

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

June 3, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner and Armann Anderson present. Commissioner Brady Nelson absent.

A motion was made by Bruner and seconded by Johnson to approve the May 6th minutes. Motion carried unanimously.

Sutton Best met with the board, as requested, to discuss his work performance.

Sheriff Skager joined the meeting.

A motion was made by Johnson and seconded by Bruner to approve the gravel bid from Sundre Sand & Gravel for county roads in District 4. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to approve the special event permit for Finishline Burgers & Brew on June 28, 2025. Motion carried unanimously.

Trey mentioned he was contacted by Kief City with questions regarding a policing contract.

A motion was made by Johnson and seconded by Bruner to issue the proper deed to Anthony Tyler for the sale of county land described as Lots 7-8 of Block 3 in Original Drake and Lot 1 of Block 5 in the 1st Addition to the City of Upham, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve the road maintenance agreement with Knife River dba Strata Corporation. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to remove the load restrictions on all county roads. Motion carried unanimously.

Sheriff Skager left the meeting.

The board conducted interviews for the vacant commission seat.

Lynn Kongsli met with the board and reported Villard Township agreed to allow Kasowski Farms to haul on 49th St N, 2nd Ave N and 50th St N, with a maximum weight of 105,500, 8 ton/axle, and at a posted speed limit of 30 MPH.

Frank Anderson with RDO Equipment met with the board to inform them about a warranty program through an outside company, not John Deere.

The board recessed for lunch.

Assessors Doris Holen and Pam Volochenko joined the meeting as well as Tax Director, Kristi Brodehl.

Commissioner Nelson joined the meeting.

A motion was made by Bruner and seconded by Johnson to recess as a Board of Commissioners and reorganize as a Board of Equalization. Motion carried unanimously.

The board reviewed the city assessments. A motion was made by Nelson and seconded by Bruner to approve the city assessments as presented. Motion carried unanimously.

The board reviewed the township assessments. A motion was made by Johnson and seconded by Bruner to approve the township assessments as presented. Motion carried unanimously.

The board reviewed the assessor adjustments to the following Towner City and Drake City parcels made after the city equalization meeting: parcel 54-3-10276-2 decreased lot value of \$2,600 and decreased structure value of \$7,300, parcel 57-3-11817 increased structure value of \$7,200.

The board reviewed the following assessor adjustments made after the township equalization meetings: parcel 5-825 increased RL value of \$12,100 and increased RS value of \$331,948, parcel 9-1521-2 increased RL value of \$14,000 and increased RS value of \$378,166, parcel 9-1524-2 increased RL value of \$7,000 and increased RS value of \$88,990, parcel 9-1602-1 increased RL of \$11,000 and increased CS of \$141,839, parcel 19-3621 increased RL of \$7,000 and increased RS of \$180,500, parcel 19-3644-3 increased RL value of \$2,000 and increased RS value of \$64,000, parcel 26-5264 increased RL value of \$8,000 and increased RS value of \$78,900, parcel 32-6404-1 increased RL value of \$8,000 and increased RS value of \$190,600, parcel 32-6413-1 increased RL value of \$10,000 and increased RS value of \$8,800, parcel 32-6541-10 increased RS value of \$93,000, parcel 36-7440 increased RS value of \$38,000, parcel 43-8662 increased RL value of \$8,100 and increased RS value of \$40,000, parcel 48-9398-4 increased RL value of \$20,000 and increased RS value of \$128,900, parcel 50-9719 decreased RL value of \$8,000 and decreased RS value of \$70,000.

A motion was made by Bruner and seconded by Nelson to approve the adjustments made to the assessments after the city and township equalization meetings. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to approve a HC on parcel 55-8008-2047 and to adjust the Veteran Credit maximum from \$8,100 to \$9,000 due to recent legislation. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to make no adjustments to the ag land values for 2025. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to approve the following non-profit exemptions: Velva Bulls, Velva Area History Museum and Souris Valley Care Center. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to recess as a Board of Equalization and reorganize as a Board of Review for the unorganized townships. Motion carried unanimously. The board reviewed the assessments, farm residence exemptions, veteran's credit and homestead credits for the unorganized townships. A motion was made by Nelson and seconded by Bruner to approve the changes as presented. Motion carried unanimously. A motion was made by Johnson and seconded by Nelson to approve the FRE's, VC's and homestead credits. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to adjourn as a Board of Review and reorganize as a Board of Equalization. Motion carried unanimously. A motion was made by Nelson and seconded by Johnson to accept the changes for the unorganized townships. Motion carried unanimously. A motion was made by Johnson and seconded by Bruner to adjourn as a Board of Equalization and reconvene as a Board of Commissioners. Motion carried unanimously.

The board conducted interviews for the Veteran Service Officer position.

A motion was made by Nelson and seconded by Johnson to approve the special event permit for the Velva American Legion Post 39 for an event on July 12, 2025. Motion carried unanimously.

The scrap iron bids were opened. One bid was received from Wittmayer Backhoe Service for \$50.00/ton. A motion was made by Johnson and seconded by Bruner to accept the bid. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve the bid of \$6,000 from Wittmayer Backhoe Service to replace two 5' culverts on 3rd Ave N in Falsen Township. Motion carried unanimously.

The board discussed a haul road agreement with Kasowski Farms for the 2 miles of road in Rose Bush Township on 50th St N to tie into the haul road approved by Villard Township. A motion was made by Bruner and seconded by Johnson to approve an agreement for these two miles with identical requirements as the agreement signed by Villard Township, with a 105,500 maximum weight, not to exceed 8 tons/axle and a 30 MPH limit. Commissioners Johnson, Bruner, Anderson voting aye. Commissioner Nelson voting nay. Motion carried.

A motion was made by Nelson and seconded by Johnson to offer the VSO position to Jessica Kamysz. Motion carried unanimously.

The board called Tina Powell into the meeting to discuss the Community Service program and to receive information on the number of cases assigned each year. A motion was made by Nelson and seconded by Johnson to terminate the Community Service agreement with Pierce County. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to offer the District 3 County Commission seat to David Schmitt. Motion carried unanimously.

The board discussed advertising the cement bridge planks from the Granville bridge.

A consent motion was made by Johnson and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #50115-50206; the monthly payroll in the amount of \$185,885.04 paid by warrant checks #28702 – 28752; Clerk of Court May County fees \$470.00, State fees \$14,832.12, City of Towner \$20.00; County Recorder May recording fees of \$2,425.00 and misc fees of \$428.80; Sheriff May statement of fees \$330.00, Sheriff mileage \$501.00, Deputy reports for Apr/May.

The board continued to audit bills until completed. A motion was made by Nelson and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
90974	Acme Tools	Stihl Trimmer	344.93
90975	Amazon Capital Services	Notebooks, ink pad, folders	159.94
90976	Apex Defense USA	3 sets SWAT Gear	8,756.07
90977	American Welding & Gas, Inc	Cylinder Rent	40.86
90978	BAG LLC	LEPC	32.37
90979	Bruner, Bryan	Mileage	120.40
90980	Cenex Fleetcard	Gas - Sheriff Dept	4,363.07
90981	Christianson, Holly	Mileage/Phone Case	214.39
90982	Dacotah Paper Company	Towels, Clorox	112.64
90983	DK Service	Fuel - Granville	1,360.10
90984	Drake City	May Utilities	63.75
90985	Domestic Violence Crisis Center	Victim/Witness Fees	123.35

90986	Enerbase	Gas & Fuel - Drake, 2 Cycle Oil	3,152.54
90987	Envision	Gas - County Car, Mount tire	81.80
90988	Everspring Suites- Bismarck	Lodging - T. Powell	198.00
90989	First District Health Unit	2nd Qtr. Certified Mill Levy 2025	30,011.25
90990	Fredrickson Auto	Windshield Replacement	4,610.00
90991	Galls	Shoes, Boots	433.93
90992	Guardian Fleet Safety	23's Ford Explorers ignition override install	582.93
90993	Heart of America Medical Center	Medical Services for Prisoners	5,614.00
90994	Hansen, Jerry	Mileage	38.50
90995	HACTC	Prisoner Board/Meds	4,791.15
90996	Hardware Hank	grass seeds, glass cleaner dog food	2,548.55
90997	John Deere Financial	Blades for mower - Janitor	71.67
90998	J & J Market	snacks & supplies	23.38
90999	Johnson, Lance	Mileage	262.50
91000	Jones, Lesley	Garden Tubs/flowers	82.40
91001	Linde Gas & Equipment	Rental Period	197.58
91002	McLean County Sheriff Office	Notice of Foreclosures	75.50
91003	McHenry County Treasurer	2025 Road Maintenance	33,480.00
91005	McTaggart, Adam	Meals/SWAT	295.00
91006	McHenry County Treasurer	County car Mileage	167.20
91007	Mouse River Journal	Commissioner AD, April Minutes	504.04
91008	McHenry County Twp Officer Assoc.	ND Twp Officers Assoc. 2025	1,720.00
91009	Maertens Welding & Machine Co	Disc Bearings, Disc Blades	2,282.50
91010	Northside Autobody & Repair	Impounds, Window Tint, Oil Change	1,807.93
91011	Nelson County Sheriff Office	K9 Conference	500.00
91012	NDACo Resources Group	Datto Backup	225.72
91013	ND Surplus Property	Assault Pack (2) Sheriff Dept	60.00
91014	Newman Signs	Road Signs	1,183.27
91015	Otis Elevator Company	Surcharge Fee	125.00
91016	Otter Tail Power Company	Electric Services	2,616.59
91017	PowerPlan	DEF, filter, Rear View Mirror	2,859.82
91018	Powell, Tina	Meals	54.00
91019	Pro IT, LLC	Windows update issues	250.00
91020	Quad Tac System	G3 Mount- Drone	1,350.00
91021	Rognlien, Maxine	Sew patches - Sheriff's Dept	12.00
91022	Ray O'Herron	SWAT Helmets - Sheriff	3,225.00
91023	Runnings	Shop Stools, Bolts, Batteries, Sockets	591.35
91024	Skager, Trey	Meals/Lodging	876.50
91025	Slavick, Kathryn	Mileage/Testing	633.53
91026	Smette Oil	Fuel- Upham/Deering, Gas- Sheriff	2,767.84
91027	SRT Communications	Phone, 911 Services	1,021.71
91028	Suchor, Jerome	Sprayed entire lawn	400.00
91029	Souris Valley Ready Mix	Blocks 3 Foot	900.00
91030	Towner Animal Health Clinic	Bravecto - Rasco	285.54
91031	Towner Health & Wellness	State Attorney Office Rent	832.00
91032	Towner City	Utilities	499.00
91033	TransUnion Risk & Alternative Data	Online investigation resources fee	110.00
91034	Thomson Reuters West	St Attorney's online Resource Fee	227.16
91035	Third Watch Communications	Equipment for vehicles	4,640.00
90136	Tyler Technologies	End of Month, School ERP	6,335.94
91037	Uniform Center	Flashlight	168.99
91038	Upham City	Upham Shop	81.00
91039	Verizon Wireless	Wireless Services	827.53
91040	Volk, Mike	Mileage	151.20
91041	Ward County Auditor	Prisoner Broad	2,750.00
91042	Ward County Sheriff's Dept	Notice of Foreclosures	66.02

91043	Ziegler Oil Company	Diesel Fuel - Drake	2,442.52
91047	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	831.00
91048	SKM Collections Division	Execution payments	325.00
91049	Verendrye Electric Cooperative	Electric Services	419.12

At 5:15 PM, there being no further business to come before the board at this time, a motion was made by Johnson and seconded by Nelson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman