

# OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 2, 2024

9:00 AM

Vice Chairman Anderson called the meeting to order. Commissioners Bryan Bruner, Duane Drader, Lance Johnson and Armann Anderson present. Commissioner Nelson absent.

A motion was made by Johnson and seconded by Drader to approve the June 4<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to pursue leasing a tractor for the summer of 2025. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to approve raffle permit #79 for the Velva Saddle Club. Motion carried unanimously.

States Attorney Josh Frey and Sheriff Trey Skager joined the meeting. Skager suggested looking into a county credit card to be used for county purchases. Skager left the meeting.

Mark Larson, Terry Domres, Robert Martin, James Rognlien and Alli Rognlien met with the board to discuss a land access/section line issue. A motion was made by Johnson and seconded by Drader to table this until the August 6<sup>th</sup> meeting at 11:00 AM. Motion carried unanimously.

The board recessed for lunch.

Rachel Wald met with the board to give an update on the activities the extension office has recently been involved with.

Johnna Torr and Tina Powell met with the board to request the courthouse be closed on July 5<sup>th</sup>. A motion was made by Drader and seconded by Bruner to approve the request. Motion carried unanimously.

First District Health Director Holly Brekhus, Amy Silverwood-Miranda and Nancy Bryn were in attendance for the FDHU budget hearing. No one appeared in opposition. Holly presented information on the services they provide as well as the number of people served. Holly also shared information on the new mental health awareness program, Credible Mind, which can be accessed on their website. A motion was made by Bruner and seconded by Drader to approve the budget request. Motion carried unanimously.

The plat for the Buffalo Lodge Cottage 6<sup>th</sup> Addition was presented to the board for approval. A motion was made by Drader and seconded by Bruner to deny the plat and require a new plat that designates the roads be private to match the designation on the previous plats. Motion carried unanimously.

The board will hold a budget meeting on July 16 at 9:00 AM.

A motion was made by Bruner and seconded by Drader to approve the new funding agreement with the ND Department of Emergency Services to provide 911 services to McHenry County. Motion carried unanimously.

Commissioner Johnson informed the board of a request from the Towner Fire Department to install an approach along Co Rd 5, North of the water tower. A motion was made by Drader and seconded by Bruner to deny the request. Commissioners Drader, Bruner and Anderson voting aye. Commissioner Johnson voting nay. Motion carried.

A consent motion was made by Johnson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #48887-49005; the monthly payroll in the amount of \$165,062.18 paid by warrant checks #28162-28213; Clerk of Court May County fees \$730.00, State fees \$21,480.77; County Recorder June recording fees of \$2,842.00 and misc fees of \$345.34; Deputy reports for Apr/May.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
88872	McHenry County Treasurer	Co. Land Sale	4,185.08
88873	McHenry County Treasurer	Protest	10,209.50
88887	Advanced Business Methods	Copy machine lease - SA, Aud	2,932.13
88888	Amazon Capital Services	Office Supplies, Dog food, headphone	316.04
88889	American Welding & Gas Inc.	Oxygen cyl, safety, surcharge	39.80
88890	Armann Anderson	Mileage	69.68
88891	Attorney General Office	Sobriety Program Fee (SCRAM)	1,040.00
88892	BAG LLC	Statewide measure/sample ballot	496.01
88893	Birdsell, Joan	Mileage	81.74
88894	B & J Excavating Inc.	Crushed Concrete/ Poplar Grove	558.62
88895	Brunner, Bryan	Mileage	110.55
88896	Burckhard, Jackie	Gas	71.88
88897	Cenex Fleet card	Gas	5,205.14
88898	Dacotah Paper Company	Copy paper	1,490.80
88899	Deere Credit Inc.	Karlsruhe, Granville/ Anamoose Blades	474,975.20
88900	DK Service	Bulk Fuel. Oil Change	1,367.10
88901	DMC Wear Parts LLC	Cutting Edges - Granville	7,574.54
88902	Dokken's Automotive LLC	Oil Change, Brake Pad, Mount & Balance tire	1,042.95
88903	Drader, Duane	Mileage	125.96
88904	Drake City	June Utilities	85.88
88905	Domestic Violence Crisis Center	Vitim/Witness Fees	107.88
88906	Enerbase	Gas	70.00
88907	Envision	Gas/FM Fuel, Oil Change	2,899.56
88908	Election Systems & Software	PreMarked Test Ballot	162.24
88909	First District Health Unit	2nd Qtr. Certified Mill Levy 2024	29,447.25
88910	Galls	Waterproof Side Zip Boot	188.99
88911	Golden West Industrial Supply	Knives H/D Multitool	304.79
88912	Hawthorn Suites By Wyndham	Lodging for McTaggart	535.00
88913	HACTC	Prisoner Board/Medical	25,335.45
88914	Hardware Hank	Cleaning Supplies. Mtce, Dog food	593.31
88915	Idville	ID Marker Primary Infinity	3,305.98
88916	Ihry Insurance Agency	add 24 F150	2,190.00
88917	IDT Information Tech Dept.	Data Processing Service Fee	954.80
88918	John Deere Financial	Thread locker/ Oil	51.40
88918	Johnson, Lance	Mileage	123.95
88920	Jones, Lesley	Garden Supplies	329.51
88921	Kittelson, David	24/7 refund	72.00
88922	Linde Gas 7 Equipment	Rental Period 5/20/2024 - 6/20/2024	92.15
88923	Minot Auto Supply	Towner, Upham, Granville, Blades	291.54
88924	Mattingley LLC	Spraying Co & Twp. Roads	20,355.00
88925	McLean County Jail	Broad Prisoner	300.00

88926	McHenry County Treasurer	Sheriff fees, Mileage, Tow Bill June	2,710.54
88927	McHenry County Treasurer	Culvert -Star Twp./Motor grade work- Gorman Twp.	2,417.00
88928	Menards	TST Org Drop 15 Bags - Cty Park	12.95
88929	Merchants Bank	Execution Payment 23-001X	500.00
88930	Mouse River Journal	Legal Publications, Election, Public Hearing	450.56
88931	Mouse River Oil Company	Gas- Diesel	2,810.14
88932	Nutrien Ag Solutions	Chemical	55,175.30
88933	ND Dept. of Corrections & Rehab	Transfer Inmate	75.00
88934	ND Association of Countries	DOT Test Volk	126.00
88935	NDACo Resources Group	Datto Backup	225.72
88936	ND Dept. of Transportation MVD	Tile & Plate Transfer fee	11.50
88937	ND Dept. of transportation FMD	Structure Replacement	470,315.18
88938	Nelson Automotive Center	24 Ford F150	49,988.76
88939	Office Dept.	Office Supplies	188.76
88940	Otter Tail Power Company	Electric Service CH, Mem Bldg., Nurse, Shop	1,709.40
88941	PharmChem	Sweat Patch Analysis	127.80
88942	PowerPlan	Breather/Filter kit/Bulk Def	470.09
88943	Quadient Finance USA	Postage	2,000.69
88944	Ray Allen Manufacturing	Nomad Patrol Combo Harness	408.26
88945	Rocking BS Construction LLC	Star Twp. culvert- 56th St NE	2,000.00
88946	Ralphs Plumbing & Heating Inc.	Replace water heater & pipes/Karlsruhe	1,686.50
88947	Shattuck, Lynn	Spraying Co & Twp. Roads	14,260.00
88948	Shattuck, Katherine	Spraying Co & Twp. Roads	14,145.00
88949	Shattuck, Nicholas	Spraying Co & Twp. Roads	13,052.50
88950	Smette Oil Inc.	Diesel Fuel & Gas	3,152.64
88951	SRT Communications Inc.	Phone, 911 Service	1,537.78
88952	The Computer Store	MS Office/Labor	1,597.98
88953	Towner Health & Wellness	States Attorney office Rent for July	832.00
88954	Towner City	Utilities - Garbage George Lake	479.44
88955	Torr, Johnna	lodging/meals/mileage	540.42
88956	TransUnion Risk & Alternative Data	Online investigation Resources	110.00
88957	Tyler Technologies	System Manage. Serv	24,546.90
88958	Vanguard Appraisals Inc.	Remote Add. Licenses	2,325.00
88959	Verendrye Electric Coop	Electric Ser. Granville, Velva, Buffalo Park	363.37
88960	Verizon Wireless	Wireless Service	744.88
88961	Wald, Rachel	Mileage	88.44
88962	Ward County	May 2024 Inmate Billing	1,080.00
88963	Ward County Sheriff's Dept.	Notice of Foreclosure	34.68
88964	Westlie Motor Company	Change Fluids	140.12
88965	Ziegler Oil Company	Propane/ Fuel - Drake Shop	3,217.74
88966	Anderson, Karla	Election Training	50.00
88967	Brunner, Diane	Election Training/Mileage	90.20
88968	Johnson, Jenna	Election Training/Mileage	70.10
88969	Johnson, Glenna	Canvassing Mileage	29.48
88970	Lake, Allison	Election Training	50.00
88971	Linstrom, Renae	Election Training	50.00
88972	Schmitt, Stacey	Election Training/Mileage	80.82
88973	Schaff, Loretta	Election Training	50.00

At 2:45 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Bruner to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Armann Anderson, Vice Chairman