

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 5, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Armann Anderson and Brady Nelson were present.

A motion was made by Medalen and seconded by Nelson to approve the December 15th minutes. Motion carried unanimously.

The board began the discussion on placing a commercial value on gravel pits. Becki Freund joined the meeting. A motion was made by Haman and seconded by Medalen to not value gravel pits as commercial property. Commissioners Bruner, Medalen and Haman voting aye. Commissioners Nelson and Anderson voting nay. Motion carried.

A motion was made by Anderson and seconded by Nelson to set the county equalization meeting for June 1, 2021 at 1:30 pm. Motion carried unanimously.

Linda Fairbrother spoke to the board regarding the floating employee and the scheduling conflict between the Treasurer's office and Tax Director's office, due to the busy season in both offices.

A motion was made by Anderson and seconded by Bruner to issue the proper deed to Theodore and Tamera Mertz for the redemption of county property described as Lots 1, 3, 4 of Block 20 in Helm's Addition to Anamoose. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to issue the proper deed to Eugene Rogers for the redemption of county property described as Lot 4 of Block 16 in Original Granville. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to rescind the burn ban. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to approve the pledge of assets in the form of a letter of credit from Merchants Bank. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to approve abatement #1360. Motion carried unanimously.

The auditor requested the commissioners ask the contractors to break out the royalty fees on their invoices, as that information is being requested by the state.

A motion was made by Haman and seconded by Bruner to sign the service agreement and representation letter from Harold Rotunda, CPA. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to make the following amendments to the 2020 budget: Senior Citizens from 85,700 to 86,603.73, 911 from \$98,721 to \$109,251.68, Emergency Fund from \$100,000 to \$425,205.66. Motion carried unanimously.

Jason Mayfield met with the board to present estimates for two bridge repair projects. No action taken. A motion was made by Anderson and seconded by Nelson to add the following roads on the list for future Federal Aid projects: an overlay on Co Rd 10 from Drake, 6 miles North; a micromill on Co Rd 3 from 75th St N, South 6.5 miles. Motion carried unanimously.

The board recessed for lunch.

A motion was made by Bruner and seconded by Anderson to appoint J David Olson to the County Water Board. Motion carried unanimously.

A letter was presented to the board from a Norwich Township resident with concerns about the condition of a road in that township. Commissioner Nelson will look into his concerns.

The board waited for the Sheriff to attend the meeting.

Sheriff Skager joined the meeting. He informed the board, before the end of 2022, he will need to replace the radios in the Sheriff's Department at an estimated cost of \$160,000, in conjunction with the SIRN 2020 project through the state. Questions were asked by the board regarding the Stonegarden grant and how those funds can be spent as well as the money in the asset forfeiture fund. The board questioned the possibility of selling the abandoned vehicles online instead of a local sale. An invoice for three body cams and three dash cams in the amount of \$21,104.25 was presented before the board for payment after the board had adjourned on December 15. The board asked the Sheriff to present these high-ticket bills in person as there is no money in the Sheriff's budget for capital expenditures so board approval would be needed.

A consent motion was made by Medalen and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #45162-45235; the monthly payroll in the amount of \$124,740.95 paid by warrant checks #26128-26175; Clerk of Court Nov County fees \$340.00, State fees \$6,023.71; Clerk of Court Dec County fees \$660.00, State fees \$11,732.91; County Recorder Nov recording fees of \$3,036.00 and misc fees of \$349.50; Sheriff Nov statement of fees \$308.11, Sheriff mileage \$337.00, Deputy reports for Oct/Nov.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
80972	Advanced Business Methods	Copier contracts	453.37
80973	Acme Tools	Supplies	72.98
80974	Bruner, Bryan	Mileage	141.45
80975	Burckhard, Jacqueline	Mileage	52.90
80976	Butler Machinery Company	Supplies	19.73
80977	Cenex Fleetcard	Gas	2,252.22
80978	Davenport, James	Fax line	35.26
80979	Dakota Fire Extinguishers, Inc	Annual service	136.42
80980	DK Service	Diesel fuel, gas, services	1,987.25
80981	Dokken's Automotive LLC	Repairs	1,138.94
80982	Drake City	Utilities	98.13
80983	Dakota Truck Farm Service	Truck inspection, supplies	1,024.30
80984	Domestic Violence Crisis Center	October & November fees	200.00
80985	Galls LLC	Uniforms	228.39
80986	Governsoft	Annual software fee	13,317.00
80987	HACTC	Prisoner board	19,822.68
80988	Hardware Hank	Supplies	336.44
80989	Ihry Insurance Agency, Inc	Annual premiums	58,751.00
80990	John Deere Financial	Parts	160.78
80991	Kitzman, Neil	Mileage	44.79
80992	McGuire	2020 Durango	488.94
80993	Medalen, David	Mileage	86.83
80994	Metcalf, Kendra	Mileage	59.04
80995	Midwest Graphics & Signs	Auction & road signs	174.00
80996	Mid State Organized Crime Info	2021 Dues	100.00

80997	National Association of Counties	2021 Dues	450.00
80998	ND Association of Counties CEG	2021 Est Workers Comp	17,731.86
80999	ND Association of Counties	2021 Dues, 10% Wireless, Landline fees	9,565.22
81000	ND County Commissioners Association	2021 Dues	1,650.00
81001	ND Clerk's Association	2021 Dues	100.00
81002	NDACo Resources Group	Data processing	112.86
81003	ND State Treasurer	4th Qtr \$.50 911 fees	8,390.96
81004	ND Dept of Transportation FMC	BRC-2506(065)	2,681.50
81005	ND Telephone Company	Circuit fees	41.14
81006	Nelson, Brady	Mileage	28.18
81007	Newman Signs, Inc	Road signs	64.95
81008	Nyhus, Charles	Coroner fees	1,200.00
81009	Otis Elevator Company	Services and repairs	6,762.39
81010	Office Depot, Inc	Supplies	404.51
81011	Otter Tail Power Company	Electric service	3,433.51
81012	PowerPlan	Blade parts	2,863.03
81013	Pro IT LLC	IT services	1,250.00
81014	Quality Inn	Lodging	86.40
81015	Smette Oil Company	Diesel fuel, gas	1,456.72
81016	SRT Communications, Inc	Phone service	1,289.66
81017	Staples Credit Plan	Supplies	178.90
81018	Towner Health Wellness	January States Atty office rent	545.00
81019	Thomas Law Firm	Services	157.50
81020	Tri N Propane	Propane	380.10
81021	Towner City	Utilities	322.20
81022	Towner Parts Equipment	Supplies	187.00
81023	Upham City	Utilities	61.50
81024	Vanguard Appraisals, Inc	Service fees	4,625.00
81025	Verendrye Electric Cooperative	Electric service	495.97
81026	Verizon Wireless	Wireless service	834.73
81027	Velva Glass Auto	Windowpane installation	563.20
81028	Wald, Rachel	Mileage	28.75
81029	Wold Engineering, PC	PW66	5,168.00
81030	Ziegler Oil Company	Diesel fuel, propane	2,044.71

At 5:10 PM, there being no further business to come before the board at this time, a motion was made by Nelson and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman