

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 6, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Brady Nelson, Lance Johnson, Bryan Bruner and Armann Anderson present.

The board received a resignation letter from Duane Drader.

A motion was made by Nelson and seconded by Johnson to approve the March 17th, April 1st and April 28th minutes. Motion carried unanimously.

J Rom met with the board to ask questions about the road maintenance position and the hunting preserve South of Denbigh.

Lynn Kongsle, Alex Kasowski and Robert Kasowski met with the board. The Kasowski's are working with Villard Township to develop a road agreement to use township roads to get to Hwy 14. Two miles of that route would be in Rose Bush Township, which is unorganized. Villard Township is considering allowing loads up to 105,500 lbs and limited to 30 MPH. A motion was made by Johnson and seconded by Bruner to approve the two miles in Rose Bush Township to be used as a haul road. Commissioners Johnson, Bruner and Anderson voting aye. Commissioner Nelson voting nay. Motion carried.

Weed Board member, Jo Ashley met with the board. Discussion was held on township road spraying, cost share on chemical and the change in contracted prayers.

Planning and Zoning Chair, Matt Zelinski met with the board to present a proposal from Lake Agassiz Regional Council to review and update the county zoning ordinances. A motion was made by Nelson and seconded by Johnson to approve the proposal as presented. Motion carried unanimously.

Extension staff, Lesley Jones, Kathryn Slavick and Holly Christianson met with the board to provide the board with information on the projects they have been working on which include preparing for 4-H competitions and activities, Stepping On, nutrition classes at the Towner School, partnered with Ward County for a class, water testing, drought monitoring and gardening projects. They have also formed a 5-member advisory council which has provided feedback on how to get the word out on Extension.

Lynn Stone, Robyn Fosness, Tina Powell and Lauren Haman met with the board to discuss the recent change in how leave is accrued. A motion was made by Nelson and seconded by Johnson to waive the maximum carryover for vacation leave going into 2026. Motion carried unanimously. The 30-day maximum carryover will resume going into 2027.

A motion was made by Nelson and seconded by Johnson to apply for one county credit card to be used when required. Motion carried unanimously.

The board recessed for lunch.

Cliff and Mary Hanretty and Sheri and Trapis Gebhardt met with the board to discuss the status of the bridge to their home and property. Several bridge contractors have been approached to look at the bridge, but all have declined. Sheri mentioned new bridge funding was approved by the legislature and requested the county apply. A motion was made by Johnson and seconded by Nelson to apply for the bridge funding as well as road funding for Hougom and Red Cross Townships. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to accept Duane Drader's resignation. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to advertise to fill the vacant seat. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to terminate the Towner blademan. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to advertise for a blade operator. Motion carried unanimously.

Josh Frey and Trey Skager joined the meeting.

Commissioner Bruner left the meeting.

A motion was made by Johnson and seconded by Nelson to rescind their motions to terminate the Towner blademan and advertise for the position to be certain he is informed of the expectations of the job and time to correct the problem. Motion carried unanimously. The board will ask the blademan to meet with them later in the meeting.

A motion was made by Nelson and seconded by Johnson to purchase two "No Littering - \$500 fine" for a road in Hendrickson Township. Motion carried unanimously.

Granville City has requested to close Main Street for a street dance on August 16th. A motion was made by Johnson and seconded by Nelson to approve the request. Motion carried unanimously.

The road agreement has been signed by Gravel Products. A motion was made by Nelson and seconded by Johnson to accept the agreement. Motion carried unanimously.

Denbigh Township withdrew from the county maintenance agreement, but received service prior to county notification. A motion was made by Johnson and seconded by Nelson to send an invoice for 1/12 of the annual contract, which would be \$250. Motion carried unanimously.

Commissioner Nelson mentioned there are water issues with the courthouse roof and the old county shop in Towner. Jessen Roofing will be contacted to look into it.

Sutton Best met with the board at the board's request. The board expressed the need for him to put more time in the blade. The board asked him to meet with them at the June meeting to see how things are going.

Oliver Bromke joined the meeting and informed the board of the approval from the Wells County Commission to allow him to serve as States Attorney in another county. A motion was made by Nelson and seconded by Johnson to approve to share a States Attorney with Wells County. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to purchase cable to reinforce the straps on the Hanretty Bridge. Commissioners Johnson and Anderson voting aye. Commissioner Nelson voting nay. Motion carried.

A motion was made by Nelson and seconded by Johnson to issue the proper deed to James Ritchie and Anthony Tyler for the sale of county land described as Lot 4 of Block 14 in Original Upham and Lot 6 of Block 2 in Upham 1st Addition, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Armann and seconded by Nelson to approve the list of additional trust properties provided by the State Tax Commissioner's office that were initially excluded from the Primary Residence Credit. Commissioners Nelson and Anderson voting aye. Commissioner Johnson voting nay. Motion carried.

A motion was made by Johnson and seconded by Nelson to approve the raffle permit for Cook Off for Charity. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to approve the utility permit for Verendrye Electric to bore under Co Rd 11, approximately 300 feet North of 37th St NE. Motion carried unanimously.

Correspondence was received from Normal Township, requesting to add ¼ mile to their road maintenance contract. A motion was made by Johnson and seconded by Nelson to approve the addition. Motion carried unanimously.

The board was presented with the Emergency Manager's quarterly report.

A motion was made by Johnson and seconded by Nelson to approve abatements 1631-1634, 1639. Motion carried unanimously.

The board received a request for a letter of support to honor Lawrence Welk and commemorate the 70th Anniversary of "The Lawrence Welk Show". A motion was made by Nelson to send a letter of support. The motion died for a lack of second.

A motion was made by Johnson and seconded by Nelson to apply for grant funding to convert the lights in the courthouse and memorial building to LED. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to readvertise bids for scrap iron, with a deadline of September 30th and a fee of \$20/day beyond the deadline until completed. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to retain the county Nationwide account for the new retirement program through NDPERS for new hires after January 1, 2025. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Nelson to approve the following: Treasurer's Miscellaneous Receipts #49981-50114; the monthly payroll in the amount of \$166,944.50 paid by warrant checks #28655 – 28701; Clerk of Court March County fees \$761.00, State fees \$18,775.86, City of Towner \$20.00, City of Velva \$20.00; Clerk of Court April County fees \$541.71, State fees \$15,903.39, City of Velva \$20.00; County Recorder March recording fees of \$3,083.00 and misc fees of \$234.94; County Recorder April recording fees of \$3,922.00 and misc fees of \$254.09; Sheriff March statement of fees \$380.00, Sheriff mileage \$445.00, Deputy reports for Mar/Apr.

The board continued to audit bills until completed. A motion was made by Nelson and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
90874	Advanced Business Methods	Copy machine lease - Clerk of Court	383.92
90875	Acme Tools	Impact Wrench, Socket Set	119.99
90876	Amazon Capital Services	Cordless Phone, Backup Battery, Sign	421.27
90877	AgriTec, Inc.	Gas for County Explorer	92.01
90878	American Welding & Gas, Inc.	Cylinder Rent	80.65
90879	Anderson, Armann	Mileage	32.20
90880	Attorney General Office	SCRAM fees	2,865.00
90881	BALCO Uniform Company, Inc.	Flex heat Shirts w/Emblems	2,216.00
90882	Bruner, Bryan	Mileage	112.00
90883	Cenex Fleet card	Gas- Sheriff Dept.	4,351.78
90884	Chadwick Electric, LLC	Wiring - Lake Hester	660.00
90885	Christianson, Holly	Mileage	189.00
90886	Dacotah Paper Company	Floor Mat, Wipe Disnf Clorox, Pine-Sol	215.85
90887	DeDesigns, Co	Printing, Postage	984.72
90888	Dell Marketing LP	VLA Office STD 2024	958.26
90889	Dakota Fire Extinguishers	Annual Mtce - Drake/Granville/Upham	512.09
90890	DK Service	Gas - Sheriff Dept., Fuel - Granville	1,546.95
90891	DMC Wear Parts LLC	Cutting edges Viper Grader Drilled	18,000.00
90892	Drader, Duane	Mileage	209.30
90893	Drake City	March & April Utilities	128.50
90894	Dale's Radiator & Repair	Mount - Rim - Karlsruhe pickup	45.00
90895	Domestic Violence Crisis Center	Victim/Witness Fees	260.50
90896	Enerbase	Gas- Anamoose, Gas - Velva	200.12
90897	Envision Cooperative	Diesel - Towner, Gas - Mower	2,868.87
90898	Grey Group LLC	Basic SWAT Course	2,685.00
90899	Graphics Lettering Trim	Stars - Skager	40.00
90900	G & P Commercial Sales	Towels, M-Tork Center pull	64.83
90901	Haman, Lorinda	Office Supplies/Envelopes	455.25
90902	Heart of America Medical Center	Medical Services for Prisoner	486.00
90903	HACTC	Prisoner Broad & Meds March 2025	7,556.75
90904	Hardware Hank	tarp straps, light bulbs, grass seed	542.15
90905	Heilman's Diesel	Thread Locker/Battery	8.50
90906	Heringer Lumber	keys, paper towels	14.21
90907	Hertz Funeral Home	Transport Deceased	590.00
90908	Holiday Inn Fargo	Lodging - Extension Conference	495.00
90909	ITD Information Technology Dept.	Data Processing Services	2,258.90
90910	J & J Market	Groceries	77.05
90911	Johnson, Lance	Mileage	570.20
90912	Jones, Lesley	Mileage/Meals/ Garden Supplies	1,014.11
90913	Kasowski Farms	Overweight Permit Refund	8,670.00
90914	Keller Backhoe Service	Upham Shop	430.33
90915	Lautts Auto Body & Towing Inc.	61" Ferris Blades/Filters	206.90
90916	Linde Gas & Equipment, Inc.	Rental Period	98.71
90917	Lowe's Printing	Math Meet Awards	525.15
90918	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	2,376.00
90919	McHenry County Treasurer	1 Cent Gas Tax	4,391.27
90920	McHenry County Treasurer	Annual Pmt - State Grant Land	6,655.62
90921	Menards	Cleaning Supplies	173.65
90922	Mouse River Journal	VSO/States Att./Minutes	928.96
90923	Mouse River Oil Company	Gas- Sheriff Dept., Diesel - Karlsruhe	8,391.66
90924	Northside Auto body & Repair	Impounds, Battery Rock Chip	1,606.71
90925	Nutrien Ag Solutions	Chemicals	134,967.00
90926	NDACo Resources Group	Datto Backup 3 monthly	225.72
90927	NDSU Extension	County Agent & Home Economist Salary	14,266.03
90928	North Dakota State University	Extension Folders	25.00

90929	Nyhus, Charles M.D.	Coroner Fees 1/2023 - 1/2025	3,900.00
90930	Odin Twp.	Load pass permit fees	23.08
90931	Office Depot	Envelopes, tape, labels	308.97
90932	O.K. Tire Store - Minot	Tires - Sheriff	518.32
90933	Opdahl Enterprise	Crack seal Roads	76,970.00
90934	Otter Tail Power Company	Electric Services	4,581.97
90935	PharmChem	Sweat Patch Analysis	415.35
90936	PowerPlan	Diags- Loader/Bolt- Anamoose	3,386.04
90937	Pro IT LLC	Windows update issues	375.00
90938	Quadient Leasing USA, Inc.	Lease payment	486.99
90939	Runnings	Battery, Charging Post, washers, bolts	212.96
90940	SKM Collections Division	Execution payments	637.67
90941	Slavick, Kathryn	Mileage/Meals/Conference	806.39
90942	Smette Oil, Inc.	Fuel - Upham/Deering, Gas- Sheriff Dept.	5,287.02
90943	State Radio Communications	2025 Annual Renewal	50,533.73
90944	SRT Communications	Phone, 911 Services	1,022.83
90945	Towner Animal Health Clinic	Meds for Gringo	87.20
90946	Transitions LLC	Electronic Monitoring	432.00
90947	Thompson Larson Funeral Home	Transport to State Medical Examiner	769.00
90948	Towner Health & Wellness	Office Rent	832.00
90949	True North Steel	Culverts	66,848.20
90950	Towner City	Utilities	391.34
90951	TransUnion Risk & Alternative Data	Online investigation resource fee	220.00
90952	Thomson Reuters West	St Attorney's online resource fee	227.16
90953	Tyler Technologies	TaxWise/School ERP/Disaster Recovery	10,415.00
90954	Upham City	Garbage pickup	76.00
90955	Verendrye Electric Cooperative	Electric Services	339.87
90956	Verizon Wireless	Wireless Service	829.47
90957	Volk, Mike	Mileage	175.70
90958	Voltaire Twp.	Load pass permit fees	49.25
90959	Westlie Motor Company	Electrical/Steering Wheel Alignment	2,835.11
90960	Ziegler Oil Company	Propane	1,183.00

At 4:50 PM, there being no further business to come before the board at this time, a motion was made by Nelson and seconded by Johnson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Armann Anderson, Chairman