

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 4, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Brady Nelson, Bryan Bruner, David Schmitt and Armann Anderson present. Also present was Tyler Welstad.

A motion was made by Bruner and seconded by Schmitt to approve the October 7th and 15th minutes. Motion carried unanimously.

Lesley Jones and Holly Christianson met with the board to provide a summary of their upcoming activities. Some of them being the Ranchers Night Out on December 5th in Granville and Porch Pots on December 12th in Anamoose. They held an advisory council meeting and received their input on topics for workshops and/or trainings. They also asked the commissioners to vote on their choices.

A motion was made by Johnson and seconded by Nelson to approve the liquor license for 1481 Meats. Motion carried unanimously.

A motion was made by Bruner and seconded by Schmitt to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to issue the proper deeds to the following individuals for the redemption of county property: Jonathan Taveras – Lot 1 Block 5 Original Balfour, Michael Berry – Lots 19-20 Block 18 Original Towner, Eric and Candyce Peters – Lot 7 Buffalo Lodge Cottage 3rd Addition, Jesse Turner – Lot 2 Block 20 Helm's Addition, James Hausken – Lots 11-12 Block 8 Original Anamoose. Motion carried unanimously.

A motion was made by Nelson and seconded by Schmitt to rescind the current burn restrictions which were set to expire November 15, 2025. Motion carried unanimously. A motion was made by Nelson and seconded by Bruner to pass a resolution to place burn restrictions on which will follow the ND Fire Danger Index rating. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve abatements 1653-1662. Motion carried unanimously.

The board reviewed an overweight application. A motion was made by Schmitt and seconded by Bruner to deny the permit due to a bridge crossing. Motion carried unanimously.

No one appeared to contest the county land sale prices. A motion was made by Nelson and seconded by Schmitt to approve the prices as set. Motion carried unanimously.

The board reviewed the payment from the State for the Back the Blue grant, given to counties for retention and recruitment of law enforcement officers. A request was made by the Sheriff to pay this out in the December 1 payroll. A motion was made by Nelson and seconded by Bruner to make a recommendation to the Sheriff to hold 10% back and to pay the balance out quarterly until the term of the grant. Motion carried unanimously.

Cliff Hanretty met with the board to question the gravel bill and the amount of gravel placed on the access route to the West of their residence. Commissioner Johnson stated there are two loads that still need to be placed. Hanretty also had concerns about the price of the gravel and felt a different contractor would've been cheaper.

The board worked on the survey from Upper Great Plains Transportation Institute relating to the cost of road maintenance and upkeep.

Brad Murphy and Frank Anderson with RDO Equipment met with the board to provide information on used blades and the price of a new one.

Jason Mayfield with Wold Engineering met with the board to discuss the Special Road Fund program through NDDOT to provide 80% for projects relating to recreational areas. The commissioners will visit with Egg Creek Township and the overseer for Rose Bush Township to see if they would be interested in providing the 20% match to improve the township roads to Buffalo Lodge and George Lake.

A motion was made by Nelson and seconded by Schmitt to advertise the Karlsruhe shop for sale on bids. Motion carried unanimously.

A motion was made by Bruner and seconded by Schmitt to sign the Maintenance Certification for county Federal Aid projects, stating all federal aid projects are maintained in a good and safe condition for general public use. Motion carried unanimously.

A motion was made by Schmitt and seconded by Nelson to permit Granville City to close Main Street on December 6th from 1:00 PM – 5:15 PM. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #50667-50771; the monthly payroll in the amount of \$171,612.65; Clerk of Court August County fees \$731.30, State fees \$22,766.12, Joshua Burlison \$10.00; Clerk of Court October County fees \$1,225.00, State fees \$23,587.26, City of Velva \$80.00, ND Dept of Trust Lands \$250.00; County Recorder August recording fees of \$3,711.00 and misc fees of \$406.67; County Recorder October recording fees of \$3,135.00 and misc fees of \$523.24; Sheriff October statement of fees \$710.00, Sheriff mileage \$775.00.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Schmitt that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
92388	A - 1 Evans Septic Service	Karlsruhe Shop - Septic Service	300.00
92389	Advanced Business Methods	Copy Machine Lease - State Attorney	1,105.37
92390	Amazon Capital Services	Hard drive, Calendars, Planner, Boots	390.42
92391	American Welding & Gas, Inc	Cylinder Rent	40.86
92392	Anderson, Arman	Mileage	72.80
92393	B & J Excavating, Inc	CO RD 8, CO RD 18	24,485.00
92394	Beall Law Office	Overpayment on Deed	10.00
92395	Bismarck Hotel Conference Center	Lodging - Carpenter, Schmitt & Johnson	654.00
92396	Vollmer, Brian	Mileage	148.40
92397	Bruner, Bryan	Mileage	147.70
92398	Cenex Fleet card	Gas	4,015.94
92399	Dacotah Paper Company	Batteries, Pine Sol, Paper Towels	331.45
92400	Dakota Fluid Power, Inc	Bushings, Elbow, Nipple - Anamoose	58.31
92401	Carpenter, Darlene	Mileage/Meals	587.40
92402	Schmitt, David	Mileage	378.00
92403	Deere Credit, Inc	Tractor Lease	2,812.50
92404	Deering City	Shop Rent Feb 2025 -Jan 2026	5,400.00
92405	Dirty Dog Digging & Trucking	Bridge Repair 103-01.0	847.09
92406	DK Service	Labor for Tires, Fuel, Oil Change	2,182.51
92407	Domestic Violence Crisis Center	Victim/Witness Fees	172.50

92408	Enerbase	Gas, Fuel	3,136.88
92409	Envision Cooperative	Gas	101.26
92410	Fredrickson Auto	Windshield Replacement	2,530.00
92411	Gerdau	1/2x6 & 3/8 x 8 Flat	26.05
92412	HACTC	Broad Prisoners & Medical	16,735.55
92413	Hardware Hank	Dog Food, Rakes, Spades, light bulbs	275.25
92414	Heilman, Gary	Hydraulic fittings	40.20
92415	Christianson, Holly	Mileage	107.10
92416	Information Technology Dept	Data Processing Service Fees	1,364.55
92417	Hansen, Jerry	Mileage	77.00
92418	John Deere Financial	Shoes, Blades, Bolts Washers	2,560.65
92419	Torr, Johnna	Mileage/Lodge	309.80
92420	Kara Thoman Design	Bullet Proof Vest Fix	70.00
92421	Slavick, Kathryn	Mileage/Meals	683.68
92422	Siegler, Kelsey	Key Boxes for the Schools	184.95
92423	Lake Hester Twp	FEMA 2023 DR 4717 PW 32	2,081.65
92424	Johnson, Lance	Mileage, Deere Rim, Steel	837.20
92425	Jones, Lesley	Lodging/Meals/Lodging	790.43
92426	Linde Gas & Equipment, Inc	Rental Period	105.12
92427	Marshall, Lisa	Mileage, Lodging, Meals	696.40
92428	Mattingley, LLC	Sprayer	4,487.50
92429	McGuire in Rugby	20 Dodge Durango Cooling Fan	105.35
92430	McHenry County Treasurer	Mileage Co Car	18.80
92431	McHenry County Treasurer	Sheriff Fees, Mileage & Tow Bill	2,001.00
92432	McHenry County Treasurer	1 Cent Gas Tax	5,876.95
92433	Menards	Furring Strips, rags, glass cleaner	66.35
92434	Mouse River Journal	Minutes, Notice of Public Hearing	353.48
92435	Mouse River Oil Company	Gas & Diesel	6,944.41
92436	ND Dept of Transportation	Bridge Inspection BRC0099(012)	17,191.42
92437	NDACo Resource	Datto Backup	225.72
92438	NDSU Extension	County Agent & Home Ec Salary	12,248.48
92439	North Dakota State University	Letterhead	180.00
92440	Newman Signs Inc	Road Signs	471.40
92441	Northern Plains Children	2025 NPCAC Conference	100.00
92442	Northside Autobody & Repair LLC	Impounds, oil change, battery	1,507.80
92443	Ottertail Power Company	Electric Service	1,768.70
92444	Pomp's Tire Minot	Tires & O-ring	9,193.44
92445	PowerPlan	Filter Kit, Air Filter, Oil	9,591.01
92446	Pro Forms	Receipt Book Treasurer	431.60
92447	Pro IT, LLC	Microsoft office upgrade	375.00
92448	Runnings	Battery, engine degreaser adaptor	329.43
92449	RV Enterprises	Culverts Sec 29/30 & 27/28 153-77	8,300.00
92450	Welsh, Ryan	Meals	166.00
92451	Volk, Shelby	Meals	166.00
92452	Smette Oil. Inc	Fuel & Gas	5,000.26
92453	SRT Communications	Phone, 911 Services	1,002.04
92454	Bailey, Terry	Mileage	284.90
92455	The Computer Store	Gig Ram, Labor	130.00
92456	Thomson Reuters West	St Attorney Online Resource Fee	227.16
92457	Tony's Tire Service	Labor & Mileage - Patch O-ring	338.00
92458	Towner City	Utilities	399.26
92459	Towner Health & Wellness	Office Rent	832.00
92460	TransUnion Risk & Alternative	Online Investigation resource fee	110.00
92461	Skager, Trey	Lodging - Welsh	487.54
92462	Tyler Technologies	School ERP	840.00
92463	Upham City	Utilities	81.00

92464	Velva Glass & Auto	Window Replacement	2,381.35
92465	Verendrye Electric Cooperative	Electric Service	317.23
92466	Verizon Wireless	Wireless Service	795.03
92467	Yoder Masonry	Slurry under pavement	1,400.00

At 12:55 PM, there being no further business to come before the board at this time, a motion was made by Schmitt and seconded by Nelson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman