

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 6, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Medalen and seconded by Boutilier to approve the July 2<sup>nd</sup>, 8<sup>th</sup> and 24<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to issue the proper deed to Earl Alexander for the redemption of county property described as Lots 1-4 of Block 1 in South Addition to Granville. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to issue a raffle permit to the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve a floodplain permit for the NDDOT for the chipseal overlay project on Hwy 14. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve the utility easements to SRT for the following locations: Memorial Building, County Nurse's office, new county shop. Motion carried unanimously.

Correspondence was received from Treasurer Linda Fairbrother requesting the tax payments be removed from the protest fund and be apportioned to the proper taxing districts, as the allotted 60 days have expired. A motion was made by Haman and seconded by Bruner to approve request to apportion the taxes. Motion carried unanimously.

The board reviewed the VOCA grant application requested by the Victim Witness Coordinator. A motion was made by Bergstad and seconded by Boutilier to approve the request to submit. Motion carried unanimously.

Rick Lehmann joined the meeting to represent the Towner Airport Authority Board. They are interested in the Oshkosh snowblower. The board stated it will be placed on an online auction site in the coming months.

A motion was made by Haman and seconded by Boutilier to designate Ihry Insurance as the local agent for State Fire & Tornado matters. Motion carried unanimously.

Harry Bergstad was elected the NDACo delegate for 2019-2021 by the county officials.

The bids for the logjam projects were opened. A motion was made by Boutilier and seconded by Haman to accept the low bids from Fosness Construction for both projects at a cost of \$2,500 (Poplar Grove bridge) and \$3,500 (Red Cross bridge). Motion carried unanimously.

The board opened the public hearing concerning the FDHU 2020 budget. No citizens appeared for or against the proposed budget. After reviewing the budget, a motion was made by Bergstad and seconded by Boutilier to approve the FDHU 200620udget as presented. Motion carried unanimously.

Sheriff Trey Skager joined the meeting. The board asked about the plans regarding a pickup that was forfeited to the county. Skager mentioned he may trade it in or sell out-right. The board requested copies of the 2018 and proposed 2019 Stonegarden grant paperwork and reminded Skager that all grants must be presented and approved by the board of commissioners before application. Skager mentioned he ordered a new Chevy Tahoe.

Kent Indvik met with the board to review road projects. A motion was made by Bergstad and seconded by Medalen to request bids on the Deep River low water crossing project to be completed next year. Motion carried unanimously.

The board recessed for lunch.

Granville Mayor Corey Long, Velva Mayor Jen Soli, Velva Commissioner Ben Zietz, and Towner Mayor Darrell Haman joined the meeting to discuss contract policing. Velva stated they don't see a police presence in town and both Velva and Granville would like to deputy's patrol the school grounds before and after school. Both communities would like to see more deputies in the Sheriff's dept.

Several individuals from the Velva rural community as well as Tanner Vix, a Ward County Weather Modification Board member, met with the commissioners to express their concern with the cloud seeding in Ward County. In their opinion, the cloud seeding has severely reduced the amount of rainfall in that area. It was stated there is an agreement with McHenry County to allow the seeders to fly within a 10-mile buffer zone into McHenry County. McHenry County officials were not aware of this agreement. A motion was made by Bergstad and seconded by Medalen to remove the buffer zone in McHenry County and require the seeders to stay 10 miles within the Ward County line. Motion carried unanimously.

David and Brenda Schmitt met with the board to discuss heating options for the new county shop. A motion was made by Bergstad and seconded by Haman to pursue floor heat and have insulation and pipes installed. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to cancel warrants #18057, #71799 and #73978 and send the funds to unclaimed property. Motion carried unanimously.

The board received a quote from Arca Search to digitally archive the commissioner minutes. No action was taken.

Anna Thorson and Elaine Hendrickson met with the board to give an update on the McHenry County Historical Society projects and to pursue a county mill levy. All requirements have been met in order to request a levy. A motion was made by Medalen and seconded by Bergstad to allow a .25 mill for the Historical Society. Commissioners Medalen, Bergstad, Bruner and Boutilier voting aye. Commissioner Haman abstained due to his involvement with the Historical Board. Motion carried.

The board reviewed abatement #1314. A motion was made by Bergstad and seconded by Boutilier to approve the abatement and removed the residential values due to the removal of the structures due to the StaRR program. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the deed for the sale of county property to Velva City described as Lot 2 of Feist Addition in the City of Velva. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to approve the deed for the sale of county property to Granville City described as Lots 1 and 2 of Block 2 in Original Granville. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to enter into a joint powers agreement with Granville City pursuant to NDCC 54-40.3, for the purpose of rehabilitating blighted, tax foreclosed property in the City of Granville. Motion carried unanimously.

Becki Freund met with the board to receive input on when the board is considering moving the Zoning duties to the Tax Director's office. It was decided on January 1, 2020.

The board set the public hearing on the 2020 county budget for October 1<sup>st</sup> at 10:00 AM.

A motion was made by Boutilier to appropriate the same amount as last year to the Souris River Joint Board. Due to lack of a second, motion failed.

Medalen left the meeting.

A motion was made by Bergstad and seconded by Haman to approve the preliminary budget. Motion carried unanimously.

A consent motion was made by Haman and seconded by Boutilier to approve the following: Treasurer's Miscellaneous Receipts #43757-43854; the monthly payroll in the amount of \$159,177.37 paid by warrant checks #25207-25274 and Social Service bills totaling \$14,202.90; Clerk of Court July County fees \$1,167.50, State fees \$24,287.25; County Recorder July recording fees of \$5,717.00 and misc fees of \$881.00; Sheriff's July statement of fees \$575.00, Sheriff's mileage \$630.00, Deputy reports for June.

The board continued to audit bills until completed. A motion was made by Bergstad and seconded by Boutilier that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
77803	Acme Tools	Supplies	5.95
77804	Anderson Funeral Homes, Inc	Transport	500.00
77805	Ashley, Jo	Mileage	153.12
77806	B & J Excavating, Inc	Gravel	18,170.00
77807	Bearded Moose	Prisoner meals	20.50
77808	Bergstad, Harry	Mileage	134.56
77809	Boutilier, Gregg	Mileage	129.34
77810	Brandt, Kelly	Mileage	134.56
77811	Bray's Saddlery	Uniform	102.93
77812	Bruner, Bryan	Mileage	274.34
77813	Burckhard, Jacqueline	Mileage	104.40
77814	Cenex Fleetcard	Gas	3,423.57
77815	Dakota Communications, Inc	Repair	45.00
77816	Dakota Business Solutions	Supplies	318.99
77817	Deere Credit, Inc	Blade Lease	69,220.12
77818	Deere Credit, Inc	Tractor lease	2,111.25
77819	Denbigh Township	Overweight permit fees	857.94
77820	DK Service	Gas, diesel fuel	3,299.11
77821	DMC Wear Parts LLC	Grader blades	2,600.32
77822	Drake City	Utilities	95.95
77823	Dakota Truck & Farm Service	Tires	201.40
77824	Domestic Violence Crisis Center	Victim/witness fees	205.00
77825	Enerbase	Propane, diesel fuel	1,145.11
77826	Envision	Gas, diesel fuel	2,031.25
77827	Farden Construction, Inc	CNOC-2507-(001)	20,653.99
77828	Galls, Inc	Uniforms	280.99
77829	Goodon Buildings International	Shop	19,300.00
77830	Haman, Lorinda	Supplies	157.15
77831	HACTC	Prisoner board	20,908.55

77832	Hardware Hank	Supplies	617.61
77833	Heilman's Diesel Repair	Grease	30.00
77834	Home of Economy	Tempo	99.98
77835	HP Inc	Monitor	199.81
77836	Ihry Insurance Agency, Inc	Premium	573.00
77837	Information Technology Dept	Data processing	1,509.79
77838	Job Service North Dakota	Unemployment benefits	550.85
77839	JT Power Sports	Auger repair	40.00
77840	Keller Backhoe Service	Bridge cleaning	1,190.00
77841	Keller, Jeff	Step repair	156.00
77842	Kitzman, Neil	Mileage	108.46
77843	Krumwiede, Tom	Mileage	632.18
77844	LeierGIStics, Inc	Website maintenance	450.00
77845	Lemer, George	Mileage	80.04
77846	Lueck, Lyle	Spraying	5,631.25
77847	MailFinance	Postage meter lease	477.00
77848	Mikes' Body Paint & Glass	Repairs, towing	24,331.69
77849	McHenry County Treasurer	Protest tax, postage	5,804.67
77850	Medalen, David	Mileage	102.66
77851	Menards	Supplies	63.37
77852	Metcalfe, Kendra	Travel, registration	570.88
77853	Mouse River Journal	Legal publications	97.68
77854	Mouse River Oil Company	Diesel fuel	6,552.60
77855	ND Association of Counties	Wireless & landline fees	1,757.64
77856	North Dakota Insurance Dept	State, Fire & Tornado premium	2,365.14
77857	NDACo Resources Group	Data backup	112.86
77858	NDACS County Superintendents	2019 Dues	50.00
77859	ND State Treasurer	\$.50 911 Fee	8,578.01
77860	ND Telephone Company	Circuit fees	41.14
77861	North Prairie Township	Overweight permit fees	568.14
77862	North McHenry Co Soil Cons Dist	Supplies	132.25
77863	Office Depot, Inc	Supplies	1,835.05
77864	J David Olson	Mileage	33.64
77865	Otter Tail Power Company	Electric service	1,587.44
77866	PharmChem, Inc	Drug test	114.20
77867	PowerPlan	Blade service	5,039.18
77868	Praxair Distribution, Inc	Cylinder rent	40.59
77869	Rognlien, Maxine	Sewing	12.00
77870	Rugby Lumber, Inc	Supplies	35.95
77871	Siegler, Kelsey	Mileage, LEPC meals	283.92
77872	State Land Dept	Unclaimed property	52.10
77873	Smette Oil Company	Gas, diesel fuel	2,999.85
77874	Smith, Scott	Travel, registration	431.86
77875	State Radio Communications	911, LETS	8,686.98
77876	SRT Communications, Inc	Phone service	1,538.40
77877	Streicher's	Handcuff case	41.99
77878	Suchor, Jerome	Trimming bushes	300.00
77879	Thorsrud Supply Company, Inc	Memorial Bldg door repair-door closure	412.50
77880	Towner Health & Wellness	Office rent	545.00
77881	Towner City	Utilities, Park garbage pickup	831.05
77882	Towner Foods	Supplies	17.33
77883	Towner Plumbing & Heating	Repairs	141.02
77884	TransUnion Risk & Alternative	Online resource	75.00
77885	Thomson Reuters-West	Westlaw	144.35
77886	Uniform Center	Uniforms	124.98
77887	Upham City	Garbage pickup	18.00
77888	Verendrye Electric Cooperative	Electric Service	308.56
77889	Verizon Wireless	Cell phone service	805.39

77890	Wald, Rachel	Mileage	207.06
77891	Ward County	Inmate boarding	205.00
77892	Western Dakota Energy Association	Dues	1,500.00
77893	Welstad, Dustin	Meals	60.41
77894	Ziegler Oil Company	Gas	26.86
77895	Zoll Medical Corporation	Defibrillator pads	170.89

At 5:45 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Boutilier to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Bryan Bruner, Chairman