

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 2, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Armann Anderson and Brady Nelson were present.

A motion was made by Medalen and seconded by Bruner to approve the January 5th minutes. Motion carried unanimously.

Becki Freund and Helen Lehmann joined the meeting.

A motion was made by Medalen and seconded by Haman to apply the COVID relief funds received through NDDOT to the federal aid projects being bid in 2021. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to pass the final CARES reimbursement for the months of November and December to the cities that contract for law enforcement services through the county at the same percentage their contract fee covers of the 2020 law enforcement budget. Motion carried unanimously.

Correspondence was received from ND Human Services indicating the final plan for Northern Prairie Human Service Zone has been approved and became effective January 1, 2021.

The board discussed the joint powers agreement with Granville City for the use of a motorgrader. Questions were asked regarding liability issues. Until the questions can be answered, Granville City will be asked to discontinue use of the blade.

Rachel Wald and Kendra Metcalfe met with the board to provide an update on the happenings in the Extension Office. Projects have included Powerful Tools for Caregivers, A.I. School, pesticide training and drought management webinars.

John Halloran met with the board concerning a foreclosed property in Velva City. He is interested in purchasing the property but not at the current minimum sale price. He has asked the board to consider lowering the price. The board will correspond with the States Attorney to determine if the law allows a variance from the standard procedure.

Becki Freund presented several abatements before the board. Jacob Deehr, a property owner in Granville City, appeared by phone. Freund presented an adjustment to the true and full value of property 56-2-11510-2 in Granville City from \$111,900 to \$68,300 as derived from a reassessment by the Tax Director and local assessor. Mr. Deehr was in agreement with the new assessment. A motion was made by Anderson and seconded by Nelson to approve the abatement as presented. Motion carried unanimously. Abatements #1361-1370 were reviewed. A motion was made by Medalen and seconded by Haman to approve the abatements as recommended by the Tax Director. Motion carried unanimously.

Correspondence was received from the State Land Department requesting the fair market value of a parcel of state land in Odin Township. A motion was made by Haman and seconded by Anderson to accept the Tax Director's recommendation of \$1,400/acre. Motion carried unanimously.

The Tax Director presented a job description for a seasonal assessor to aid in the countywide reassessment. During the discussion of this project, it was noted it was the responsibility of the cities and townships to provide assessment information to the county. A motion was made by Nelson and seconded by Haman to send a letter to the cities and townships explaining the information needed and the cost of non-compliance. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to set the compensation for the Superintendent of Schools Designee at \$2,000/year. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to approve the request to close Main Street in Granville on July 17th from 9:00 PM – 1:00 AM to hold a street dance. Motion carried unanimously.

Sheriff Skager joined the meeting.

A motion was made by Medalen and seconded by Nelson to have the brakes repaired on the pay loader in Karlsruhe. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to lift the public restrictions to the courthouse, effective Wednesday, February 3rd. Motion carried unanimously. Masks will continue to be required upon entry.

Sheriff Skager informed the board four of the eight tasers are currently inoperable and requested to purchase eight new tasers and holsters at a cost of \$11,500. He stated the department will not be purchasing any new vehicles this year so they would use their vehicle funds toward the tasers. A motion was made by Anderson and seconded by Nelson to approve the tasers. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #45236-45295; the monthly payroll in the amount of \$131,878.32 paid by warrant checks #26176-26223; Clerk of Court Nov County fees \$730.00, State fees \$12,622.40; County Recorder Dec recording fees of \$3,643.00 and misc fees of \$383.40; County Recorder Jan recording fees of \$3,451.00 and misc fees of \$301.10; Deputy reports for Dec/Jan.

The board continued to audit bills until completed. A motion was made by Haman and seconded by Medalen that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
81137	Advanced Business Methods	Copier lease	204.55
81138	Acme Tools	Shop tools	654.97
81139	Anderson, Armann	Mileage	40.32
81140	Attorney General Office	Fees	1,660.00
81141	Bag LLC	Publish notice	49.92
81142	Balco Uniform Company, Inc	Nametape	10.63
81143	Baymont Inn & Suites Mandan	Lodging	259.20
81144	Bottineau County Auditor	Insurance premium	1,605.25
81145	B & M Laundry Service	Services	46.66
81146	Bossert, Kevin	Supplies	5.99
81147	Brandt, Kelly	Mileage	47.04
81148	Bruner, Bryan	Mileage	45.92
81149	Cenex Fleetcard	Gas	2,139.10
81150	C & H Repair	Alignment	95.00
81151	Drug & Alcohol Clearing House	Fee	12.50
81152	Dacotah Paper Company	Supplies	128.92
81153	Drake Fresh Foods	Supplies	9.41
81154	DK Service	Oil & tire changes, battery	882.80
81155	Drake City	Utilities	97.25
81156	Domestic Violence Crisis Center	Fees	177.50
81157	Enerbase	Propane	805.12
81158	Envision Cooperative	Propane, gas, repairs	1,202.48
81159	Granville City	CARES Funding	2,670.21

81160	Haman, Dani	Supplies	7.48
81161	Hansen, Jerry	Mileage	30.80
81162	HACTC	Prisoner board & medical	28,365.19
81163	Hardware Hank	Supplies	377.68
81164	Heringer Lumber	Supplies	362.07
81165	Home of Economy	Supplies	2.97
81166	Information Technology Dept	Data processing	1,371.00
81167	John Deere Financial	Tools	130.28
81168	Kitzman, Neil	Mileage	220.35
81169	Mike's Body Paint & Glass	Towing, repair 2019 Ford	5,612.40
81170	McHenry County Treasurer	Sheriff August fees, .01 gas tax Unorg Twp	6,191.54
81171	Medalen, David	Mileage	59.92
81172	Metcalf, Kendra	Mileage	45.92
81173	Mouse River Journal	Legal publications, subscription	554.54
81174	Mouse River Oil	Diesel fuel	1,276.72
81175	NAPA Auto Parts, Minot	Tools	77.16
81176	ND Dept Corrections & Rehab	Transport	75.00
81177	ND Association of Counties	D & A fees, Special Operations dues	1,172.60
81178	ND County Auditor's Association	2021 Dues	100.00
81179	NDACo Resources Group	Data backup	112.86
81180	ND Sheriff's & Deputies Association	2021 Dues	400.00
81181	ND County Treasurer's Association	2021 Dues	200.00
81182	ND Telephone Company	Circuit fees	41.14
81183	NDSU Extension	4th Qtr salaries	11,370.27
81184	NDSU	Farm books	80.00
81185	Nelson, Brady	Mileage	85.12
81186	NDACTVSO	2021 Dues	50.00
81187	Otis Elevator Company	Elevator repair	6,412.83
81188	Office Depot, Inc	Supplies	1,150.22
81189	OK Tire Store Minot	Tires	967.48
81190	Olson's Repair	Snowblower repair	166.28
81191	Otter Tail Power Company	Electric service	4,331.22
81192	PharmChem Inc	Drug testing	57.10
81193	Poitra, Chantelle	Tow fee reimbursement	150.00
81194	PowerPlan	Parts	163.40
81195	Praxair Distribution, Inc	Cylinder rent	76.59
81196	Pro IT LLC	IT support	250.00
81197	The Public Group	Surplus auction commission	2,546.46
81198	Quadient Leasing	Postage meter lease	477.00
81199	Qualification Targets, Inc	Training ammo	79.85
81200	Radisson Hotel Bismarck	Lodging	158.40
81201	Radar Shop	Shipping	12.50
81202	Stutsman County Auditor's Office	Health hearing prep	256.50
81203	Smette Oil Company	Diesel fuel, oil	738.80
81204	State Radio Communications	4th Qtr 911, LETS	14,198.28
81205	SRT Communications, Inc	Phone, 911 service	1,677.73
81206	The Computer Store	Printer repair	270.00
81207	Thompson-Larson Funeral Home	Transport	595.00
81208	Towner Health & Wellness	Office rent	545.00
81209	Tri-N Propane	Propane	661.58
81210	Towner City	Utilities, CARES Funding	6,377.67
81211	TransUnion Risk Alternative	Online fee	200.00

81212	Thomson Reuters West	Westlaw	175.27
81213	Tractor Supply Credit Plan	Supplies	115.94
81214	Tritech Software Systems	Mobile license fee	124.04
81215	Upham City	Utilities, CARES Funding	1,485.61
81216	Velva City	CARES Funding	12,104.96
81217	Verendrye Electric Cooperative	Electric service	447.90
81218	Verizon Wireless	Wireless service	652.95
81219	Volk, Mike	Mileage	116.36
81220	Wald, Rachel	Mileage	67.20
81221	Watch Guard Video	Body cams, Dash cams	21,104.25
81222	Wold Engineering PC	Microsurface Upham W	1,716.91
81223	Worthington Schultz	Execution Payment	50.00

At 2:25 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Medalen to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman