

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 5, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Medalen and seconded by Bergstad to approve the October 1st minutes. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to approve Homestead Credit abatements #1318 and #1322. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to issue the proper deeds to Travis Berg and Jason Schultz for the redemption of county property described as East 90' of Lots 7-11 of Block 25 in White's 2nd Addition to Towner. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to approve a raffle permit for the Velva Wildlife Club. Motion carried unanimously.

Commissioner Bergstad introduced a resolution of support for the McHenry County Historical Society with Commissioner Medalen moving its adoption. Upon roll call, all commissioners voting "aye", this resolution was declared adopted by the Board of Commissioners.

Correspondence was received from the ND Department of Health with notice to terminate the office lease agreement.

A motion was made by Medalen and seconded by Bergstad to purchase a diesel tank for the Towner shop for approximately \$1,400. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to sign the Human Service Zone Agreement. Motion carried unanimously.

The public hearing was held regarding the prices set for the county land sale. With no one appearing, the prices will remain as set.

The board discussed the inclement weather policy as requested by the interim Social Service Director. Closures for storms will be made on a case by case basis.

A motion was made by Bergstad and seconded by Boutilier to enter into the tractor lease program for 2020. Commissioners Bergstad, Bruner and Boutilier voting aye. Commissioners Medalen and Haman voting nay. Motion carried.

Kent Indvik with Wold Engineering met with the board to report the Karlsruhe sealcoat project and the Upham box culvert project has been completed. The board discussed projects for 2020. A motion was made by Medalen and seconded by Boutilier to micro mill, crack seal and double sealcoat from Upham, five miles West and five miles South. Motion carried unanimously.

The board recessed for lunch.

The annual renewal from LeierGIStics for the website and GIS support was presented to the board. A motion was made by Medalen and seconded by Haman to not renew the contract and to look into other options for support of these items. Commissioners Bergstad and Haman voting nay. Commissioners Medalen, Bruner and Boutilier voting aye. Motion carried.

A motion was made by Boutilier and seconded by Bergstad to advertise for bids to remove the logjam at the Falsen Bridge. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman that treasurer's checks can only be issued for departmental refunds. Motion carried unanimously.

A consent motion was made by Bergstad and seconded by Medalen to approve the following: Treasurer's Miscellaneous Receipts #44050-44138; the monthly payroll in the amount of \$147,831.92 paid by warrant checks #25396-25448 and Social Service bills totaling \$4,709.25; Clerk of Court October County fees \$791.69, State fees \$11,929.69, State Dept of Trust Lands \$250.00; County Recorder October recording fees of \$4,243.00 and misc fees of \$488.70; Sheriff Deputy reports for Sept/Oct.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
78380	Acme Tools	Drill	199.00
78381	Agritec, Inc	Diesel fuel	381.20
78382	Attorney General Office	Program fees	1,140.00
78383	B & J Excavating, Inc	Gravel	5,490.00
78384	B & L Electric	New Towner Shop	11,200.00
78385	Bantry Township	Bantry City Dissolution	2,961.96
78386	Bergstad, Harry	Mileage	134.56
78387	Boutilier, Gregg	Mileage	149.06
78388	Brandt, Kelly	Mileage	47.56
78389	Bruner, Bryan	Mileage	292.32
78390	Burckhard, Jacqueline	Mileage	40.60
78391	Burckhard, James	Gravel, road work	2,750.00
78392	Carpenter, Darlene	Mileage	257.52
78393	Cenex Fleetcard	Gas	2,658.90
78394	Colby Enterprises	Road work	1,230.00
78395	D & D Welding & Repair	Lawn tractor snowblower, plow truck hose	396.58
78396	Dacotah Paper Company	Janitor supplies	24.85
78397	Davenport, James	Mileage, fax line	67.74
78398	Dirty Dog Digging & Trucking	Clear trees	1,500.00
78399	Deering City	Annual Shop rent	5,400.00
78400	Dakota Fire Extinguishers	Annual service Deering Shop	79.98
78401	DK Service	Gas, diesel fuel, mount tires, haul wing	2,969.18
78402	DoubleTree West Fargo	Lodging	345.60
78403	Drake City	Utilities	99.78
78404	Dakota Truck & Farm Service	Tires Ford F150	669.44
78405	Domestic Violence Crisis Center	September fees	119.15
78406	Enerbase	Gas, diesel fuel	627.97
78407	Envision	Gas, diesel fuel	1,426.26
78408	Fairbrother, Linda	Mileage, meals	216.89
78409	Galls, Inc	Uniform pants	99.90
78410	Gravel Products, Inc	Salted sand	976.06
78411	Haman, Lauren	Postage	8.10
78412	Hansen, Jerry	Mileage	34.80
78413	HACTC	Prisoner board, medical	23,448.42
78414	Hardware Hank	Janitor, Shop supplies	1,052.58

78415	Heilman's Diesel Repair	Shop supplies	36.04
78416	Heringer Lumber	Repairs	11.94
78417	ITD Information Technology Dept	Data Processing	641.92
78418	John Deere Financial	Lawn tractor parts	153.46
78419	Keller Backhoe Service	Halvorson Bridge	420.00
78420	Keller, Robert	Snow removal	150.00
78421	Kitzman, Neil	Mileage	167.62
78422	Lehmann, Helen	Mileage, meals	180.48
78423	LeierGIStics LLC	Website maintenance	450.00
78424	Magic City Garage Door Company	Door remote	70.00
78425	MailFinance	Postage meter rent	477.00
78426	McHenry County Treasurer	\$.01 Gas tax	9,753.64
78427	McHenry County Weed Board	Spraying	340.00
78428	Medalen, David	Mileage	176.32
78429	Menards	Supplies	39.99
78430	Metcalf, Kendra	Mileage, meals, lodging	795.82
78431	Minot Paving, Inc	Asphalt leveling	14,700.00
78432	NAPA Auto Parts of Harvey	Supplies	43.27
78433	ND Association of Counties	Registration, 911 Fees	3,631.99
78434	ND Association Ag Extension Agents	2020 Dues	75.00
78435	ND Association Ext 4-H Youth	2020 Dues	150.00
78436	NDACo Resources Group	Data Backup	112.86
78437	ND State Treasurer	\$.50 911 Fees	8,709.87
78438	ND Dept of Transportation FMD	SC-2500(019), BRC2506(065)	6,005.13
78439	ND Telephone Company	911 Circuit fees	41.14
78440	NeoFunds	Meter Postage fee	101.90
78441	Newman Signs, Inc	Road signs	679.45
78442	Northern Equipment	Repair	153.56
78443	National Sheriff's Association	2020 Dues	65.00
78444	Office Depot, Inc	Supplies	946.24
78445	O.K.Tire Store-Minot	Patrol car tires	836.88
78446	Olson's Repair	Supplies	53.70
78447	Otter Tail Power Company	Electric service	1,581.59
78448	Overhead Door Company of Minot	Door repair	249.00
78449	PharmChem, Inc	Drug testing, supplies	598.60
78450	Pinkerton Animal Hospital	Canine vaccinations	44.00
78451	PowerPlan	Blade parts, repairs	4,734.74
78452	Powell, Tina	Mileage, meals	595.00
78453	Praxair Distribution, Inc	Cylinder rent	55.47
78454	Pride Dairy	Supplies	70.00
78455	Quality Inn	Lodging	84.60
78456	Quill Corporation	Copy paper	259.92
78457	Radisson Hotel Bismarck	Lodging	169.20
78458	Ramkota Hotel & Conference Center	Lodging	950.40
78459	Rugby Lumber, Inc	New Towner Shop	141.83
78460	Rugby Veterinary Service	Board & Euthanize dog	134.00
78461	Rugby Welding & Machine	Blade repair	329.27
78462	Sandhills Dairy, LLLP	Equipment rent	125.00
78463	Smette Oil, Inc	Gas, diesel fuel	2,789.60
78464	Soltis Business Forms	W-2 forms	52.45
78465	State Radio Communications	July-Sept 911 service	15,664.92
78466	SRT Communications, Inc	Phone, 911 service	1,905.73
78467	Strata Corporation	Gravel 51 St	5,245.46
78468	Sveund, Harvey	Welding	510.00
78469	The Computer Store	Laptop repair	140.00
78470	Team Electronics, Inc	Remove equipment Unit#008	618.00
78471	Towner Health & Wellness	Office rent	545.00
78472	Tri-N Propane	Propane	333.84

78473	Towner City	Utilities	422.05
78474	Towner Parts & Equipment	Supplies	229.10
78475	Towner Plumbing & Heating	Supplies	61.66
78476	TransUnion Risk & Alternative Data	Online resource	150.00
78477	Thomson Reuters-West Publishing	Online resource	144.35
78478	Tractor Supply Company	Supplies	23.96
78479	Uniform Center	Gold insignia	12.48
78480	Upham City	Utilities	36.00
78481	Verendrye Electric Cooperative	Electric service	406.88
78482	Verizon Wireless	Wireless service	805.89
78483	Wald, Rachel	Mileage, meals	431.74
78484	Ward County	Juvenile housing, inmate board	3,770.50
78485	Wold Engineering, PC	SC-2500(019), BRC2506(065)	55,247.75

At 3:20 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Boutilier to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman