

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 4, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

The Chairman relinquished his chair to the auditor for the purpose of reorganizing the board. The auditor called for nominations for Chair. Boutilier nominated Bryan Bruner. A motion was made by Boutilier and seconded by Bergstad that nominations cease and a unanimous ballot be cast for Bruner. Motion carried unanimously. The auditor called for nominations for Vice Chair. Boutilier nominated Larry Haman. A motion was made by Boutilier and seconded by Bergstad that nominations cease and a unanimous ballot be cast for Haman. Motion carried unanimously. The auditor turned the meeting over to Chairman Bruner.

A motion was made by Medalen and seconded by Haman to approve the minutes from the November 8th and 20th meetings. Motion carried unanimously.

Travis Leier met with the board regarding the renewal of his contract for GIS and website maintenance. A motion was made by Haman and seconded by Bergstad to renew the contract for another year. Motion carried unanimously. A motion was made by Haman and seconded by Bergstad to purchase a tablet and TV for mapping purposes. Motion carried unanimously.

Sheriff Skager met with the board to answer questions regarding the K-9 expenses and vehicle purchases.

A motion was made by Boutilier and seconded by Bergstad to approve the 2019 meeting schedule for the Board of Commissioners. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to make the following appointments: Myron Blumhagen – Water Resource Board, Terry Krumwiede – Water Resource Board, David Ashley – Water Resource Board, Loren Fecho – Willow Creek Water Resource Board, Larry Haman – Zoning Board, Darrell Haman – Zoning Board, Nancy Mueller – Zoning Board, Maurie Becker – School Reorganization Board, Lucille Loftesnes – School Reorganization Board, Stacey Schmitt – School Reorganization Board, Bryan Bruner – Souris Basin Planning Council, Harry Bergstad – Souris Basin Planning Council, Bryan Bruner – Human Services Advisory Board, Bryan Bruner – Pierce/McHenry Housing Board, Nikki Medalen – First District Health Unit Board, Gregg Boutilier – Park Board, Randy Schmitt – Park Board, Joshua Frey – LEPC Board, David Medalen – Community Service Board, Maxine Rognlien – Supt. of Schools, James Davenport – Veteran Service Officer, Kelsey Siegler – Emergency Manager/911. Motion carried unanimously.

Tax Director, Becki Freund met with the board regarding abatement #1293. Her recommendation was to value the land as agricultural since the owner is farming it. A motion was made by Bergstad and seconded by Medalen to approve the recommendation to value this property as agricultural land. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the low bid from Industrial Builders in the amount of \$1,387,695.05 for the rehab of the Velva City Park Bridge. Motion carried unanimously.

The board reviewed the variance application from Capital Power to allow the following wind turbines to remain in their current locations. Turbine T-06 is located in the N ½ of the NW ¼ of Section 17-151-80

and is encroaching the overhead power line by 14.86'. The second existing turbine defined as T-26, located in the SW ¼ of Section 28-151-80, is encroaching the right-of-way along ND Hwy 41 by 10.7'. The zoning board recommended approving the variance, pending confirmation from the entities whose right-of-ways are being encroached upon. No one appeared in opposition during the public hearing. A motion was made by Haman and seconded by Bergstad to approve the variance upon confirmation from Great River Energy, NDDOT and the Public Service Commission. Commissioners Medalen, Bruner, Haman and Bergstad voting aye. Commissioner Boutilier voting nay. Motion carried.

Capital Power presented a letter to confirm all permits have been obtained and are in good standing for the windfarm project. A motion was made by Bergstad and seconded by Medalen to sign and return the letter. Motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to issue the proper deed to Michael Vaughan for the redemption of county land described as Lot 7 of Block 1 in Scofield's Addition in Towner. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to reissue lost instrument #74807. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to pursue the tractor lease program. Commissioners Bruner, Haman, Bergstad and Boutilier voting aye. Commissioner Medalen voting nay. Motion carried.

Greg Hagen with Wold Engineering briefly met with the board to offer holiday greetings.

The board recessed for lunch.

The board reviewed the list of newly foreclosed county properties needing to be secured. The list will be given to the Sheriff's Dept. States Attorney Josh Frey joined the meeting. The board asked him to contact a current resident of one of the foreclosed properties to see what his intentions are.

Linda Fairbrother joined the meeting to request permission to purchase a folding machine for \$1,090. A motion was made by Haman and seconded by Bergstad to approve the purchase. Motion carried unanimously.

A consent motion was made by Haman and seconded by Bergstad to approve the following receipts: Treasurer's Miscellaneous Receipts #43145-43200, the monthly payroll in the amount of \$145,269.21 paid by warrant checks #24702-24770, and Social Service bills totaling \$4,812.14; Clerk of Court November County fees \$270.00, State fees \$7,130.00; County Recorder November recording fees of \$3,062.00 and misc fees of \$1,223.80; Sheriff November statement of fees \$1,163.93, Sheriffs mileage \$1,127.00; Deputy reports for Oct.

The board continued to audit bills until completed. It was then moved by Bergstad and seconded by Medalen that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
76163	Advanced Business Methods	Equipment contract	388.36
76164	AgriTec, Inc	Diesel fuel	84.05
76165	Ashley, Jo	Mileage, supplies	201.70
76166	AT&T Mobility	Mifi service	144.00
76167	Attorney General Office	Program fees	750.00
76168	BALCO Uniform Co, Inc	Nametape	130.30

76169	Bergstad, Harry	Mileage	32.70
76170	Boutilier, Gregg	Mileage	76.85
76171	Brandt, Kelly	Mileage	141.70
76172	Bruner, Bryan	Mileage	91.02
76173	Carpenter, Darlene	Travel	176.10
76174	Cenex Fleetcard	Gas	3,432.61
76175	Dakota Communications, Inc	Radio batteries	240.00
76176	Davenport, James	Mileage, phone	245.47
76177	Dakota Business Solutions	Postage supplies	248.95
76178	DK Service	Gas, battery, tire mount	1,186.50
76179	Dokken, June	Canvassing board	29.45
76180	Drake City	Utilities	80.75
76181	Dakota Truck & Farm Service	Repair	20,208.01
76182	Enerbase	Diesel fuel	260.25
76183	Envision	Diesel fuel, gas, tire repair	4,559.56
76184	Election Systems & Software	Ballot coding	3,232.80
76185	Farm & Home Publishers, Inc	2018 Atlas	525.00
76186	First District Health Unit	4th Qtr Mill Levy	23,466.75
76187	Freund, Becki	Travel	292.60
76188	Fursather, Richard	Janitor labor	400.00
76189	GCR Tires & Truck	2 Blade tires	2,571.00
76190	Gooseneck Implement	JD 6155M	265.02
76191	Hanson Services LLC	Septic service	300.00
76192	Hansen, Jerry	Mileage	95.92
76193	HACTC	Prisoner board	14,112.00
76194	Hardware Hank	Shop supplies	332.27
76195	Heilman's Diesel Repair	Supplies	23.04
76196	Hacker's Tree Farm Nursery	Class supplies	590.67
76197	Harry's Tire Service	Patrol vehicle tires	354.04
76198	IAAO	2019 Dues	190.00
76199	I Design	ID cards	81.00
76200	Joe Mosser Enterprises	Co Rd 7	800.00
76201	Johnson, Glenna	Canvassing board	47.98
76202	Keller, Robert	Snow removal	280.00
76203	Kitzman, Neil	Mileage	89.38
76204	LeierGIStics, LLC	Website maintenance	450.00
76205	Linstrom, Renae	Travel	208.60
76206	Mike's Body, Paint & Glass	Repairs, towing	667.19
76207	McGuire	2016 Ford Explorer	304.58
76208	McHenry County Treasurer	Property sale, RE estimate	18,809.19
76209	Medalen, David	Mileage	46.87
76210	Menards	Shop supplies	259.94
76211	NDAAEA	2019 Dues	75.00
76212	NDAE4-HYW	2019 Dues	100.00
76213	NDACo Resources Group	Data backup	112.86
76214	ND Dept of Transportation FMD	SC-2500(018) Seal coat	55,259.67
76215	ND Telephone Company	911 fees	41.14
76216	NDSU	Supplies	239.41
76217	Nelson Funeral Home	Transport	580.00
76218	Nickle, Dominic	Bobcat	75.00
76219	National Sheriff's Association	2019 Dues	60.00
76220	NW Tire Inc	Blade tire	1,076.56
76221	Otter Tail Power Company	Electric service	2,540.60
76222	Peterson, Shane	Septic service	150.00
76223	PharmChem, Inc	Drug test	84.65
76224	Pitney Bowes, Inc	Equipment repair	453.75

76225	PowerPlan	Parts	598.88
76226	PraxAir Distribution, Inc	Oxygen	26.40
76227	Pro It, LLC	IT support	1,050.00
76228	Purchase Power	Postage	500.00
76229	Quality Inn	Lodging	169.20
76230	Rotunda, Harold	2014 Audit	5,700.00
76231	Redwood Toxicology Laboratory	Drug test	33.75
76232	Sidwell Company	2019 Contract	13,455.00
76233	Siegler, Kelsey	Mileage	25.07
76234	Smette Oil Company	Gas, diesel fuel	949.79
76235	SRT Communications, Inc	Phone service	1,024.14
76236	Staples Credit Plan	Supplies	14.99
76237	Tri-N Propane, Inc	Propane	354.75
76238	Towner City	Utilities	327.20
76239	Thomson Reuters-West	Westlaw	140.15
76240	Tractor Supply Credit Plan	Supplies	115.52
76241	Tyler Technologies, Inc	2019 Contract	4,001.80
76242	Vanguard Appraisals, Inc	Annual contract	2,600.00
76243	Verizon Wireless	Phone service	2.09
76244	Velva Glass & Auto	Blade window	337.25
76245	Wald, Rachel	Travel, supplies	418.32
76246	Wold Engineering PC	Normal Twp	3,640.00
76247	Ziegler Oil Company	Diesel fuel	3,118.66

At 3:50 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Bergstad to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman