

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 5, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Harry Bergstad, Gregg Boutilier, Larry Haman and Bryan Bruner were present. Commissioner Medalen absent.

A motion was made by Haman and seconded by Boutilier to approve the minutes from the January 3rd meeting. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve the joint powers agreement with Ward County to house McHenry County inmates. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the Memorandum of Understanding with McLean County to provide mutual aid for emergency services if the need arises. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to sign the Construction and Maintenance Agreement for road project SC-2500(019), to sealcoat from one mile North of Karlsruhe, South three miles to CMC 2540, and CMC 2536 from one mile North of Karlsruhe, East eight miles to ND Hwy 14. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve utility permits for SRT to install fiber optic cables along and across Co Rd 16 on G Avenue through Upham City, as well as along and across Co Rd 1 on Main Street in Deering. Motion carried unanimously.

A contractor interested in bidding on some state projects asked about weight limits on county roads. A motion was made by Haman and seconded by Bergstad to allow them to haul within legal weight limits and to mandate they control the dust and repair any damage made to the road. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to sign the agreement with Bottineau County to share a Social Service Director. Motion carried unanimously.

Kent Indvik and Jason Mayfield met with the board to give an update on some of the legislative bills affecting road funding. The board also discussed possible projects that could be approved to use the remaining HB 1176 funds.

Sheriff Skager met with the board and updated them on departmental issues.

The board recessed for lunch.

Sheriff Skager, Dustin Welstad and Riley Schaefer met with the board. Deputy Schaefer presented a proposal to acquire a bloodhound for the Sheriff's Department, which would be used for tracking missing and fleeing persons. Josh Frey joined the meeting. Deputy Schaefer presented the startup costs at \$3,900 and annual costs of \$3,000. The dog would be free. The board asked him to check with surrounding counties to see if they would be willing to make an annual financial contribution to McHenry County for use of the dog if the need arises, and to look into donations or other sources of funding.

A consent motion was made by Boutilier and seconded by Bergstad to approve the following receipts: Treasurer's Miscellaneous Receipts #43264-43318, the monthly payroll in the amount of \$137,471.67 paid by warrant checks #24831-24890, and Social Service bills totaling \$3,523.72; Clerk of Court Jan County fees \$526.81, State fees \$7,600.00; County Recorder Jan recording fees of \$3,267.00 and misc fees of \$850.00; Sheriff January statement of fees \$690.00, Sheriffs mileage \$388.00; Deputy reports for Dec/Jan.

The board continued to audit bills until completed. It was then moved by Bergstad and seconded by Boutilier that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
76567	Advanced Business Methods	Copier lease	337.00
76568	Attorney General Office	Program fees	1,955.00
76569	BAG, LLC	Publication	50.80
76570	Balfour Township	VOID	274.82
76571	Boutilier, Gregg	Mileage	108.46
76572	Bruner, Bryan	Mileage	77.72
76573	Butler Machinery Company	Blade parts	1,229.60
76574	Cenex Fleetcard	Gas	2,475.42
76575	Clute Office Equipment	Supplies	33.58
76576	Cenex Propane Partners	Propane	892.80
76577	Dacotah Paper Company	Supplies	33.70
76578	Davenport, James	Mileage, supplies	195.18
76579	Dewanz, David	Out-of-state meals	535.00
76580	DK Service	Gas, diesel fuel	881.32
76581	Drake City	Utilities	91.58
76582	Domestic Violence Crisis Center	1/2 December fees	87.50
76583	Enerbase	Diesel fuel	296.97
76584	Envision	Diesel fuel	2,689.56
76585	Frey, Joshua	Mileage	227.80
76586	Farmers Union Oil Company	Supplies	43.96
76587	Galls, LLC	Uniforms	241.96
76588	Gooseneck Implement	Repairs	35.55
76589	General Trading Company	Shop supplies	29.19
76590	Hansen, Jerry	Mileage	55.68
76591	HACTC	Prisoner board	12,316.19
76592	Hardware Hank	Shop, janitor supplies	1,390.56
76593	Heilman's Diesel Repair	Shop supplies	18.33
76594	Heringer Lumber	Shop supplies	41.18
76595	Information Technology Dept	Data processing	1,135.54
76596	Job Service North Dakota	Unemployment Insurance	141.67
76597	Kitzman, Neil	Mileage	132.82
76598	Lautt's Auto Body & Towing	Tow stolen vehicle	477.50
76599	LeierGISitics LLC	Website maintenance, certification	730.00
76600	Lowe's Printing	Veteran supplies, Math & Spelling awards	462.20
76601	Mike's Body Paint & Glass	2014 Ford Explorer repair	4,300.98
76602	Magic City Garage Door Company	Shop door repair	72.00
76603	McHenry County Treasurer	Unorganized Twp \$.01 gas tax	5,417.97
76604	Menards	Shop supplies	8.65
76605	Modern Marketing	Sheriff's stickers, tattoos	295.62
76606	Mouse River Journal	Legal publications	452.76
76607	Mouse River Oil Company	Diesel fuel	1,574.47
76608	Napa Auto Parts of Harvey	Shop supplies	72.03
76609	ND Association of Counties	Special Operations Fund	414.00
76610	ND Clerks Association	2019 Dues	100.00

76611	NDACo Resources Group	Data backup	225.72
76612	ND Sheriff's & Deputies Association	2019 Dues	250.00
76613	ND Telephone Company	911 service	41.14
76614	ND Weed Control Association	2019 Dues	275.00
76615	Neofunds	Meter postage	3,000.00
76616	Northern Integrity Heating & AC	Boiler repair	170.00
76617	NDACTVSO	2019 Dues, conference registration	110.00
76618	Office Depot, Inc	Supplies	6.97
76619	Otter Tail Power Company	Electric service	5,177.90
76620	Pfeifer Construction	Fill gravel Egg Creek Twp	432.00
76621	Peace Garden Peace Officer Assoc	2019 Dues	80.00
76622	PharmChem, Inc	Drug test	114.20
76623	PowerPlan	Blade parts	1,625.11
76624	Praxair Distribution, Inc	Cylinder rent	27.00
76625	Quality Inn	Lodging	169.20
76626	Quill Corporation	Copy paper	89.97
76627	Ramada Bismarck Hotel	Lodging	1,043.40
76628	Rugby Greenhouse	Memorial	65.00
76629	Rognlien, Maxine	Sewing	12.00
76630	Rugby Lumber, Inc	Supplies	10.99
76631	Rugby Welding & Machine	Repairs	90.94
76632	Souris Basin Planning Council	2019 Dues	3,237.00
76633	Smette Oil Company	Diesel fuel	4,662.48
76634	State Radio Communications	Oct-Dec 911, teletype	8,686.98
76635	SRT Communications, Inc	Phone, 911 service	1,937.45
76636	Sundre Sand & Gravel, Inc	Salt sand	270.00
76637	Staples Credit Plan	Office supplies	294.92
76638	Towner Health & Wellness	States Atty office rent	545.00
76639	Tri-N Propane, Inc	Propane	1,527.75
76640	Towner City	Utilities	328.82
76641	Towner Foods	Janitor supplies	13.20
76642	Trinity Health Corp Finance	BAC test	10.00
76643	Thomson Reuters-West	Westlaw	140.15
76644	Verendrye Electric Cooperative	Electric service	486.41
76645	Verizon Wireless	Cell phone service	802.33
76646	Wald, Rachel	Mileage	53.36
76647	Ward County	Juvenile housing	15,658.71
76648	Western States Sheriff's Association	2019 Dues	100.00
76649	Wallwork Truck Center	Battery	52.53
76650	Ziegler Oil Company	Diesel fuel	743.75
76651	Balfour Township	PW 41	3,005.29

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bergstad to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman