

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

October 4, 2016

9:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Bryan Bruner and Larry Haman were present.

A motion was made by Medalen and seconded by Boutilier to approve the September 6th minutes. A motion was made by Bruner and seconded by Haman to approve the September 15th minutes. A motion was made by Medalen and seconded by Bruner to approve the October 3rd minutes. All motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to reject payment for three hours of time on a weekend since the employee's position is exempt and authorization was not given to work on the weekend. Motion carried unanimously.

The board reviewed the properties recently foreclosed and set the minimum sales prices.

A motion was made by Boutilier and seconded by Bergstad to reissue lost instrument #69715. Commissioners Boutilier, Bergstad, Bruner and Haman voting aye. Commissioner Medalen voting nay. Motion carried.

A motion was made by Bergstad and seconded by Haman to sign the construction and maintenance agreement with NDDOT for the bridge replacement project 3 East and 9 North of Karlsruhe. Motion carried unanimously.

Chairman Bergstad recessed the meeting in order for the Pierce/McHenry Housing Board to meet briefly.

The commission meeting reconvened. The board reviewed the county budget. A motion was made by Haman and seconded by Boutilier to rescind the motion made on September 6th to budget ¾ mill for the Souris River Joint Water Board, due to budget constraints. Motion carried unanimously.

A motion was made by Haman and seconded by Boutilier to budget \$16,000 for the Souris River Joint Water Board. Commissioners Boutilier, Bergstad, Bruner and Haman voting aye. Commissioner Medalen voting nay. Motion carried.

A motion was made by Bergstad and seconded by Bruner to budget a 2% COLA for county employees, excepting the board of commissioners. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to budget \$5,000 for the McHenry County Historical Society. Motion carried unanimously.

A motion was made by Medalen and seconded by Bergstad to approve the budget with the revisions stated above. Commissioners Bergstad, Bruner and Medalen voting aye. Commissioners Boutilier and Haman voting nay. Motion carried.

This being the time and place as advertised for a log jam removal in Falsen Township, the board received one bid from Fosness Construction. A motion was made by Boutilier and seconded by Haman to accept the Fosness Construction bid of \$10,000. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to reappoint Jerry Effertz and Gail Slinde as ND State Fair delegates for McHenry County. Motion carried unanimously.

Bill Behling with Capital Power joined the meeting for the review of the conditional use application for a wind energy project in Bjornson Township. The public hearing was held during the zoning meeting on September 22nd. It was recommended by the zoning board to approve the permit. A motion was made by Bruner and seconded by Medalen to approve the CUP for the wind energy project. Motion carried unanimously.

The board recessed for lunch.

The board reviewed the variance application from John Fjellanger to plant a shelterbelt 60' from the center of 50th St NE along the NE ¼ of Section 26-154-75, as well as a conditional use application from Otter Tail Power Co. to construct a breaker bay to be located in Outlot 800 in the NW ¼ of Section 21-155-79. Both of these applications were recommended to be approved by the zoning board. A motion was made by Haman and seconded by Bruner to approve the permits for Fjellanger and Otter Tail. Motion carried unanimously.

It was determined inventory items were not returned upon an employee's separation from the county. The board directed the auditor to send a written request to the previous employee to return the items or replace them.

A petition was received from Randy Bailey to close the section line that lies between the SW ¼ of Section 26 and the NW ¼ of Section 35 in 157-78. A motion was made by Boutilier and seconded by Medalen to advertise the public hearing regarding this closure. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to sign the right-of-way certification for the bridge replacement project in Star Township. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve abatements 1222 and 1223, as they meet the requirements for a Homestead Credit. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to approve abatements 1224-1227, as they qualify for a Homestead Credit. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to accept the resignation from Jennifer Stewart. Motion carried unanimously.

The board reviewed the applicants for Tax Director and will hold interviews on October 18th at 9:00 AM.

A motion was made by Bergstad and seconded by Bruner to purchase a set of pallet forks for the payloader. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #41038-41151; the monthly payroll in the amount of \$154,141.68 paid by warrant checks #23069-23131 and Social Service bills totaling \$3,193.00; Clerk of Court September fees \$991.75, State fees \$7,197.00, City of Towner \$20.00; County Recorder September recording fees of \$1,815.00 and misc fees of \$870.50; Sheriffs September statement of fees \$836.97, Sheriffs mileage \$739.00, Deputy report for Aug/Sept.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
71048	AT&T Mobility	Phone service	884.15
71049	Big D Excavating, LLC	Deering Main Street	780.00
71050	Bergstad, Harry	Mileage	74.52
71051	Boutilier, Gregg	Mileage	165.78
71052	Bruner, Bryan	Mileage	185.22
71053	Butler Machinery Company	Parts	67.35
71054	Cenex Fleetcard	Gas	3,358.42
71055	Consumer Reports	Subscription	26.00
71056	Dacotah Paper Company	Copy paper	242.64
71057	Deering City	Shop rent	5,400.00
71058	Deere Credit, Inc	Equipment leases	52,346.84
71059	DK Service	Gas, diesel	2,610.96
71060	Dokken Construction, Inc	Rose Bush Township	1,620.00
71061	Drake City	Utilities	87.75
71062	Egg Creek Township	PW 41, 137	3,277.86
71063	Einaron Law Office, PC	Services	330.00
71064	Envision	Gas	120.34
71065	Equipment Blades, Inc	Cutting edges	2,569.65
71066	Farden Construction, Inc	CNOC-0025(051)	390,939.45
71067	Galls, LLC	Uniforms	218.90
71068	GCR Tire Centers	Tires	225.22
71069	Granville City	Siren warning system	9,922.50
71070	Granville Township	PW 41	2,557.65
71071	General Trading Company	Shop supplies	67.55
71072	Heart of America Medical Center	Drug test	13.41
71073	HACTC	Prisoner board	15,713.29
71074	Hardware Hank	Supplies	1,013.79
71075	Heringer Lumber	Supplies	100.23
71076	Hermanson Construction	Nurse's building repairs	420.00
71077	Information Technology Dept	Data processing	642.85
71078	Johnson, Callie	Out-of-state meals	301.70
71079	Vern, Lynn, Justin Kongsle	Easement BRO-0025(011)	11,450.00
71080	LeierGIStics, LLC	Website maintenance	540.00
71081	Learning ZoneXpress	Supplies	91.39
71082	Mack Law Offices, PC	Mileage	43.20
71083	Mike's Body, Paint & Glass	Tow vehicles	355.85
71084	McHenry County Treasurer	County car mileage	658.40
71085	Modern Marketing	Supplies	374.35
71086	Mouse River Air	AC repair	204.00
71087	Mouse River Journal	Subscription	34.00
71088	NAPA Auto Parts of Harvey	Supplies	45.71
71089	NAPA Auto Parts of Minot	Supplies	162.87
71090	ND Forest Service	Trees	100.00
71091	ND Dept of Transportation FMD	CER-2521(058), SC-2511(065)	2,368.88
71092	ND Telephone Company	911 Service	123.74
71093	NDSU Ag Communication	Registration	300.00
71094	NDSU Extension Service	Salary & meals	22,926.00
71095	Norwich Township	PW 208	2,954.57
71096	Newman Traffic Signs	Railroad crossing signs	1,011.84
71097	Office Depot	Supplies	1,039.03
71098	Olson's Repair	Supplies	184.36
71099	Otter Tail Power Company	Electric service	1,321.99
71100	Pfeifer Construction	County Rd 3	3,040.00
71101	Positive Promotions	Supplies	319.79
71102	PowerPlan	Parts, repairs	9,442.38

71103	PraxAir Distribution, Inc	Oxygen	27.85
71104	Pro It, LLC	IT consulting	150.00
71105	Purchase Power	Postage	2,550.30
71106	Smette Oil Co	Diesel, gas	3,125.03
71107	Smette, Miriam	Supplies	29.90
71108	Souris River Joint Water Board	Replace lost check	7,331.25
71109	State Radio Communications	3rd Qtr 911	8,661.60
71110	SRF Consulting Group	Planning & Zoning services	1,299.96
71111	SRT Communications, Inc	Phone service	1,032.59
71112	Staples Credit Plan	Supplies	207.72
71113	Thomas Family Funeral Service	Transport	500.00
71114	Towner Health & Wellness	Office rent	450.00
71115	Towner City	Utilities	347.17
71116	Towner Parts & Equipment	Supplies	43.72
71117	Thomas Reuters-West	Westlaw	153.67
71118	Underground Vaults & Storage	Lease rental	265.00
71119	Verendrye Electric Cooperative	Electric service	289.24
71120	Velva Glass & Auto	Install blade window	310.00
71121	Wald, Rachel	Mileage, registration	163.00
71122	Werle, Curtis	Spraying	3,230.00
71123	Wold Engineering, PC	CNOC-0025(051), PW890, Co Rd 10	22,072.50
71124	Western State Bank	Check stock	294.69

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Harry Bergstad, Chairman