

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

September 4, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Haman and seconded by Bergstad to approve the August 7th and 13th minutes. Motion carried unanimously.

Correspondence was received regarding Main Street in Granville in which water pools on the road East of the school. Commissioner Boutilier will look into it.

A motion was made by Bergstad and seconded by Bruner to approve and sign a County Deed to correct a legal description from a past transaction. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to approve the mitigation of .26 acres needed for the box culvert project West of Upham. Motion carried unanimously.

The Auditor presented the board with the list of properties in danger of being foreclosed due to delinquent taxes.

The board opened the public hearing concerning the FDHU 2019 budget. No citizens appeared for or against the proposed budget. After reviewing the budget, a motion was made by Boutilier and seconded by Bergstad to approve the FDHU 2019 budget as presented. Motion carried unanimously.

Steve Jacobson joined the meeting. The bids for the logjam removal in Lebanon Township were opened. Bids were received from Colby Enterprises and B & J Excavating. Since Colby Enterprises did not provide a copy of the contractor's license or insurance as required in the bid notice, a motion was made by Haman and seconded by Bruner to accept the bid of \$26,250 from B & J Excavating. Motion carried unanimously.

The bids for the Drake shop window project were opened. Heritage Construction and Renovation was the sole bidder. A motion was made by Boutilier and seconded by Bruner to accept the bid of \$14,250. Motion carried unanimously.

Tax Director, Becki Freund, met with the board to discuss her concerns with some incomplete assessment files and is looking into options for a countywide reassessment.

The board recessed for lunch.

The board met with County Extension Agent, Rachel Wald, to review the SBARE recommendations. Also attending was Dick Anderson.

Verizon representative, Lisa Duckstad, met with the board to discuss cellular phone service for the Sheriff's Department and Social Services. Trey Skager and Erika Brorby joined the meeting. The Verizon plan rates were presented. A motion was made by Bergstad and seconded by Boutilier to switch cell phone providers from AT&T to Verizon. Motion carried unanimously.

Bergstad left the meeting.

Helen Lehmann, Becki Freund, Josh Frey and Tina Powell joined the meeting to discuss the flex hour request tabled at the previous commissioner meeting. A motion was made by Boutilier to extend the summer hours until the end of October, seconded by Bruner. After considerable discussion, a motion was made by Boutilier and seconded by Bruner to rescind the motion. Motion carried unanimously. A motion was made by Haman and seconded by Boutilier to allow up to 2 hours of flex time per week from Labor Day to Memorial Day. Commissioner Medalen voted nay. Commissioners Bruner, Haman and Boutilier voting aye. Motion carried.

A consent motion was made by Bruner and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #42872-42964; the monthly payroll in the amount of \$155,581.76 paid by warrant checks #24509 – 24575 and Social Service bills totaling \$5,112.15; Sheriff's August statement of fees \$795.00, Sheriff's mileage \$642.00; Deputy reports for July.

The board continued to audit bills until completed. A motion was made by Haman and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
75620	Advanced Business Methods	Equipment contract	409.90
75621	AT&T Mobility	Wireless service	804.28
75622	B & J Excavating, Inc	Gravel	5,960.00
75623	BAG LLC	Supplies	95.00
75624	Bergstad, Harry	Mileage	140.61
75625	Boutilier, Gregg	Mileage	195.66
75626	Bruner, Bryan	Mileage	53.96
75627	Burckhard, Jacqueline	Mileage	20.71
75628	Butler Machinery Company	Parts	235.70
75629	C & H Repair	Alignment	89.95
75630	Cenex Fleetcard	Gas	3,783.34
75631	Country Inn & Suites Albertville	Lodging	850.40
75632	Dacotah Paper Company	Supplies	91.34
75633	DataSpec, Inc	Annual software fee	449.00
75634	Davenport, James	Mileage	432.40
75635	Deere Credit, Inc	Deering, Velva blade leases	50,296.84
75636	Dakota Fire Extinguishers, Inc	Nurse's Office annual service	32.99
75637	DK Service	Gas, diesel fuel, tire mount	1,650.50
75638	DMC Wear Parts LLC	Cutting edges	4,000.00
75639	Drake City	Utilities	80.75
75640	Domestic Violence Crisis Center	July fees	299.50
75641	Envision	Gas, diesel fuel	951.52
75642	Evident, Inc	Drug test supplies	86.30
75643	Farden Construction, Inc	Gravel Pratt & Deep River Twps	32,880.00
75644	First District Health Unit	3rd Qtr Mill Levy	23,466.75
75645	Freund, Becki	Mileage	305.45
75646	G&P Commercial Sales, Inc	Supplies	55.30
75647	Galls LLC	Uniform shirts	110.95
75648	Gooseneck Implement	Blades	212.00
75649	General Trading Company	Shop supplies	40.47
75650	Haman, Lorinda	Supplies	102.70
75651	Hansen, Jerry	Mileage	81.75
75652	HACTC	Prisoner board	18,795.99
75653	Hardware Hank	Supplies	312.34
75654	Heilman's Diesel Repair	Batteries	361.90
75655	Harry's Tire Service	Tires	354.04
75656	Ihry Insurance Agency, Inc	Premium	70.00
75657	JDM Schmitt Concrete	Sidewalk	2,400.00
75658	Kitzman, Neil	Mileage	46.33
75659	LeierGIStics LLC	Website maintenance	450.00

75660	Law Enforcement Systems, Inc	Supplies	110.00
75661	Lien's Jewelry	Retirement clock	61.00
75662	Martinson, Debra	Transcripts	76.50
75663	Matthew Bender & Company, Inc	Law manual	23.44
75664	Mike's Body Paint & Glass	Vehicle towing, repair	1,793.41
75665	McGuire	Repairs	148.24
75666	McHenry County Treasurer	Atlases	130.00
75667	Martin's Decorative Stones	Epoxy	296.00
75668	Medalen, David	Mileage	80.12
75669	Menard's	Supplies	32.69
75670	Modern Marketing	Fingerprint supplies	538.61
75671	Monarch Products Company	Picnic table installation, delivery	610.00
75672	Mouse River Journal	Legal publications	36.96
75673	NAPA Auto Parts of Minot	Supplies	35.98
75674	Nutrien Ag Solutions	Chemical	27,920.00
75675	ND Association of Counties	Drug, alcohol test	62.00
75676	NDACo Resources Group	Data backup	112.86
75677	ND Telephone Company	911 fee	41.14
75678	Newman Signs, Inc	Telespar, road signs	5,105.98
75679	O.K. Tire Store	Tires	1,017.04
75680	Otter Tail Power Company	Electric service	1,291.04
75681	Peerboom, Jerome	Mileage	190.21
75682	PowerPlan	Parts, repairs	7,733.94
75683	Powell, Tina	Mileage	181.69
75684	Praxair Distribution, Inc	Cylinder rent	25.20
75685	Pro Forms	Tax notice, envelopes	1,278.51
75686	Pro It LLC	Computer services	100.00
75687	Purchase Power	Postage	1,005.00
75688	Radisson Hotel Bismarck	Lodging	274.95
75689	The Radar Shop	Radar recertification	473.00
75690	Rugby Veterinary Clinic	Canine vaccinations	160.27
75691	Sirchie	Drug test supplies	76.55
75692	Smette Oil Company	Gas, diesel fuel	4,106.55
75693	Soltis Business Forms	Tax forms	397.36
75694	SRT Communications, Inc	Phone service	1,092.97
75695	Steele County Auditor	Postage	20.00
75696	Stone, Lynn	Mileage	59.55
75697	Strata Corporation	Gravel Co Rd 19	12,260.75
75698	Towner Health & Wellness	Rent	545.00
75699	Thomas Law Firm	Services	67.50
75700	TrueNorth Steel	Culverts	2,584.00
75701	Towner City	Utilities	329.94
75702	Towner Foods	Supplies	20.12
75703	Towner Parts & Equipment	Supplies	37.90
75704	Towner Plumbing & Heating	Water heater	803.71
75705	Wald, Rachel	Mileage	300.52
75706	Werle, Curtis	Spraying	2,465.00

At 3:55 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman