

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 1, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner, Brady Nelson, David Schmitt and Armann Anderson present.

A motion was made by Nelson and seconded by Johnson to approve the July 1st, 10th, and 29th minutes. Motion carried unanimously.

Kathryn Slavick, Lesley Jones and Holly Christianson met with the board to update them on their recent and future activities. Some of the topics included BBQ Bootcamp, Stepping On class and a gardening project. They also mentioned possibly starting a county ambassador program for 4-H.

Terry Bailey met with the board regarding developing a policy for controlling noxious weeds at gravel pits. He provided a copy of the Mountrail County Weed Management Plan.

Trey Skager joined the meeting.

The board conducted an interview for the county Veteran Service Officer. A motion was made by Johnson and seconded by Nelson to offer the position to Lisa Marshall. Motion carried unanimously.

Frank Anderson with RDO Equipment met with the board to discuss plans for the purchase of two used blades. A motion was made by Nelson and seconded by Bruner to allow Chairman Anderson to sign the purchase orders when they arrive. Motion carried unanimously.

The quarterly Emergency Manager's report was presented.

J Rom met with the board regarding the need for road signs in Star Township.

Trey Skager informed the board two news cars should be delivered shortly. Also, the impound sale will be held tomorrow.

A motion was made by Bruner and seconded by Johnson to reissue lost instruments #1568 and #1866. Motion carried unanimously.

A motion was made by Nelson and seconded by Schmitt to approve abatements #1644-1648. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to approve a raffle permit for the Velva Wildlife Club. Motion carried unanimously.

The NDACo county delegate and alternate for 2025-26 will be Darlene Carpenter and Lance Johnson, respectively, as elected by the county department heads.

The Sheriff's Department requested payment for a new drug dog before tariffs are placed. A motion was made by Schmitt and seconded by Bruner to issue payment for the dog, with the stipulation the county funds are replaced with grant dollars as they are received. Motion carried unanimously.

The board recessed for lunch.

Jason Mayfield with Wold Engineering met with the board to discuss bridge projects. Also attending the meeting was Cliff and Mary Hanretty and Trapis and Sheri Gebhardt. NDDOT has asked the county to prioritize their top five bridges for removal and their top five for replacement. The board chose the following bridges for removal in the order in which they are listed: 25-121-39.0, 25-105-03.0, 25-106-21.0, 25-113-13.0, 25-126-32.0. The board chose the following bridges for replacement in the order in which they are listed: 25-109-37.0, 25-129-02.0, 25-115-07.0, 25-107-40.0, 25-131-16.0. A lengthy discussion was held on access to the Hanretty residence, since the bridge across the Mouse River has been closed. A motion was made by Schmitt and seconded by Johnson to blade a trail across the meadow to the West, if approved by the road overseer for that unorganized township. Motion carried unanimously.

The board discussed projects for the flexible transportation funding grant. The board decided on the following projects: remove a non-federal bridge between sections 13/14 in Grilley Township and replace with a box culvert, remove a non-federal bridge between sections 17/18 in Norwich Township and replace with a box culvert, reshape and gravel Co Rd 19 from Hwy 14 East to the Pierce County line, mill and overlay Co Rd 5 from Towner North to the Bottineau County line. A motion was made by Johnson and seconded by Schmitt to proceed with the preliminary engineering on the Towner North project. Motion carried unanimously.

Correspondence was received from the Benson County States Attorney with notice their Sheriff position is temporarily vacant and is asking the board to consider a joint powers agreement from McHenry County to share our Sheriff with Benson County until their position is filled. The commissioners had no interest in the agreement due to our high caseload.

A motion was made by Nelson and seconded by Bruner to approve the 2026 preliminary budget.

The board discussed a feedlot located in Ward County that is draining into Egg Creek, which flows into McHenry County. The board will contact Ward County to pursue proper permitting.

A motion was made by Nelson and seconded by Johnson to allocate an additional \$20,000 per commission district for gravel, if need be. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Schmitt to approve the following: Treasurer's Miscellaneous Receipts #50311-50453; the monthly payroll in the amount of \$177,141.33; Clerk of Court June County fees \$465.00, State fees \$15,692.16, Towner City \$20.00; Clerk of Court July County fees \$880.00, State fees \$20,155.05; County Recorder June recording fees of \$3,333.00 and misc fees of \$245.71; Deputy reports for June/July.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Nelson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
92098	4 Acres Welding & Fabrication, Inc	Cut hooks - Drake Shop	607.50
90299	Acme Tools	14" Metal 20MM Blades - Granville	23.98
92100	Amazon Capital Services	Batteries, Digital Recorder, Network switch	472.97
92101	American Welding & Gas, Inc	Cylinder Rent	329.89
92102	Anderson, Armann	Mileage	72.80
92103	Attorney General Office	SCRAM Fees	600.00
92104	Vollmer, Brian	Mileage	110.60
92105	Bruner, Bryan	Mileage	408.10
92106	Linstrom, Calise	Training, Clothes	596.58
92107	Cenex Fleetcard	Gas- Sheriff's Dept	4,143.11
92108	Cousin Freddy's Septic Service	Porta Potty Rental/Pumping	200.00

92109	Dacotah Paper Company	Paper Towels, Toilet Paper	137.82
92110	Dakota Fire Extinguishers	Annual Mtce - Courthouse, Co Nurse	178.06
92111	Schmitt, David	Mileage	501.90
92112	DeDesigns	Printing/Supplies	859.61
92113	Deere Credit, Inc	Tractor Lease	2,812.50
92114	Dirty Dog Digging & Trucking	Gravel Co RD 1/Cement Blocks	20,900.00
92115	DK Services	Oil change, Fuel	1,508.31
92116	Drake City	Utilities	127.50
92117	Elite K9 Inc	Martin System K9 Remote w/Chameleon	1,188.95
92118	Enerbase	Oxygen, Gas, Fuel	3,399.94
92119	Envision Cooperative	Gas & Diesel	2,389.87
92120	Falsen Twp	LoadPass Permit Fee	184.39
92121	Marquart, Gabriel	Batteries, Socket set	79.97
92122	HACTC	Broad Prisoners, Medical	11,320.34
92123	Hardware Hank	Creeper, Cleaning Supplies, Potting Soil	1,813.68
92124	Heart of America Medical Center	Medical Services for Prisoners	486.00
92125	Heilman's Diesel Supreme Grease	10 Pack Poly Supreme Grease	44.82
92126	Heringer Lumber	Laths	29.80
92127	Christianson, Holly	Mileage, Supplies	165.97
92128	Ihry Insurance Agency	Insurance Premium 2 2025 Ford Explorers	856.00
92129	ITD Information Technology Dept	Data Processing Service Fees	1,129.45
92130	Joe's Pumping Services	Pump bathroom at George Lake	150.00
92131	John Deere Financial	310R Mower - Bushings/shoe	370.02
92132	Slavick, Kathryn	Mileage- NDSF	399.50
92133	Lake Hester Twp	Overweight permit Fee	70.91
92134	Johnson, Lance	Mileage	305.90
92135	Lebanon Twp	LoadPass Permit Fee	412.95
92136	Jones, Lesley	Mileage/Class	320.80
92137	Linde Gas & Equipment, Inc	Rental Period	105.12
92138	M2 Services LLC	Sprayer	26,593.75
92139	Mattingley LLC	Sprayer	26,450.00
92140	McGuire	New Motor 2020 Dodge Durango	10,416.10
92141	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	4,435.50
92142	McHenry County Treasurer	1 cent gas tax	4,658.43
92143	Mouse River Journal	Co Property Sale, VSO, June Mins.	713.98
92144	Mouse River Oil Company	Gas, Diesel	3,189.05
92145	NAPA Auto Parts - Rugby	Backup light	18.53
92146	ND Dept of Transportation	Titles & Plates	23.00
92147	ND Public Health Insurance Trust	ACA Electronic Filing Fee	360.00
92148	NDACo Resource	Datto Backup & 3 Dell Monitors	853.65
92149	NDSU Extension	Co Agent & Home Ec Salary	16,643.64
92150	North Dakota State University	Envelopes, Lab Testing	138.53
92151	Nelson Automotive Center	2 2025 Ford Explorers	92,048.26
92152	Newman Signs, Inc	Road signs/Letters	1,047.84
92153	Northside Autobody & Repair LLC	Impounds, Oil Change	1,990.90
92154	Nutrien Ag Solution	Chemicals	15,840.00
92155	Odin Twp	LoadPass Permit Fee	19.70
92156	Office Depot	Binders, paper, envelopes, toner	462.11
92157	Otter Tail Power Company	Electric Services	1,766.82
92158	PharmChem	Sweat Patch Analysis	351.45
92159	PowerPlan	Air Filters, Elbow fits, DEF	689.70
92160	Quadient Leasing USA, INC	Lease payment	486.99
92161	Radisson Hotel Bismarck	Lodging	227.00
92162	Rugby Auto Connection	Digital Alignment Co Pickup	117.00
92163	Rugby Veterinary Service	Board & Rehoming fees	2,012.50
92164	Runnings	Batteries, Brake Cleaner, Car fresher	141.33

92165	Scheels	Kennel	479.99
92166	Volk, Shelby	Meals, Lodging	136.40
92167	SKM Collections Division	Execution payments	825.00
92168	Smette Oil, Inc	Fuel, gas	3,932.28
92170	SRT Communications	Phone, 911 Services	993.06
92171	State Radio Communications	LETS, Line Fees	21,405.53
92172	Stevens Welding & Machine	Plate Sheet	836.59
92173	Strata Corporation	Gravel Co Rd 19	11,684.17
92174	Sundre Sand	Gravel 51st St N & CR 19	18,934.30
92175	Team Electronics Inc	All Band GPS Whip Antenna	118.00
92176	Bailey, Terry	Mileage	402.50
92177	Third Watch Communications	Deprogramming radios	1,500.00
92178	Thomas Law Firm	Attorney Fees - Health Hearings	350.00
92179	Thomas W Severin	Execution payments	3,149.48
92180	Thomas Reuters West	St Attorney Online Resources Fee	454.32
92181	Towner City	Utilities	699.21
92182	Towner Health & Wellness	State Attorney Office Rent	832.00
92183	Towner Parts & Equipment	Filter, Battery	410.34
92184	TransUnion Risk & Alternative Data	Online Investigation Resource Fee	120.00
92185	Tri N Propane	Propane	582.00
92186	Tyler Technologies	School ERP, Taxwise	9,378.75
92187	Uniform Center	Pants T-shirts	542.91
92188	Upham City	Water, Sewer	81.00
92189	Velva Ambulance Service	Body Removal	250.00
92190	Verendrye Electric Cooperative	Electric Services	769.96
92191	Verizon Wireless	Wireless Service	833.03
92192	Voltaire Twp	LoadPass Permit Fee	19.70
92193	Ward County Auditor	Inmate June 2025	90.00
92194	Western Dakota Energy Assoc,	Membership Dues	1,500.00
92195	Ziegler Oil Company	Fuel and Propane	2,955.17
92196	Souris Valley Ready Mix LLC	Cement Blocks	1,500.00

At 6:20 PM, there being no further business to come before the board at this time, a motion was made by Schmitt and seconded by Bruner to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman