

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

April 3, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present. States Attorney Josh Frey was also present.

A motion was made by Haman and seconded by Bergstad to approve the March 6th and 21st minutes. Motion carried unanimously.

A motion was made by Bruner and seconded by Boutilier to approve the agenda. Motion carried unanimously.

Larry Mortensen with Maintenance Engineering met with the board to propose LED lighting in the courthouse and county shops.

A motion was made by Boutilier and seconded by Bergstad to approve the gaming site authorization for the Velva volunteer fire department. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the Construction and Maintenance agreement with NDDOT for project SC-2500(018). Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve abatements 1278-1280 and 1284. Motion carried unanimously.

Community Service Coordinator, Allan Meckle, met with the board to present an update on the community service program.

The board contacted Bill Behling, Project Manager for the New Frontier Wind Energy Project regarding the road use agreements for the county and affected townships.

Due to the tie vote regarding the motion made by Medalen and seconded by Haman to not lease a tractor for mowing this summer, it was brought before the full board for another vote. Commissioners Medalen and Haman voting aye. Commissioners Bruner, Bergstad and Boutilier voting nay. A tractor will be leased.

Josh Frey asked the board of their intent with summer hours. A motion was made by Boutilier and seconded by Bergstad to approve the summer hour policy as implemented last year. Motion carried unanimously.

Kent Indvik joined the meeting to present an update on the county road projects. A motion was made by Bergstad and seconded by Bruner to declare the short stretch of road on 14th Ave N between Hwy 52 and Hwy 97 as a county road and to request NDDOT add it to the county Federal Aid system. Motion carried unanimously.

The board recessed for lunch.

A motion was made by Boutilier and seconded by Bergstad to hold the county vehicle sale for June 16th at 10:00 AM. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to advertise the used grader blades on bids. Motion carried unanimously.

Linda Fairbrother proposed a new credit card company the county can contract with which would offer lower fees for the consumer.

Stacey Schmitt met with the board to discuss the status of the Tax Director's office.

States Attorney, Josh Frey, approached the board to inquire about the possibility of running for States Attorney in another county, as well as in McHenry. A motion was made by Bergstad and seconded by Boutilier to allow him to pursue the dual States Attorney option and to run in McHenry and Towner Counties. Motion carried unanimously.

Due to the States Attorney's conflict of interest, the board contacted Kathleen Murray regarding an employment issue.

A motion was made by Bergstad and seconded by Boutilier to deny the mileage request for Jerry Hansen on March 8th. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to advertise the tree removal in Poplar Grove and Hougom Townships. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to furnish the Towner Fire Department with an approach along Co Rd 5, just North of the water tower. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #42436-42488; the monthly payroll in the amount of \$161,657.11 paid by warrant checks #24197 – 24262 and Social Service bills totaling \$5,175.03; Clerk of Court Mar County fees \$515.00, State fees \$7,810.97; County Recorder March recording fees of \$4,930.00 and misc fees of \$1,162.90; Sheriff's March statement of fees \$543.75, Sheriffs mileage \$352.00; Deputy reports for March.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Boutilier that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
74622	Advanced Business Methods	Equipment lease	1,393.91
74623	AT&T Mobility	Cell phone service	759.99
74624	Bergstad, Harry	Mileage	16.35
74625	Boutilier, Gregg	Mileage	124.26
74626	Bruner, Bryan	Mileage	63.77
74627	Carpenter, Darlene	Mileage	238.37
74628	Cenex Fleetcard	Gas	7,494.78
74629	Cenex Propane Partners	Propane	1,340.00
74630	Dakota Communications, Inc	2016 F150 equipment	2,066.00
74631	Dakota Fire Extinguishers, Inc	Annual service Upham Shop	72.58
74632	Drake KC Club	Rent	150.00
74633	DK Service	Gas, diesel fuel	2,999.60
74634	DMC Wear Parts LLC	Cutting edges	28,099.25
74635	Drake City	Utilities	58.50
74636	Domestic Violence Crisis Center	1/2 February VW Fees	100.00
74637	Envision	Diesel fuel, oil change	320.17
74638	Environmental Systems Research	GIS Annual Maintenance	5,500.00
74639	Frey, Joshua	Mileage, meals, lodging	382.20
74640	General Scrap, Inc	Bridge repair	2,446.80
74641	Gooseneck Implement, Inc	DEF Fluid and pump kits	3,184.10
74642	General Trading Company	Shop supplies	52.82
74643	Hansen, Jerry	Mileage	75.21

74644	HACTC	Prisoner board	21,399.77
74645	Hardware Hank	Supplies	270.19
74646	Information Technology Dept	Data processing	642.85
74647	Johnson, Callie	Mileage	513.39
74648	Keller, Robert	Snow removal	460.00
74649	Kitzman, Neil	Mileage	219.09
74650	Lehmann, Helen	Mileage	61.73
74651	LeierGIStics LLC	Website maintenance	450.00
74652	Matthew Bender & Company, Inc	Law manual	61.75
74653	Mike's Body Paint & Glass	Tow vehicles	483.75
74654	Medalen, David	Mileage	105.73
74655	Menard's	Shop supplies	64.64
74656	ND Association of Counties CEG	2017 WC Reconciled Premium	1,401.42
74657	ND Association of Counties	911 Fees	1,816.09
74658	ND County Recorders Association	Registration	100.00
74659	NDACS	2018 Dues	50.00
74660	ND State Treasurer	\$.50 911 Fees	9,093.22
74661	ND Telephone Company	Trunking fees	41.14
74662	Newman Signs, Inc	Road signs	107.03
74663	O.K. Tire Store - Minot	Tires	1,017.04
74664	Otter Tail Power Company	Electric service	4,185.26
74665	Pitney Bowes, Inc	Equipment lease	526.07
74666	Postage Ink	Supplies	59.33
74667	PowerPlan	Parts	537.03
74668	Pro IT LLC	Tech support	100.00
74669	Purchase Power	Postage	424.90
74670	Quality Inn	Lodging	334.80
74671	Ramkota Hotel & Conference Center	Lodging	83.70
74672	Rognlien, Maxine	Mileage	177.10
74673	Souris Basin Planning Council	Registration	65.00
74674	Schafer, Riley	Meals	52.50
74675	Smette Oil Company	Gas, diesel fuel	3,804.51
74676	Smette, Miriam	Filing fee	25.00
74677	Smith, Scott	Mileage	89.88
74678	SRT Communications, Inc	Phone, 911 service	1,212.48
74679	Star City Senior Center	Rent	75.00
74680	Towner Health & Wellness	April rent	480.00
74681	Tri-N Propane, Inc	Propane	379.50
74682	TrueNorth Steel	Culverts	15,388.20
74683	Towner City	Utilities	313.93
74684	Towner Foods	Supplies	63.67
74685	Towner Parts & Equipment	Parts	63.75
74686	Towner Plumbing & Heating	Repairs	298.09
74687	Thomson Reuters-West	Westlaw	140.15
74688	Uniform Center	Uniform	109.98
74689	Wald, Rachel	Mileage	226.72
74690	Ward County Weed Board	Ag Expo booth rent	250.00
74691	Welstad, Dustin	Prisoner meal	6.99
74692	Wold Engineering, PC	BRC-2506(065)	10,960.00
74693	Ziegler Oil Company	Diesel fuel	3,774.82
74694	Western Dakota Energy Association	LoadPass permit membership	500.00

At 4:40 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman