

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 2, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Larry Haman, Gregg Boutilier and Bryan Bruner were present. Also present was Josh Frey.

A motion was made by Haman and seconded by Bergstad to approve the December 5th and 19th minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to issue the proper deed to Kidsquarters LLC for the redemption of county land described as Lots 11 and 12 of Block 13 in Original Velva. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to issue the proper deed to the City of Velva for the sale of county land described as Lots 1 and 2 of Block 1 in Original Velva, and to cancel any remaining taxes. Motion carried unanimously.

Abatements #1262-1268 were presented before the board, which would remove the value of personal property erroneously placed on the parcels. A motion was made by Bergstad and seconded by Haman to approve the abatements. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve the pledge of assets from Western Bank. Motion carried unanimously.

The board reviewed the proposal for public depositories received from Western Banks. A motion was made by Bruner and seconded by Haman to approve Western Bank as the depository for McHenry County for 2017-18. Motion carried unanimously.

John Rognlien, Harry Nelson and Stacy Jaeger from the Eaton Irrigation Board met with the commissioners regarding the status of a current board member. Commissioner Medalen will look into this matter. The board also discussed a drainage ditch used for Eaton Irrigation purposes and owned by the county. It has not been determined why the county owns the ditch, but an effort will be made to sell it to the adjoining land owners. The Eaton Board members requested all records of the Eaton Irrigation District be stored at the courthouse. The commissioners agreed, but stated the county will not be responsible for them.

Rachel Wald, Callie Johnson and Ron Wiederholt joined the meeting to discuss the new cost-share proposal from NDSU for the extension program.

A motion was made by Boutilier and seconded by Bergstad to make the following amendments to the 2017 budget: Road & Bridge from \$1,334,300 to \$1,466,399.20, 2011 Flood Disaster from \$99,502 to \$114,015.03, Job Development Authority from \$41,000 to \$48,743.50, 911 from \$70,765 to \$76,658.67, Emergency Fund from \$10,000 to \$124,614.40, Weed Board from \$369,000 to \$469,419.76. Motion carried unanimously.

The board recessed for lunch.

A consent motion was made by Bergstad and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #42246-422308; the monthly payroll in the amount of \$156,855.56 paid by warrant checks #24021 – 24076 and Social Service bills totaling \$933.11; Clerk of Court Dec County fees \$254.34, State fees \$8,782.37; Sheriffs December statement of fees \$757.50, Sheriffs mileage \$667.00; Deputy reports for Nov/Dec.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
74028	Advanced Business Methods	Copier lease	1,163.33
74029	AT&T Mobility	Cell phone service	749.80
74030	Bergstad, Harry	Mileage	13.38
74031	Bee-Line Service	Alignment	170.00
74032	Boutilier, Gregg	Mileage	71.16
74033	Bruner, Bryan	Mileage	34.24
74034	Butler Machinery Company	Parts	327.53
74035	Cenex Fleetcard	Gas	3,322.42
74036	Clems Repair	Truck repair	375.00
74037	Cenex Propane Partners	Propane	1,179.20
74038	Candlewood Suites Williston	Lodging	376.00
74039	Dirty Dog Digging & Trucking	Clean culverts	532.50
74040	DK Service	Diesel fuel	91.25
74041	Drake City	Utilities	58.63
74042	Dakota Truck & Farm Service	Parts	137.09
74043	Domestic Violence Crisis Center	Fees	112.50
74044	Goodman, Natalie	Mowing	90.00
74045	GovernSoft	Annual software maintenance	12,683.00
74046	Great Plains Benefits Group	Annual Personnel Policy Manual Mtce	250.00
74047	Hansen, Jerry	Mileage	168.53
74048	Hardware Hank	Janitor & shop supplies	548.97
74049	Johnson, Callie	Mileage	49.22
74050	Keller, Robert	Snow removal	160.00
74051	Kitzman, Neil	Mileage	227.38
74052	LeierGIStics LLC	Website maintenance	575.00
74053	Matthew Bender & Company, Inc	Law manual	63.43
74054	Mike's Body Paint & Glass	Towing	746.25
74055	McHenry County Treasurer	County car mileage	371.20
74056	Medalen, David	Mileage	13.38
74057	National Association of Counties	2018 Dues	450.00
74058	NAPA Auto Parts of Rugby	Parts	219.11
74059	ND Association of Counties CEG	2018 Est Workers Comp Premium	21,550.88
74060	ND Association of Counties	2018 Dues	7,683.00
74061	ND County Commissioners Assoc.	2018 Dues	1,650.00
74062	ND Dept of Transportation MVD	Title & License	40.00
74063	ND Dept of Transportation FMD	SC-2539(053), BRO-0025(011)	100,385.75
74064	Newman Signs, Inc	Banner	160.83
74065	Otis Elevator Company	Annual maintenance fee	1,506.82
74066	Overhead Door Company of Minot	Shop door repair	471.50
74067	Olson's Repair	Parts, supplies	679.36
74068	Otter Tail Power Company	Electric service	3,348.82
74069	Rugby Greenhouse	Memorial	60.00
74070	Sirchie	Drug test supplies	146.31
74071	Smette Oil Company	Gas, diesel fuel	468.44
74072	SRT Communications, Inc	Phone service	1,214.84
74073	Towner Health & Wellness	Office rent	480.00

74074	Thomas Law Firm	Services	100.00
74075	Towner City	Utilities	283.57
74076	Towner Foods	Program supplies	23.28
74077	Tractor Supply Credit Plan	Shop supplies	79.92
74078	Wald, Rachel	Mileage	49.22

At 2:30 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Boutilier to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman