

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 4, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner and Keith Cederstrom were present.

A motion was made by Medalen and seconded by Cederstrom to approve the July 7th, 13th and 21st minutes. Motion carried unanimously.

Dan Keller met with the board to discuss a section line issue in Riga Township. The board will ask the States Attorney to send Riga Township information regarding their duties.

Rachel Wald and Kendra Metcalfe met with the board to present their quarterly reports. Also requested was to deep clean the floors in the NDSU Extension offices and some dirt for landscaping.

A motion was made by Cederstrom and seconded by Haman to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Medalen and seconded by Cederstrom to issue a corrective County Deed to Todd H. Olson for Lots 22, 23 and 24 less the West 90' in Block 5 of Comstock's Addition in Towner. Motion carried unanimously.

The board reviewed the variance application from Jeff Thomas to place a residential structure 100' from the section line along 1st Ave N and within 90' of the center of the section line along 39th St N in the NE ¼ NE ¼ of Section 23-152-78. The public hearing was held by the zoning board, with a recommendation to approve the permit. A motion was made by Bruner and seconded by Haman to approve the variance. Motion carried unanimously.

A request was made to install an approach along the county road North of Anamoose. Bruner will measure the distance to the nearest existing approach in order to comply with NDDOT requirements.

The board discussed the custodial position and will ask the custodian to meet with them at their September meeting.

The board recessed for lunch.

Brian and Shelly Wintermute met with the board regarding an issue he had. The board informed him this was a civil matter and he should speak to an attorney.

The board continued their review of the 2021 county budget. A motion was made by Haman and seconded by Medalen that due to budget restraints, to reduce one Deputy Sheriff position, uniform allowance and vehicle expense, and to add one secretarial position which should not affect the number of deputies on patrol. Motion carried unanimously.

A consent motion was made by Cederstrom and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #44761-44836; the monthly payroll in the amount of \$131,518.94 paid by warrant checks #25866-25916; Clerk of Court July County fees \$630.00, State fees \$14,858.00; County Recorder July recording fees of \$5,146.00 and misc fees of \$444.50; Sheriff July statement of fees \$60.00, Sheriff mileage \$139.00, Deputy reports for July.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
80104	Advanced Business Methods	Copier contract	204.55
80105	Attorney General Office	Program fees January-June	3,780.00
80106	Baycom Inc	Toughbook	3,418.00
80107	BJ Excavating	Gravel	1,120.00
80108	BM Laundry Service	Janitorial service	31.75
80109	Bruner, Bryan	Mileage	143.75
80110	Burckhard, Adam	Gravel	216.00
80111	Cenex Fleetcard	Gas	2,291.08
80112	Clute Office Equipment Inc	Supplies	11.80
80113	Dacotah Paper Company	Janitorial supplies	278.16
80114	Davenport, James	Fax line	35.22
80115	Dirty Dog Digging Trucking	Bridge repair Grilley Township	2,520.00
80116	Deere Credit Inc	Blade lease Anamoose, Upham	78,653.20
80117	Deere Credit Inc	Tractor lease	2,111.25
80118	Dell Marketing LP	Microsoft Office	530.48
80119	DK Service	Gas, diesel, services	2,017.24
80120	Designs on Broadway	Newsletters	420.00
80121	Drake City	Utilities	100.93
80122	Freund, Becki	Mileage	104.08
80123	HACTC	Prisoner board	24,150.00
80124	Hardware Hank	Supplies	442.30
80125	Britta Helland Inc	Transcript	125.85
80126	Harvey Motor Service LLC	Repairs	103.73
80127	I Design	Uniform shirts	393.65
80128	Ihry Insurance Agency Inc	Premium 2 blades, Sheriff Vehicle	926.00
80129	Information Technology Dept	Data processing	673.55
80130	John Deere Financial	Parts	101.90
80131	JDM Schmitt Concrete	Boat ramp	17,000.00
80132	Job Service North Dakota	Unemployment benefits	100.19
80133	Kitzman, Neil	Mileage	54.05
80134	Krumwiede, Tom	Mileage, meals, lodging	845.60
80135	LK Spraying Inc	Sprayer, machine hire	14,740.00
80136	Minot Automotive Center	2020 Dodge Ram 1500	25,852.00
80137	Mike's Body Paint & Glass	Towing, repairs	12,376.76
80138	McHenry County Treasurer	Gas tax 3rd, 4th Qtr	8,483.94
80139	Medalen, David	Mileage	148.93
80140	Metcalf, Kendra	Supplies	41.93
80141	Nutrition Action Healthletter	Subscription	19.00
80142	ND Association of Counties	Drug & Alcohol testing	145.80
80143	NDACo Resources Group	3 Computers, Data backup	2,627.49
80144	ND Telephone Company	Fees	41.14
80145	NDSU Extension	April-June Salaries	13,005.35
80146	Newman Signs Inc	Road signs	412.30
80147	North McHenry County Soil Cons Dist	Postage	126.15
80148	OK Tire Store Minot	8 Tires	1,010.40
80149	J David Olson	Mileage	100.05
80150	Otter Tail Power Company	Electric service	528.55
80151	PowerPlan	Parts	353.60
80152	Praxair Distribution Inc	Oxygen, cylinder rent	152.20
80153	Pro Forms	Property tax notice, envelopes	1,427.18
80154	Rognlien, Maxine	Mileage, meals, lodging	272.75
80155	Shattuck, Lynn	Sprayer, machine hire	6,765.00
80156	Shattuck, Nicholas	Sprayer, machine hire	7,535.00
80157	Smette Oil Company	Gas, diesel fuel	2,425.48
80158	SRT Communications Inc	Phone, 911 services	1,700.45
80159	Strata Corporation	Gravel	3,826.55
80160	Towner Health Wellness	August rent	545.00

80161	Thomas Law Firm	Services	427.50
80162	Towner City	Utilities	410.53
80163	Towner Plumbing & Heating	Services	434.73
80164	Transunion Risk Alternative	Online service	100.30
80165	Thomson Reuters West	Westlaw	163.80
80166	Tractor Supply Credit Plan	Supplies	60.89
80167	Tufts University	Subscription	20.00
80168	Uniform Center	Uniform accessory	18.98
80169	Upham City	Utilities	55.50
80170	Verendrye Electric Cooperative	Electric service	357.60
80171	Wald, Rachel	Mileage	289.80
80172	Western Dakota Energy Association	Dues, Truck permit	1,500.00
80173	Wold Engineering PC	Microsurfacing	46,639.28
80174	Wittmayer Scrap Iron LLC	Gravel, services	300.00
80175	Ziegler Oil Company	Diesel fuel	1,389.66
80176	Verizon Wireless	Wireless service	808.93

At 3:35 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Cederstrom to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman