

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 7, 2023

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Bryan Bruner, Brady Nelson, Duane Drader and Armann Anderson. Lance Johnson arrived later in the meeting.

A motion was made by Anderson and seconded by Drader to approve the January 3rd and 18th minutes. Motion carried unanimously.

Community Service Coordinator, Lisa Coffman met with the board to present her January report.

The following residents met with the board concerning the lowered weight limit on the Nelson Bridge, located in Section 14-158-76: Roger Livedalen, Jim Kuhnenn, Mark Tiffany, Will Tiffany, Brenda Heilman, Eric Lashman, Travis Kuhnenn, Robert Stigen and Chris Nelson. Commissioner Nelson explained this is not an isolated issue, as many of the weight limits on bridges throughout the county have been lowered substantially due to NDDOT outsourcing the bridge inspections to an out-of-state firm. In fact, they have listed 31 bridges in poor condition that had no identified issues in previous years. It was explained funding is now the issue. The county will be looking at replacing the smaller bridges with box culverts if they can handle the flow, but even so, an average box culvert will cost about \$800,000. HB 1147 has been proposed in the legislature at this time which would provide some needed funding for bridges. The board expressed the importance of residents to contact legislators to urge them to get this bill passed in order to provide a necessary funding stream for bridge replacement and repair. The group mentioned there is a Federal Land Access Program through NDDOT where funds are available for bridges on Federal land. Since this is located on the refuge, it may be eligible for this funding. The county will check into this program.

Kent Indvik met with the board to review the outcome of the bids for the joint project with Bottineau County to pave the Russell Road. Of the three bids received, Mayo Construction was the low bidder at \$4,198,438.62. McHenry County's portion will be \$1,679,375.45.

The bids were opened for the foreclosed mobile homes, as advertised. One bid was received for the 2009 FEMA trailer in the amount of \$515.00. A motion was made by Bruner and seconded by Drader to accept the bid. Motion carried unanimously. A motion was made by Bruner and seconded by Anderson to re-advertise the remaining mobile home. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve abatement 1451. Motion carried unanimously.

Chad Johnson with RDO Equipment met with the board to invite the commissioners to an event they are holding on February 28th.

A letter of resignation was received from weed board member, George Lemer. A motion was made by Drader and seconded by Bruner to accept his resignation. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to appoint Hunter Schell to the weed board to fill George Lemer's unexpired term. Motion carried unanimously.

A motion was made by Anderson and seconded by Drader to approve the installation of an approach for Bruce Degenstein along Co Rd 7 in Section 21-151-78. Motion carried unanimously.

A motion was made by Drader and seconded by Anderson to approve floodplain permit #30 requested by Pembina Pipeline Corporation for pipeline repairs located in the SE ¼ of Section 30-156-76. Motion carried unanimously.

Tina Powell met with the board to discuss the next steps in the renovation of the jury room and courtroom, now that a 75% grant has been awarded through the Court Facilities Improvement program. The board requested the architect meet with them at the next meeting to discuss the plans in order to prepare a bid packet.

Josh Frey and Trey Skager joined the meeting. Josh requested permission to attend a conference in Atlanta, GA April 11-14, which the cost will be split with Towner County. A motion was made by Anderson and seconded by Drader to approve his request. Motion carried unanimously.

The board was presented with the revised bid from General Roofing to restore the dome. A motion was made by Drader and seconded by Bruner to sign the contract. Motion carried unanimously.

Since the courthouse was without a custodian during a 2-week jury trial, a motion was made by Anderson and seconded by Bruner to pay Britney Keller 50% of the custodial pay for the hours performing custodial duties during the trial. Motion carried unanimously.

Information was presented regarding the ag land values. A motion was made by Armann and seconded by Bruner to set the county equalization meeting date for June 6th at 1:30 PM. Motion carried unanimously.

The board recessed to hold the McHenry/Pierce Housing Authority Board meeting.

Present were: Mark Austin and Tom Alexander from the Minot Housing Authority, David Bednarz and Terry Hoffert from the Pierce County Commission, and Brady Nelson, Armann Anderson, Bryan Bruner and Duane Drader from the McHenry County Commission. Since there are new members on the housing board, Mark Austin gave a lengthy explanation of the purpose of the housing authority and how the program works. Austin requested the FMR be increased in order to keep up with the market rates. A motion was made by Terry Hoffert and seconded by Armann Anderson to increase the FMR to 120% of HUD's allowance. Motion carried unanimously. Austin explained HUD is wanted to deal with less housing authorities so they are contemplating proposing to encompass the McHenry/Pierce Housing Board under the Minot Housing Authority. Each county will maintain their ACC so they won't lose vouchers. No final decisions have been made.

Commissioner Lance Johnson joined the meeting.

Since most of the members on this board are newly appointed, Brady Nelson opened the floor for nominations for Chair. Duane Drader nominated Brady Nelson. A motion was made by Terry Hoffert and seconded by Armann Anderson that nominations cease and a unanimous ballot be cast for Brady. Motion carried unanimously. Nominations were opened for Vice Chair. Armann Anderson nominated Duane Drader. A motion was made by Terry Hoffert and seconded by David Bednarz that nominations cease and a unanimous ballot be cast for Duane. Motion carried unanimously.

The meeting was adjourned.

The McHenry County Commission resumed their meeting.

A motion was made by Johnson and seconded by Bruner to accept the bid from Mayo Construction for the paving project on the Russell Road. Commissioners Nelson, Bruner, Johnson and Drader voting aye. Commissioner Anderson voting nay. Motion carried.

A motion was made by Anderson and seconded by Johnson to create a new full-time position in the road department which duties will include filling in for blade operators when on vacation or sick leave and helping with sign maintenance/mowing roads when needed.

A consent motion was made by Anderson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #47213-47287; the monthly payroll in the amount of \$146,148.26 paid by warrant checks #27367-27419; Clerk of Court Dec County fees \$719.04, State fees \$9,910.18, Velva City \$60.00; Clerk of Court Jan County fees \$671.75, State fees \$11,759.07; County Recorder Dec recording fees of \$4,744.00 and misc fees of \$326.80; County Recorder Jan recording fees of \$5,423.00 and misc fees of \$307.91; Sheriff Jan statement of fees \$909.76, Sheriff mileage \$1,096.00, Deputy reports for Dec/Jan.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
85594	Advanced Business Methods	Copy machine lease	215.67
85595	4 Acres Welding	Repairs	2,919.80
85596	Amkota LLC	Lodging	705.60
85597	American Welding & Gas, Inc	Cylinder rent	153.79
85598	Anderson, Armann	Mileage, salt	173.13
85599	Attorney General Office	Program fees	1,365.00
85600	BALCO Uniform Co, Inc	Uniform patches	348.78
85601	B & J Excavating, Inc	Salted sand	2,789.03
85602	Bruner, Bryan	Mileage	177.02
85603	Cenex Fleetcard	Gas	4,171.98
85604	Dacotah Paper Company	Supplies	332.38
85605	Dewanz, David	Mileage, meals	348.12
85606	Dakota Fire Extinguishers, Inc	Annual Service-Velva Shop	234.88
85607	Drake Fresh Foods	Supplies	25.27
85608	DK Service	Diesel, oil, service	3,579.97
85609	DMC Wear Parts LLC	Cutting edges	697.77
85610	Dokken's Automotive LLC	Repairs	409.55
85611	Drake City	Utilities	98.20
85612	Domestic Violence Crisis Center	Fees	222.02
85613	Enerbase	Diesel fuel, gas	2,826.24
85614	Envision Cooperative	Gas, diesel fuel, propane, oil change	5,184.18
85615	Frey, Joshua	Meals	35.00
85616	Gerdau Ameristeel	Steel	1,160.90
85617	General Roofing and Construction	Dome windows, materials	84,246.98
85618	General Trading Company	Supplies	149.27
85619	HACTC	Prisoner board, medical	24,672.10
85620	Hardware Hank	Supplies	341.47
85621	Home of Economy	Supplies	88.60
85622	Holiday Inn	Lodging	160.00
85623	Ihry Insurance Agency, Inc	Annual premium	63,624.00
85624	Information Technology Dept	Data processing	1,567.90
85625	John Deere Financial	Supplies	716.78
85626	J & J Market	Program supplies	46.37
85627	Job Service North Dakota	Unemployment benefits	58.65
85628	Little Falls Machine, Inc	Parts	187.73
85629	Linde Gas & Equipment, Inc	Cylinder rent	193.98
85630	Lowe's Printing	Spelling Bee, Mathcounts awards	465.90
85631	Martinson, Debra	Transcripts	560.35
85632	Mike's Body Paint & Glass	Wrecker Service, Repairs	5,620.17
85633	McHenry County Treasurer	1 cent gas tax	5,040.04
85634	McHenry County Treasurer	January Sheriff Fees, Mileage, Tow bill	2,330.76
85635	Menards	Shop supplies	57.89
85636	Metcalfe, Kendra	Mileage, supplies	51.64
85637	Mid-State Organized Crime Center	2023 Dues	100.00
85638	Mouse River Journal	Minutes, Public Notice	333.52
85639	Mouse River Oil Company	Gas, Oil, Diesel	13,798.18

85640	NAPA Auto Parts of Minot	Shop supplies	17.65
85641	ND Association of Counties	2023 Estimated WC Premium	19,069.90
85642	ND Association of Counties	Drug/Alcohol Testing, marriage license fee	760.70
85643	ND County Auditor's Association	2023 Dues	100.00
85644	ND County Recorder's Association	2023 Dues	200.00
85645	NDACo Resources Group	Data backup	112.86
85646	ND Dept of Transportation FMD	BRC-BRS-0099(008)	4,237.35
85647	ND Telephone Company	Circuit fees	41.14
85648	NDSU Extension Service	Salaries	12,000.46
85649	ND Assoc County Tribal VSO	2023 Dues	50.00
85650	ND Weed Control Association	2023 Dues	275.00
85651	Newman Signs, Inc	Signs	726.16
85652	Nickle, Dominic	Mileage	36.02
85653	ND Secretary of State	Notary fee	36.00
85654	Northwest Tire, Inc	Tires, service	1,575.86
85655	Nyhus, Charles MD	Coroner fees	1,700.00
85656	Office Depot, Inc	Supplies	655.20
85657	O.K. Tire Store - Minot	Tires	1,379.79
85658	Otter Tail Power Company	Electric service	5,631.55
85659	Pharmchem, Inc	Drug testing	711.57
85660	PowerPlan	Repairs	8,923.46
85661	Pro IT, LLC	Remote IT support, hard drive	1,404.94
85662	Quadient Leasing USA, Inc	Postage meter lease	477.00
85663	Rognlien, Maxine	Sew Uniform Patches	32.00
85664	Rugged Depot	Printer, adapter	543.00
85665	Smette Oil Company, Inc	Gas, diesel, oil	4,768.45
85666	State Radio Communications	Reverse 911, Oct-Dec 911 & LETS	23,925.24
85667	SRT Communications	Phone, 911 service	2,115.96
85668	Staples Credit Plan	Office Supplies	177.98
85669	Steven's Welding and Machine	Strong arm for wing	546.99
85670	Towner Animal Health Clinic	Exam, vaccines	422.30
85671	Thompson-Larson Funeral Home	Transport	525.00
85672	Towner Health & Wellness	States Attorney Office rent	545.00
85673	Turtle Mountain Animal Rescue	Exams, vaccines	1,716.76
85674	Tri-N Propane	Propane	930.45
85675	Towner City	Utilities	362.94
85676	Towner Parts & Equipment	Hydraulic fluid	185.80
85677	Transunion Risk Alternative	Online investigation resource fee	220.00
85678	Thomson Reuters West	Online resource fee	196.91
85679	Upham City	Utilities	38.00
85680	Vanguard Appraisals, Inc	Service fees	5,950.00
85681	Verendrye Electric Cooperative	Electric service	464.76
85682	Verizon Wireless	Wireless service	704.34
85683	Vollmer, Brian	Mileage	78.75
85684	Vormestrand, Alan	Mileage	52.40
85685	Wald, Rachel	Mileage, registration	259.82
85686	Ward County	Prisoner board	3,520.00
85687	Westlie Motor Company	Repairs	222.00
85688	Ziegler Oil Company	Propane, Diesel	5,083.04
85689	Zimbelman, Breanna	Car wash	13.00

At 2:35 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Anderson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman