

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 5, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson and Brady Nelson were present. Commissioner Medalen absent.

A motion was made by Nelson and seconded by Anderson to approve the June 7<sup>th</sup> minutes. Motion carried unanimously.

Mary Nerem met with the board to discuss some communication

Shawn Kramer joined the meeting.

A motion was made by Nelson and seconded by Bruner to approve abatement #1417 and #1418. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to sign a resolution of support for the North Dakota Regional Workforce Impact Program being proposed in part by Souris Basin Planning Council. A motion was made by Bruner and seconded by Nelson to table until after lunch in order to gather additional information. Motion carried unanimously.

James Davenport, Veteran Service Officer, met with the board to provide information on the veteran's benefits received in McHenry County and the return on investment. Jim presented a proposal to decrease his hours to four hours per week and to work from home. A motion was made by Haman to decrease the hours to four per week. The motion died for a lack of second. The board will review this further.

A motion was made by Bruner and seconded by Nelson to approve the utility permit from SRT Communications to bore under County Road 16 between sections 15-22 in 159-78. Motion carried unanimously.

The board opened the public hearing concerning the FDHU 2023 budget. No citizens appeared for or against the proposed budget. After reviewing the budget, a motion was made by Anderson and seconded by Bruner to approve the FDHU 2023 budget as presented. Motion carried unanimously.

Kent Indvik met with the board to discuss the paving project through Deering. He also mentioned the bids for engineering services on the two Granville bridge replacement projects will need to be advertised again, as it was not advertised through NDDOT. A motion was made by Nelson and seconded by Anderson to rescind the motion at the June 7<sup>th</sup> meeting to award Wold Engineering the engineering contract for this project. Motion carried unanimously. A motion was made by Nelson and seconded by Bruner to advertise for preliminary construction and design services for project BRP-2500(022) for the replacement of two structures on County Road 3 North of Granville. Motion carried unanimously.

Tax Director, Kristine Brummond, briefly met with the board.

The board recessed for lunch.

Lorna Meidinger and Thomas Linn with the State Historical Society, Katelyn Crider with JLG Architects, States Attorney Josh Frey, Judge Hurly, Clerk of Court Tina Powell and the commissioners walked through the remodel plans proposed by Judge Hurly. The State Historical Society will review the options and let the county know what will be permissible.

A motion was made by Bruner and seconded by Anderson to approve the pledge of assets from Merchants Bank. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve compensation, as set at the April 5, 2022 meeting, for the Auditor's office staff for performing the Tax Director's duties for the months of April – June. Motion carried unanimously.

James Davenport informed the board he will continue with the current work schedule.

A consent motion was made by Anderson and seconded by Nelson to approve the following: Treasurer's Miscellaneous Receipts #46597-46696; the monthly payroll in the amount of \$134,820.24 paid by warrant checks #27008-27063. Clerk of Court May County fees \$800.74, State fees \$13,336.41, City of Velva \$20.00; County Recorder June recording fees of \$4,525.00 and misc fees of \$601.66; Sheriff June statement of fees \$657.50, Sheriff mileage \$447.00, Deputy report for June.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
84244	ABM	Copy machine lease	2,590.89
84245	Acme Tools	Tools	48.97
84246	Amazon Capitol Services	Supplies	102.60
84247	American Welding Gas Inc	Cylinder rent	37.14
84248	Armann Anderson	Mileage	107.62
84249	Karla Anderson	Election training	50.00
84250	Atlantis Global LLC	Citation paper	173.92
84251	BAG LLC	Help wanted ad	199.50
84252	Baymont Inn Suites Mandan	Lodging	95.26
84253	Big D Excavating LLC	Pothole and bridge repair	7,243.76
84254	B L Electric	Fan installation	75.00
84255	Bryan Bruner	Mileage	109.98
84256	Diane Bruner	Election training	85.10
84257	Cenex Fleetcard	Gas	6,946.25
84258	Crop Production Services	Totes	259.86
84259	Dacotah Paper Company	Supplies	197.92
84260	DK Service	Fuel, oil change	2,745.55
84261	Dokkens Automotive	Vehicle service	1,977.22
84262	June Dokken	Mileage, canvassing	54.60
84263	Drake City	Utilities	2.90
84264	Domestic Violence Crisis Center	1/2 May collections	312.87
84265	Enerbase	Diesel	744.59
84266	Envision Cooperative	Fuel, propane	6,424.04
84267	First District Health Unit	Mill Levy	28,408.50
84268	General Trading Company	Parts	94.43
84269	Heart of America Medical Center	Medical services	20.00
84270	HACTC	Prisoner board	30,551.71
84271	Hardware Hank	Supplies	898.59
84272	Richard L. Hultberg	Locksmith service	30.00
84273	Information Technology Department	Data Processing	108.50
84274	John Deere Financial	Blade leases	147,998.92
84275	J J Market	Program supplies	39.20
84276	Jenna Johnson	Election training	67.55
84277	Glenna Johnson	Mileage, canvassing	74.49
84278	Neil Kitzman	Mileage	111.73
84279	Angela Kunkel	Gloves, spray	675.00
84280	Allison Lake	Election training	50.00
84281	Lautt's Auto Body Towing Inc	Blades	66.99
84282	Linde Gas Equipment	Cylinder rent	278.71
84283	Renae Linstrom	Election training	50.00

84284	Lowes Printing	Cards	135.00
84285	Matttingley LLC	Sprayers	11,960.00
84286	Glen Mayer	Road repair	19.75
84287	Midwest Canine Alternative Inc	Canine recertification	250.00
84288	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	1,731.50
84289	McHenry County Weed Board	Chemical	75.00
84290	Menards	Supplies	49.24
84291	Kendra Metcalfe	Program supplies	9.38
84292	Modern Marketing	Safety promotional items	837.35
84293	Mouse River Journal	Help wanted ad	977.68
84294	NAPA Auto Parts of Minot	Shop supplies	241.73
84295	Nutrien Ag Solutions Inc	Chemical	86,479.20
84296	ND Association of Counties	Mileage	54.00
84297	ND Surplus Property	Radar unit	300.00
84298	ND Telephone Company	Monthly 911 circuit charges	41.14
84299	Newman Signs Inc	Lift gate charge	205.14
84300	NRG Technology Company	Monitor, monitor stand	416.50
84301	OK Automotive	Tires	623.20
84302	Olson's Repair	Wind shield wipers	41.24
84303	Otter Tail Power Co	Electric service	1,601.94
84304	Pharm Chem Inc	Drug patch testing	94.35
84305	Pomp's Tire Service Inc	Parts	963.62
84306	PowerPlan OIB	Parts	3,843.82
84307	Pro IT LLC	Remote IT service	375.00
84308	Roosevelt Grand Dakota Hotel	Lodging	198.00
84309	Stacey Schmitt	Election training	76.91
84310	Loretta Schaff	Election training	50.00
84311	SeaChange Print Innovations	Ballots	2,271.60
84312	Lynn Shattuck	Spraying	12,592.50
84313	Katherine Shattuck	Spraying	12,793.75
84314	Nicholas Shattuck	Spraying	12,535.00
84315	Tony Sommer	Service	300.00
84316	SRT Communications Inc	Phone service	1,758.62
84317	Staples Credit Plan	Supplies	127.49
84318	Jerome Suchor	Tree removal	350.00
84319	The Ground Up	Tree removal	3,168.00
84320	Towner Health Wellness	Office rent	545.00
84321	Tri N Propane	Propane	1,092.08
84322	TrueNorth Steel Inc	Culverts	18,736.00
84323	Towner City	Utilities	509.61
84324	Johnna Tor	Mileage, meals	212.89
84325	Transunion Risk Alternative	Online investigation resource fee	110.00
84326	Tyler Technologies Inc	VetraSpec renewal	449.00
84327	Uniform Center	Uniform items	297.44
84328	Upham City	Utilities	38.00
84329	Verendrye Electric Cooperative	Electric service	380.70
84330	Verizon Wireless	Wireless service	707.95
84331	Village Family Service Center	Annual EAP Contract	1,500.00
84332	Rachel Wald	Mileage, fuel	204.67
84333	Ward County	Inmate and juvenile billing	5,366.50
84334	Zeigler Oil Co	Diesel, propane	4,972.69

At 5:00 PM, there being no further business to come before the board at this time, a motion was made by Nelson and seconded by Anderson to adjourn.

ATTEST:

\_\_\_\_\_  
Darlene Carpenter, Auditor

\_\_\_\_\_  
Larry Haman, Chairman