

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 1, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Boutilier and seconded by Bergstad to approve the April 3rd minutes. Motion carried unanimously.

Larry Mortensen met with the board regarding light bulbs.

A motion was made by Haman and seconded by Bergstad to reappoint John Rognlien to the Eaton Irrigation Board. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to reappoint Maurice Goodwin and Darlene Carpenter to the Social Service Board. Motion carried unanimously.

The board reviewed the following zoning permits: 1) Otter Tail Power - conditional use and variance to place transmission line poles 45' from the center of 47th St N in the S ½ of sections 1 and 2 in 153-80 and section 6 in 153-79; 2) Donald Heilman - variance to construct a pole building 100' from the center of 3rd Ave N in the NW ¼ SW ¼ of section 24-154-77; 3) Bromley Ranch LLC - conditional use to construct a feedlot operation in the NE ¼ of section 28-153-75; 4) Sundre Sand & Gravel - conditional use to set up a portable asphalt plant in NE ¼ NW ¼ of section 13-153-80. A motion was made by Haman and seconded by Boutilier to approve all permits with the conditions set by the zoning board. Motion carried unanimously.

The board discussed looking into a zoning ordinance for compassionate care centers. Information will be forwarded to the States Attorney for his review and recommendations.

Mary Hermanson met with the board to request permission to advertise for a ½ time childcare worker. Motion carried unanimously.

Steve Jacobson and Denver Fosness joined the meeting.

This being the time and place as advertised for tree removal bids for Poplar Grove and Hougom Townships, bids for the Poplar Grove project were opened. A motion was made by Boutilier and seconded by Bergstad to accept the low bid of \$14,625.00 from Woodall Dirtworks. Motion carried unanimously. The bids were opened for the Hougom Township project. A motion was made by Boutilier and seconded by Bruner to accept the low bid of \$6,750.00 from Woodall Dirtworks. Motion carried unanimously.

This being the time and place as advertised for the used cutting edge bids, the bids were opened and a motion was made by Haman and seconded by Boutilier to accept the high bid of \$75/ton from Larry Mueller. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to accept the funding agreement for District Court services with the State of ND. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to approve the raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Bruner and seconded by Boutilier to approve the utility permit for Fosness Construction to bore under Co Rd 16 on the North edge of Upham. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve 1281-1283 to remove the value on an exempt property. Motion carried unanimously.

Marvin Berg from Bjornson Township, Matt Crane from Capital Power and Tina Miller from Blattner Energy joined the meeting. An update was given on the wind farm project.

Commissioner Boutilier left the meeting.

Kent Indvik and Jason Mayfield met with the board to discuss the revisions they recommend for the Deep River Township low water crossing FEMA site. A motion was made by Bergstad and seconded by Bruner to request a change in scope to follow the engineers design recommendations. Motion carried unanimously.

The board recessed for lunch.

Ryan Ackerman and Dusty Zimmerman met with the board to present a SRJB project update.

Trey Skager, Dustin Welstad and Aaron Nord met with the board to inform them of their decision to get a drug dog. They have solicited for donations and have received \$6,300 of their goal of \$9,000, which should fund the canine program for 10 years. The board asked the Sheriff's Dept to come to them first before taking on a project of this size. States Attorney, Joshua Frey joined the meeting. The Sheriff's Dept stated they need to order new bullet proof vests and would like to order two new cars.

Stacey Schmitt joined the meeting. The board held interviews for the Tax Director position.

A motion was made by Bergstad and seconded by Haman to approve and sign the preliminary engineering agreement with Wold Engineering for the Deep River Township low water crossing site. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the request to place an approach along Co Rd 7 in section 12-153-78 with the stipulation of installing a 2' culvert with flared ends. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to replace a 4' culvert between the SE ¼ of section 21 and the NE ¼ of section 28 in 151-78. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to offer the Tax Director position to Becki Freund. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to advertise for bids to gravel and clay portions of Co Rds 1 and 2. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to spot gravel and place clay in Hougom and Red Cross Townships. Motion carried unanimously.

The board instructed the Auditor to advertise for a seasonal road maintenance supervisor.

A consent motion was made by Bruner and seconded by Larry to approve the following: Treasurer's Miscellaneous Receipts #42489-42589; the monthly payroll in the amount of \$148,947.53 paid by warrant checks #24263 – 24324 and Social Service bills totaling \$5,475.95; Sheriff's April statement of fees \$1,142.87, Sheriff's mileage \$615.00; Deputy reports for Mar/Apr.

The board continued to audit bills until completed. A motion was made by Bergstad and seconded by Boutilier that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
74806	American Welding & Gas, Inc	Deering Shop 5yr lease	408.54
74807	Agnew Steel & Manufacturing	Tar supplies	310.00
74808	Atlantis Global LLC	Citation paper	109.12
74809	AT&T Mobility	Cell phone service	768.26
74810	B&G Electric	Drake shop lights	637.20
74811	Bergstad, Harry	Mileage	243.07
74812	Blue360 Media	Law manual	62.25
74813	Boutilier, Gregg	Mileage	91.56
74814	Bruner, Bryan	Mileage	64.31
74815	Burckhard, Jacqueline	Registration, meals	138.50
74816	Butler Machinery Company	Granville blade service & repairs	3,088.64
74817	Carpenter, Darlene	Mileage	165.80
74818	Cenex Fleetcard	Gas	3,328.19
74819	Clute Office Equipment	Supplies	8.07
74820	Dacotah Paper Company	Janitorial supplies	200.15
74821	Davenport, James	Mileage, phone, supplies	2,708.75
74822	Dakota Business Solutions	Postage supplies	199.00
74823	Dirty Dog Digging & Trucking	Howe Bridge repair	4,646.30
74824	Deere Credit, Inc	Anamoose blade lease	26,210.48
74825	DK Service	Gas, diesel fuel	2,283.22
74826	DMC Wear Parts LLC	Cutting edges	6,145.96
74827	Designs on Broadway	Printing	375.00
74828	Domestic Violence Crisis Center	1/2 Monthly collections	62.50
74829	Envision	Gas, diesel fuel	2,061.19
74830	Evident, Inc	Drug test supplies	209.50
74831	Fairbrother, Linda	Mileage	62.82
74832	Farmers Union Oil Company	Diesel fuel, propane	3,871.36
74833	Galls, Inc	Uniforms	338.00
74834	Gerdau	Repairs	23.34
74835	General Trading Company	Parts, supplies	158.61
74836	Hansen, Jerry	Mileage	51.78
74837	HACTC	Prisoner board	18,360.00
74838	Hardware Hank	Janitorial & shop supplies	350.26
74839	Heilman's Diesel Repair	Parts, supplies	31.97
74840	Heringer Lumber	Paint	13.99
74841	Harvey Motor Service LLC	Parts	68.04
74842	Holiday Inn Fargo	Lodging	167.40
74843	HP Inc	Monitors	235.62
74844	Job Service North Dakota	Unemployment Benefits	2,431.43
74845	Johnson, Callie	Mileage, registration, booklets	481.93
74846	Keller, Britney	Postage	20.65
74847	Kitzman, Neil	Mileage	111.73
74848	LeierGIStics LLC	Website maintenance	450.00
74849	Lien's Jewelry	Retirement clock	70.00
74850	Mike's Body Paint & Glass	Wrecker calls	707.55
74851	McHenry County Treasurer	Unorganized Twp gas tax/Rd Mtce/Grant Lands	27,836.21
74852	McHenry County Township Officers	Unorganized Twp 2018 Dues	1,120.00
74853	Mike's Drywall & Construction	Unit #005 brake pads	133.70

74854	Medalen, David	Mileage	116.09
74855	Menards	Shop supplies	44.96
74856	Modern Marketing	Sheriff Promotional items	1,097.05
74857	Mouse River Air	AC repair	185.00
74858	Mouse River Journal	Legal publications	121.30
74859	Mouse River Oil Company	Diesel fuel	3,032.63
74860	NAPA Auto Parts of Minot	Tool	16.45
74861	NAPA Auto Parts of Rugby	Parts	49.56
74862	ND Association of Counties	Registration	45.00
74863	NDACo Resources Group	Data backup	225.72
74864	ND Dept of Transportation FMD	Bridge inspections	90.40
74865	ND Telephone Company	Trunking fees	41.14
74866	Nickle, Dominic	Mileage	10.90
74867	No McHenry County Soil Cons Dist	Postage	128.65
74868	NW Tire, Inc	Blade tires	2,174.12
74869	Office Depot	Office supplies	1,059.45
74870	OK Automotive	Engine crane	463.69
74871	Otter Tail Power Company	Electric service	3,843.39
74872	Pitney Bowes, Inc	Supplies	21.79
74873	Purchase Power	Postage	500.00
74874	Ramkota Hotel & Conference Center	Lodging	167.40
74875	Rugby Greenhouse	Memorial	70.00
74876	Rognlien, Maxine	Mileage	54.50
74877	Souris Basin Planning Council	Registration	75.00
74878	Schmitt, Stacey	Mileage	55.59
74879	Smette Oil Company	Diesel fuel, gas	2,536.09
74880	State Radio Communications	1st Qtr 911	9,044.40
74881	SRT Communications, Inc	Phone service	1,650.44
74882	Staples Credit Plan	Office supplies	267.44
74883	Towner Health & Wellness	May rent	480.00
74884	Tri-N Propane, Inc	Propane	310.50
74885	Towner City	Utilities	300.53
74886	Towner Foods	Supplies	6.56
74887	Tough-T Manufacturing, Inc	Disk attachments	13,330.00
74888	Thomson Reuters-West	Westlaw	140.15
74889	Upham City	Garbage pickup	17.50
74890	Verendrye Electric Cooperative	Electric service	575.30
74891	Wald, Rachel	Mileage	139.52
74892	Ziegler Oil Company	Propane	527.00

At 7:10 PM, there being no further business to come before the board at this time, a motion was made by Bergstad and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman