

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

March 5, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Gregg Boutilier, David Medalen, Larry Haman and Bryan Bruner were present. Commissioner Bergstad absent.

A motion was made by Medalen and seconded by Boutilier to approve the minutes from the February 5<sup>th</sup> meeting. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to approve abatement #1302. A motion was made by Haman and seconded by Medalen to approve abatement #1300 and #1301. A motion was made by Haman and seconded by Boutilier to approve abatement #1297. All motions carried unanimously.

A motion was made by Boutilier and seconded by Haman to reissue lost instrument #75811. Motion carried unanimously.

The board discussed how blade operators should be paid if they need to work on a storm day. A motion was made by Haman and seconded by Medalen to pay them 8 hours for the storm day and for any hours worked in excess of 8 hours, at regular pay. Motion carried unanimously.

A motion was made by Haman and seconded by Boutilier to sign a statement acknowledging approval of forming a Social Service District called Northern Prairie Social Service District. Motion carried unanimously. A motion was made by Haman and seconded by Boutilier to sign an agreement with Bottineau and Pierce counties to share a Director and various Social Service employees until the new district is approved by the state. Motion carried unanimously.

A proposal was received from General Roofing and Construction to complete a roof and dome inspection of the courthouse. A motion was made by Boutilier and seconded by Bruner to accept their proposal. Motion carried unanimously.

A proposal for a VOIP phone system was received from Verizon. A motion was made by Medalen and seconded by Haman to approve this phone system as it will save several hundred dollars a month in phone costs. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to table the park board appointment until the next meeting. Motion carried unanimously.

Jason Mayfield with Wold Engineering met with the board to discuss road projects. The county will be accepting bids to reshape and gravel Co Rd 2. A motion was made by Medalen and seconded by Boutilier to approve the engineering services contract with Wold Engineering for this project. Motion carried unanimously. Wold Engineering is waiting to hear back from FEMA regarding the Deep River low water crossing. The board requested placing the first bridge North of Granville on the state's bridge replacement list.

The board recessed for lunch.

Sheriff Trey Skager and States Attorney Josh Frey joined the meeting. When upgrading deputy vehicles, Trey was asked to hold a car back for use in the Social Service department.

In order for all Social Service Departments to be on the same timekeeping system when the multi-county district is approved, a motion was made by Medalen and seconded by Haman to pursue the Kronos timekeeping system. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to adjust a Social Worker pay by 2%, to allow for the county COLA. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Boutilier to approve the following receipts: Treasurer's Miscellaneous Receipts #43319-43379, the monthly payroll in the amount of \$149,772.26 paid by warrant checks #24891-24955, and Social Service bills totaling \$14,200.24; Clerk of Court Feb County fees \$447.71, State fees \$8,315.00; Clerk of Court Mar County fees \$785.25, State fees \$7,624.93; County Recorder Feb recording fees of \$3,875.00 and misc fees of \$994.20; Sheriff February statement of fees \$180.00, Sheriffs mileage \$252.00; Deputy reports for Jan/Feb.

The board continued to audit bills until completed. It was then moved by Haman and seconded by Medalen that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
76778	Advanced Business Methods	Copier contract	1,755.02
76779	Anderson Funeral Homes, Inc	Transport	500.00
76780	Attorney General Office	Program fees	420.00
76781	Bag, LLC	LEPC meeting & public notice	38.76
76782	Boutilier, Gregg	Mileage	316.68
76783	Batteries Plus Bulbs	Flashlight	151.95
76784	Bruner, Bryan	Mileage	97.44
76785	Butler Machinery Company	Blade parts	1,345.88
76786	Carpenter, Darlene	Mileage	51.75
76787	Cenex Fleetcard	Gas	2,458.74
76788	Chief Law Enforcement Supply	Uniform shirt	85.44
76789	D&D Welding & Repair	Lawn tractor repair	70.00
76790	Dacotah Paper Company	Janitorial supplies	78.13
76791	Davenport, James	Mileage, fax	58.27
76792	Dakota Fire Extinguishers, Inc	Annual service Upham shop	45.98
76793	DK Service	Gas, diesel fuel	4,649.59
76794	DMC Wear Parts LLC	Blade edges	6,814.13
76795	Drake City	Utilities	90.18
76796	Dakota Truck & Farm Service	Tire repair	322.65
76797	Domestic Violence Crisis Center	1/2 January fees	62.50
76798	Enerbase	Gas, diesel fuel	3,111.89
76799	Envision	Gas, diesel fuel	340.95
76800	First District Health Unit	1st Qtr Mill Levy	25,273.25
76801	Gallows Motorcycle Club	Hall rent	250.00
76802	Great Plains Benefits Group	Annual policy maintenance	250.00
76803	General Trading Company	Supplies	82.64
76804	Golden West Industrial Supply	Worklights	322.30
76805	Hansen, Jerry	Mileage	74.24
76806	Heritage Construction & Renovation	Shop door repair	175.00
76807	HACT	Prisoner board	9,694.00
76808	Hardware Hank	Supplies	393.56
76809	Home of Economy	Mailboxes	77.95
76810	Information Technology Dept	Data processing	623.32
76811	Keller, Robert	Snow removal	170.00
76812	Kostenko, Darrin	Gravel Kongsberg Rd	700.00
76813	LeierGISitics, LLC	Website maintenance	450.00

76814	Little Falls Machine, Inc	Parts	127.98
76815	Linstrom, Calise	Meals	56.00
76816	Mike's Body Paint & Glass	Wrecker & impound	519.00
76817	McHenry County Auditor	2019 Elmer Jesme Dues	75.00
76818	Medalen, David	Mileage	77.14
76819	Modern Marketing	K-9 Bookmark	264.75
76820	Mouse River Journal	Publications, subscription	766.16
76821	ND Association of Counties	Annual D & A fees	425.25
76822	NDACS Spelling Bee	Registration & luncheon	105.00
76823	ND Attorney General	Marsy's Law Implementation	552.00
76824	NDSPE Mathcounts	Registration & luncheon	178.00
76825	NDACo Resources Group	Data backup	112.86
76826	ND State Treasurer	\$.50 911 Fee	26,327.59
76827	ND Telephone Company	911 circuit fees	41.14
76828	NDSU Extension Service	Meals	31.50
76829	NDSU	Farm records books	40.00
76830	Nickle, Dominic	Mileage	83.52
76831	Nodak Store, Inc	Diesel hose	179.99
76832	Nyhus, Charles, MD	Coroner fees	1,800.00
76833	OtterTail Power Company	Electric service	6,572.35
76834	Pfeifer Construction	Snow removal	406.00
76835	PharmChem, Inc	Drug testing	85.65
76836	PowerPlan	Parts	1,887.90
76837	Praxair Distribution, Inc	Cylinder rent	27.90
76838	Pro-Vision Video Systems	Supplies	99.42
76839	Rugby Greenhouse	Memorial	82.00
76840	Rugby Welding & Machine	Repairs	250.36
76841	Smette Oil, Inc	Diesel fuel, gas	8,087.56
76842	SRT Communications, Inc	Phone, 911 service	1,465.57
76843	Staples Credit Plan	Supplies	48.15
76844	Towner Health & Wellness	States Atty March rent	545.00
76845	Tri-N Propane, Inc	Propane	1,000.00
76846	Towner City	Utilities	328.56
76847	Towner Parts & Equipment	Supplies	24.61
76848	Thomson Reuters West	Online fee	144.35
76849	Uniform Center	Uniform shirts	175.96
76850	Upham City	Garbage pickup	36.00
76851	Velva Area Voice	Subscription renewals	80.00
76852	Verendrye Electric Cooperative	Electric service	930.09
76853	Verizon Wireless	Wireless service	802.29
76854	Velva Glass & Auto	Windshield 2017 Ford Exp	586.40
76855	Wald, Rachel	Mileage	428.39
76856	Welstad, Dustin	Meals	56.00
76857	Wold Engineering, PC	SC-2500(018) chip seal	14,114.67
76858	Ziegler Oil Company	Propane	1,598.75

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Haman to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Bryan Bruner, Chairman