

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 3, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Larry Haman and Bryan Bruner were present.

A motion was made by Boutilier and seconded by Medalen to approve the minutes from the December 4th and 18th meetings. Motion carried unanimously.

The board reviewed the zoning application for a variance to place a garage 50 feet from the center of the section line and a polebarn addition 90 feet from the center of the section line on the East side of the NE ¼ in Outlot 681 of Section 12-151-80. The recommendation from the zoning board was to approve the application. A motion was made by Boutilier and seconded by Haman to approve the zoning and variance permits. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the right-of-way easements from SRT Communications for Lots 4 and 5 of Block 6 of West Side Addition in Granville and Lots 1-4 of Block 1 in South Addition in Granville. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to approve the four permanent approaches along Co Rd 20, which were installed for wind turbine access. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the liquor and beer license for the Star City Golf Club in Velva. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to approve the pledge of assets from Merchants Bank. Motion carried unanimously.

Chris Jorde met with the board with questions regarding road maintenance and if the county had a policy on which roads are bladed first.

A motion was made by Bergstad and seconded by Boutilier to sign off on the road use agreement with Xcel Energy for the transmission line project in the Velva area. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to make the following amendments to the 2018 budget: Farm to Market from \$150,000 to \$579,203.33, Road & Bridge from \$1,400,450 to \$1,407,545.69, Senior Citizens from \$78,000 to \$78,137.04, Hazardous Chemical from \$500 to \$817.38, Emergency Fund from \$0 to \$24,175, Jail from \$150,000 to \$207,420.90. Motion carried unanimously.

Becki Freund, Tax Director, met with the board regarding ag land values. A motion was made by Boutilier and seconded by Bergstad to set the County Equalization meeting for June 4, 2019 at 1:30 PM. Motion carried unanimously.

As of January 1, 2019, the States Attorney's position reverted back to part time. A motion was made by Haman and seconded by Boutilier to offer \$55,000/yr plus benefits. Motion carried unanimously.

The board recessed for lunch.

Sheriff Skager met with the board and reported the Stonegarden grant has been denied but is in the process of being re-worked, two new deputy cars will be coming in early February, and Deputy Dewanz will be going for handler certification next week. Skager submitted a bill from Deputy Linstrom for the purchase of a machine that can duplicate several DVD's at one time. Skager requested to shift \$900 from the OT line item in his budget to the Deputy Salaries line item. Bergstad requested all grants be presented before the board before they are submitted. The commissioners requested a uniform policy be developed for the Sheriff's Department. Skager said he is working on one. Bruner asked Skager to attend all commission meetings to keep the board updated on happenings in the Sheriff's Department.

A consent motion was made by Boutilier and seconded by Bergstad to approve the following receipts: Treasurer's Miscellaneous Receipts #43201-43262, the monthly payroll in the amount of \$154,083.23 paid by warrant checks #24771-24830, and Social Service bills totaling \$3,561.51; Sheriff December statement of fees \$565.00, Sheriffs mileage \$675.60; Deputy reports for Nov/Dec.

The board continued to audit bills until completed. It was then moved by Medalen and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
76403	Advanced Business Methods	Copier Contract	317.42
76404	B & M Laundry Service	Janitorial service	67.72
76405	Bergstad, Harry	Mileage	200.56
76406	Boutilier, Gregg	Mileage	117.17
76407	Brandt, Kelly	Mileage	221.27
76408	Bruner, Bryan	Mileage	143.33
76409	Butler Machinery Company	Parts	15.46
76410	Cenex Fleetcard	Gas	2,857.20
76411	Cenex Propane Partners	Propane Towner shop	421.60
76412	D & D Welding & Repair	Compressor repairs	682.95
76413	Dacotah Paper Company	Janitorial supplies	178.12
76414	Davenport, James	Mileage, phone	131.72
76415	Dirty Dog Digging & Trucking	Culvert & Bridge repairs	7,408.00
76416	Dakota Fire Extinguishers, Inc	Service Granville shop	85.94
76417	DK Service	Gas, diesel fuel	1,453.90
76418	Drake City	Utilities	80.13
76419	Dakota Truck & Farm Service	2000 IH Truck repair	1,250.22
76420	Galls, LLC	Uniforms, supplies	71.84
76421	GovernSoft	Dakota Programs software	12,683.00
76422	Hansen, Jerry	Mileage	147.15
76423	HACTC	Prisoner pharmacy expense	98.38
76424	Ihry Insurance Agency, Inc	Annual premiums	50,791.00
76425	Kitzman, Neil	Mileage	222.36
76426	Linstrom, Calise	Office equipment	239.99
76427	Lowe's Printing	Supplies	120.00
76428	Mike's Body, Paint & Glass	Towing, haul dog kennel	1,299.35
76429	Medalen, David	Mileage	109.00
76430	Mid-State Organized Crime Info Cntr	2019 Dues	100.00
76431	Modern Marketing	Sheriff Dept bracelets	566.22
76432	National Association of Counties	2019 Dues	450.00
76433	ND Association of Counties CEG	2019 Estimated Workers Comp Premium	21,077.87
76434	ND Association of Counties	2019 Dues	7,931.00
76435	ND County Commissioners Assoc	2019 Dues	1,650.00
76436	ND County Recorder's Association	2019 Dues	200.00
76437	ND Surplus Property	2 Stalker Radar units	600.00
76438	Nodak Store, Inc	Battery charger	399.99

76439	Otis Elevator Company	Annual service contract	1,556.35
76440	Otter Tail Power Company	Electric service	3,400.12
76441	Peerboom, Jerome	Mileage	80.66
76442	Pitney Bowes, Inc	Equipment lease	482.49
76443	Radisson Hotel Bismarck	Lodging	84.60
76444	RDJ Specialties, Inc	Supplies	240.88
76445	Smette Oil Company	Gas, diesel fuel	717.33
76446	SRT Communications, Inc	Phone service	987.47
76447	Sundre Sand & Gravel, Inc	Salt sand	271.75
76448	Staples Credit Plan	Office supplies	365.93
76449	Towner Health & Wellness	States Atty office rent	545.00
76450	Tri-N Propane, Inc	Propane Deering shop	391.64
76451	Towner City	Utilities	344.30
76452	Wald, Rachel	Mileage	123.17
76453	Wallwork Truck Center	Battery charger	84.63
76454	Zuercher Technologies, LLC	Mobile software maintenance	112.50

At 3:20 PM, there being no further business to come before the board at this time, a motion was made by Bergstad and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman