, Bruner and Haman voting aye. Commissioner Boutilier voting nay. Motion carried.

The board reviewed the variance application from Ryan Hoff to construct a storage shed 90' from the center of 15th Ave N in the SW ¼ SW ¼ of Section 36-153-80. A motion was made by Haman and seconded by Bruner to approve the variance. Motion carried unanimously.

Bruce Dokken, Steve Jacobson and Denver Fosness joined the meeting.

The board opened the bids for the logjam removal projects. A motion was made by Boutilier and seconded by Bergstad to accept the low bid from Fosness Construction in the amount of \$9,800 for the Hutton Bridge in Falsen Township. Motion carried unanimously. A motion was made by Boutilier and seconded by Bruner to accept the low bid from B & J Excavating in the amount of \$7,600 for Lost Bridge in Red Cross Township. Motion carried unanimously. A motion was made by Bergstad and seconded by Bruner to accept the low bid from B & J Construction for the Nelson Bridge located in Poplar Grove Township. Motion carried unanimously. B & J Construction was the sole bidder for the Kongslie Bridge in Star Township. A motion was made by Haman and seconded by Bruner to approve the bid in the amount of \$28,300. Motion carried unanimously.

TJ Alme met with the board regarding a bridge located on the East side of Section 11-151-77, which is in need of repair. The board will have someone look at it.

The public hearing was held to close the abandoned portion of Co Rd 10 through section 5, 7 and 8 in 153-75. No one appeared in opposition. A motion was made by Haman and seconded by Bergstad to approve the closure. Motion carried unanimously.

Veteran Service Officer, Jim Davenport met with the board to request an increase of work days from one to two days a week. No action taken.

Kent Indvik met with the board to review the road projects.

Correspondence was received from Treasurer Linda Fairbrother requesting the tax payments be removed from the protest fund and be apportioned to the proper taxing districts, as the allotted 60 days have expired with no action taken by the applicant. A motion was made by Bergstad and seconded by Boutilier to approve request to apportion the taxes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve abatement #1260. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to reissue lost instrument #72849. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to cancel warrant #17354 and #17462 and send the funds to unclaimed property. Motion carried unanimously.

The board recessed for lunch.

A petition was received to close the section line between sections 6 and 7 in 157-76. A motion was made by Bergstad and seconded by Bruner to advertise for a public hearing. Motion carried unanimously.

The board was provided a list of the possible foreclosures.

Josh Frey informed the board his office has been asked to move to another location within the same building, which would also increase the rent due to the additional footage. A motion was made by Bergstad and seconded by Haman to agree to move. Commissioners Medalen, Bergstad, Bruner, Bergstad voting aye. Commissioner Boutilier absent. Motion carried.

The board reviewed the 2018 county budget.

A motion was made by Haman and seconded by Bergstad to increase all county board compensation to \$85/meeting to comply with state law, with the exception of the water board, effective January 1, 2018. Commissioners Bergstad, Bruner, Haman and Boutilier voting aye. Commissioner Medalen voting nay. Motion carried.

A special meeting will be held on September 14th at 9:00 AM to continue work on the budget.

A consent motion was made by Bergstad and seconded by Haman to approve the following receipts: Treasurer's Miscellaneous Receipts #41898-41974 the monthly payroll in the amount of \$146,094.35 paid by warrant checks #23775-23837 and Social Service bills totaling \$4,615.26; Clerk of Court August County fees \$924.37, State fees \$12,411.87; County Recorder July recording fees of \$5,127.00 and misc fees of \$458.00; County Recorder August recording fees of \$4,627.00 and misc fees of \$125.45; Sheriff August statement of fees \$1,260.00, Sheriffs mileage \$901.40; Deputy reports for July/August.

The board continued to audit bills until completed. It was then moved by Haman and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
73247	Advanced Business Methods	Copy machine contract	564.48
73248	AgriTec, Inc	Diesel fuel	51.00
73249	Alme, Tom	Spraying	2,890.00
73250	Al's Metal Work	Packer repair	591.99
73251	AT&T Mobility	Cell phone service	760.46
73252	Attorney General Office	Program fees	1,050.00
73253	B & J Excavating	Gravel Copperdahl Twp	12,960.00
73254	Bechtold Paving, Inc	CNOC-2506(064)	289,424.65
73255	Bergstad, Harry	Mileage	226.16
73256	BHG, Inc	Publications	27.75
73257	Bossert, Kevin	Replace lost check	100.05
73258	Boutilier, Gregg	Mileage	131.08
73259	Brandt, Kelly	Mileage	115.56
73260	Bruner, Bryan	Mileage	85.07
73261	Butler Machinery Company	Parts	2,286.15
73262	Cenex Fleetcard	Gas	5,874.33
73263	CHS Inc By-Products	MC-250	22,078.15
73264	Crop Production Services	Chemical	20,671.20
73265	Dacotah Paper Company	Janitorial supplies	127.95
73266	Deere Credit, Inc	JD Motor Grader leases	50,296.84
73267	Dakota Fire Extinguishers	Annual service Nurse's Office	32.99
73268	DK Service	Gas, diesel fuel, services	2,109.60
73269	DMC Wear Parts LLC	Cutting edges	6,669.52
73270	Drake City	Utilities	58.50
73271	Derick Welk Construction	Build 2 picnic shelters	4,000.00
73272	Envision	Diesel fuel, chemical	4,192.06
73273	Evident	Drug test supplies	116.59
73274	First District Health Unit	3rd Qtr Mill Levy	22,733.25
73275	Farmers Union Oil, Velva	Diesel fuel, tires	2,888.46
73276	Galls, LLC	Uniform	166.97
73277	Gooseneck Implement	Mower blades	502.39
73278	Granville City	Propane	25.00
73279	General Trading Company	Shop supplies	332.84
73280	Hagen, Yvonne	Meal	10.50
73281	HACTC	Prisoner board	4,757.00
73282	Hardware Hank	Tables, janitor & shop supplies	808.37
73283	I Design	Warning books	175.00
73284	Ihry Insurance Agency, Inc	Notary bond	50.00
73285	ITD Information Technology Dept	Data processing	642.85
73286	Joe Mosser Enterprises	Road work	400.00
73287	Kitzman, Neil	Mileage	184.04
73288	LeierGIStics, LLC	Website maintenance	500.00
73289	Marshall & Swift	Residential cost handbook	349.95
73290	Minot Auto Supply	Packer parts	537.36
73291	Matthew Bender & Company	Law manuals	105.26
73292	Mike's Body Paint & Glass	Towing, repairs	1,468.91
73293	Magic City Garage Door Company	Antenna	17.50
73294	McHenry County Treasurer	Protest tax, mileage, registration	1,631.16
73295	Medalen, David	Mileage	149.27
73296	Mary Holen Construction	Gravel Co Rd 17, Willow Rd	32,300.00
73297	Mouse River Journal	Legal publications	622.38
73298	Mouse River Oil Company	Diesel fuel	5,886.37

73299	ND Association of Counties	Webinar	70.00
73300	ND Secretary of State	Election machine maintenance	3,984.24
73301	ND Dept of Transportation MVD	Title fee	5.00
73302	Northern Equipment, Inc	Repair	274.00
73303	Newman Traffic Signs	Road signs	118.25
73304	ND Unclaimed Property Division	Unclaimed property	331.88
73305	Office Depot	Supplies	1,167.07
73306	O.K. Tire Store	Patrol car tires	493.72
73307	Otter Tail Power Company	Electric service	1,473.46
73308	Pfeifer Construction	Gravel Buffalo Lodge	1,395.00
73309	PharmChem, Inc	Drug test	50.00
73310	Pheasantland Industries	Decals	32.08
73311	Postage Ink	Postage meter supplies	31.92
73312	PowerPlan	Repairs, parts	7,015.28
73313	Pro IT, LLC	Tech support	800.00
73314	Redwood Toxicology Lab, Inc	Drug test supplies	189.23
73315	Kelsey Siegler	Mileage	85.60
73316	Smette Oil Company	Diesel fuel, gas	2,731.53
73317	Soltis Business Forms	Tax statement, envelopes	1,031.00
73318	SRF Consulting, Inc	Planning & zoning service	66.90
73319	SRT Communications, Inc	Phone, 911 service	1,955.14
73320	Team Electronics, Inc	Strip vehicle	835.05
73321	Towner Health & Wellness	Office rent	480.00
73322	Thomas Law Firm	Services	100.00
73323	Towner City	Utilities	516.89
73324	Towner Foods	Class supplies	108.56
73325	Tough-T Manufacturing	Disk attachment	6,250.00
73326	Towner Parts & Equipment	Repairs, supplies	164.46
73327	Thomson Reuters-West	Westlaw	136.07
73328	Tractor Supply Credit Plan	Shop supplies	177.95
73329	Upham City	Utilities	35.00
73330	US Records Midwest, LLC	Deed index	3,902.95
73331	Verendrye Electric Cooperative	Electric service	615.24
73332	Wald, Rachel	Mileage	71.75
73333	Ward County	Booking fee	25.00
73334	Werle, Curtis	Spraying	6,247.50
73335	Westlie Motor Company	2016 Ford Explorer repair	1,559.23
73336	Wold Engineering, PC	CNOC-2506(064), SC-2539(053)	39,987.93
73337	Ziegler Oil Company	Diesel fuel	1,949.70
73338	Zoll Medical Corporation	Defibrillator pads	169.37

At 7:05 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Medalen to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman