

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 4, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson, David Medalen and Brady Nelson were in attendance.

A motion was made by Medalen and seconded by Bruner to approve the December 7th, 21st and 29th minutes. Motion carried unanimously.

Matt Zelinski, Zoning Chair, met with the board via phone to discuss hiring SRF Consulting to provide assistance in updating the zoning ordinances. The board asked that a cost estimate be obtained.

Rachel Wald and Kendra Metcalfe met with the board to provide an update on their programs and what they have planned for future projects.

Robert Mohagen met with the board regarding his willingness to operate a motorgrader if the need arises.

Jason Mayfield met with the board to review possible bridge projects. Jason will contact NDDOT regarding the inspection reports for the bridges on the county pavement N of Granville.

Ryan Ackerman met with the board to provide an update on the flood protection project around Minot.

A motion was made by Anderson and seconded by Nelson to approve the pledge of assets in the form of a letter of credit from Merchants Bank. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to allow up to \$15/year for gloves per blade operator. Commissioners Anderson, Bruner, Haman and Medalen voting aye. Commissioner Nelson voting nay. Motion carried.

A motion was made by Bruner and seconded by Medalen to set the county equalization meeting for June 7th at 1:30 PM. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to make the following amendments to the 2021 budget: Co Rd Mtce from \$60,000 to \$64,693.17, County Motor Pool from \$2,000 to \$2,183.74, Senior Citizens from \$88,440 to \$91,080.77, Historical Society from \$11,250 to \$23,603.55, Jail from \$210,000 to \$365,725.64. Motion carried unanimously.

The board held a phone interview with an applicant for the Tax Director position. After the completion of the interview, a motion was made by Anderson and seconded by Nelson to contact them and offer the position. Motion carried unanimously.

Helen Lehmann met with the board to discuss her retirement. A motion was made by Nelson and seconded by Anderson to advertise for a County Recorder. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to pull the shoulders in between sections 19/30 in Hougom Township. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #46162-46244; the monthly payroll in the amount of \$127,972.01 paid by warrant checks #26710-26752; Clerk of Court Dec County fees \$673.00, State fees \$11,711.00; County Recorder December recording fees of \$3,040.00 and misc fees of \$691.80; Deputy reports for Nov/Dec.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
83132	Advanced Business Methods	Copier lease	204.55
83133	Brandt, Kelly	Mileage	44.24
83134	Bruner, Bryan	Mileage	87.36
83135	Carpenter, Darlene	Flag pole light	229.04
83136	Cenex Fleetcard	Gas	4,597.80
83137	Dash Medical Gloves	Nitrile gloves	551.70
83138	DK Service	Diesel fuel, oil changes	1,618.35
83139	Dokken's Automotive LLC	Oil changes, tire rotation	196.51
83140	Domestic Violence Crisis Center	Collections	277.50
83141	Farden Construction, Inc	Gravel 21st Ave N	10,210.00
83142	Frey, Joshua	Mileage, meals, supplies	1,188.22
83143	Haman, Lorinda	Door lock	119.00
83144	Hardware Hank	Supplies	611.22
83145	Heilman's Diesel Repair	Supplies	38.50
83146	John Deere Financial	Supplies	396.55
83147	J&J Market	Supplies	31.69
83148	Keller, Robert	Snow removal	480.00
83149	Kitzman, Neil	Mileage	72.80
83150	Matthew Bender & Company	Law manual	93.85
83151	Mike's Body Paint & Glass	Lawn tractor repair, towing	1,651.85
83152	McGuire	2008 Ford F350, 2020 Durango repairs	1,683.33
83153	Metcalf, Kendra	Mileage	50.40
83154	Mouse River Journal	Subscription	36.00
83155	ND Clerk's Association	2022 Membership	100.00
83156	ND Planning Association	2022 Membership	110.00
83157	ND State Treasurer	\$.50 911 Fees October-December	8,229.16
83158	Otis Elevator Company	Service contract	1,705.44
83159	Olson's Repair	Supplies	63.84
83160	Olstad, Karlain	Repairs	9.75
83161	Office of State Auditor	2018-2019 Audit	13,500.00
83162	Otter Tail Power Company	Electric service	3,198.05
83163	Scheels	Magazine ammunition	272.79
83164	Smette Oil Company	Gas, diesel fuel	3,243.57
83165	Spartan Firearms	Repairs	38.00
83166	SRT Communications, Inc	Phone, 911 Service	1,635.17
83167	Sundre Sand Gravel, Inc	Salt sand	802.10
83168	Towner Health & Wellness	States Atty Office rent	545.00
83169	Thomas Law Firm	Services	125.00
83170	Tri-N Propane	Propane	902.88
83171	Towner City	Utilities	308.89
83172	Towner Parts & Equipment	Repairs	99.01
83173	Upham City	Utilities	61.50
83174	Vanguard Appraisals, Inc	Service fees	4,625.00
83175	Volk, Mike	Mileage	319.76
83176	Wald, Rachel	Mileage	67.20
83177	Wold Engineering PC	Surface Granville N, Drake N	50,389.34

At 2:30 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Anderson to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Larry Haman, Chairman