

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 9, 2016

10:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier and Larry Haman were present. Commissioner Bruner was absent.

The Chairman relinquished his chair to the auditor for the purpose of reorganizing the board. The auditor called for nominations for Chair. Boutilier nominated David Medalen. A motion was made by Bergstad and seconded by Boutilier that nominations cease and a unanimous ballot be cast for Medalen. Commissioners Boutilier, Bergstad and Haman voting aye. Commissioner Medalen abstained. Motion carried. The auditor called for nominations for Vice Chair. Bergstad nominated Larry Haman. A motion was made by Boutilier and seconded by Bergstad that nominations cease and a unanimous ballot be cast for Haman. Commissioners Bergstad, Haman and Boutilier voting aye. Commissioner Haman abstained. Motion carried. The auditor turned the meeting over to Chairman Medalen.

States Attorney, Josh Frey met with the board to discuss the passing of Marsy's Law and the possible impact to counties, which may be substantial. In regards to bridge 112-03.1, Josh's recommendation would be to either fix it or close it. Josh also informed the board of his findings regarding fences in the right-of-way. Josh mentioned he has not been able to find counsel for some of his previous cases. A motion was made by Bergstad and seconded by Boutilier to allow him to work on the private practice cases until they are resolved. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve the November 1st and 15th minutes. Motion carried unanimously. Boutilier was absent.

The board reviewed the following zoning applications: CUP from Powder River Development to construct a cell tower site in the NE ¼ NE ¼ of Section 10-155-79; CUP from Verizon Wireless to coexist on an existing cell tower located in the NE ¼ NW ¼ of Section 3-155-79; CUP from Verizon Wireless to construct a cell tower site in the SE ¼ of Section 16-159-78. A motion was made by Bergstad and seconded by Haman to approve all CUP applications. Motion carried unanimously. Boutilier was absent.

Chris Jorde met with the board regarding a fence placed in the right-of-way, requesting the fence be moved.

The board recessed for lunch.

The board reviewed in-house abatements 1228 and 1229 to correct the residential values. A motion was made by Haman and seconded by Boutilier to approve. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to accept the resignation of Tim Kraft. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to offer the Tax Director position to Lori Sebastian, and after one year, shall also assume the duties of zoning administrator. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to accept the bid from Swingen Construction in the amount of \$1,197,801.10 for bridge replacement project BRO-0025(011). Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to issue the proper deed to Richard Uhlich and Margerite Kloepfer for the redemption of land described as Lot 7 of Block 7 in Original Drake. Motion carried unanimously.

The board received correspondence regarding snow removal in Granville City.

A motion was made by Bergstad and seconded by Boutilier to request \$300 from Granville City for the purchase of an old sand truck. Motion carried unanimously.

The board reviewed the request from Souris Basin Planning Council for support of a Brownfields grant. A motion was made by Bergstad and seconded by Medalen to support the application if the county's contribution would be limited to \$700. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to make the following appointments: Virginia Rostad – Park Board, Alexia Heisler – LEPC, David Medalen – Community Service Advisory Board, Mathew Zelinski – Zoning Board, Bryan Bruner and Harry Bergstad – SBPC, Carolee Kaylor – Human Service Advisory Board, Maxine Rognlien – Supt. of Schools, James Davenport – Veteran Service Officer, Kelsey Siegler – Emergency Manager/911. Motion carried unanimously.

The board will hold the second meeting of December the afternoon of the 19th or 20th.

A motion was made by Bergstad and seconded by Haman to authorize hiring a contractor to remove the snow in Deering on the West and North side of the county road. Motion carried unanimously.

A consent motion was made by Haman and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #41232-41299; the monthly payroll in the amount of \$146,886.90 paid by warrant checks #23193-23257 and Social Service bills totaling \$4,468.19; Clerk of Court Oct County fees \$925.26, State fees \$9,572.41; Clerk of Court Nov County fees \$595.32, State fees \$6,246.34; County Recorder Oct recording fees of \$2,679.00 and misc fees of \$508.50; County Recorder Nov recording fees of \$1,563.00 and misc fees of \$144.00; Deputy reports for Oct/Nov.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
71395	Advanced Business Methods	Copier contracts	783.92
71396	Agri Tec, Inc	Fuel	46.51
71397	American Welding & Gas	Supplies	33.52
71398	Ashley, Jo	Mileage	153.44
71399	AT&T Mobility	Cell phone, air card services	1,161.43
71400	Attorney General Office	Sobriety program fees	3,555.00
71401	B & L Electric	Lighting	723.95
71402	Bailey, Jerry	Road Overseer	100.00
71403	Baril, Austin	Meals	70.00
71404	Beaver Creek Archaeology	Resource inventory CMC-2506	3,907.10
71405	Burleigh County Sheriff	Paper service	26.00
71406	Bergstad, Harry	Mileage	176.04
71407	Best, Sutton	Road Overseer	100.00
71408	BHG, Inc	Publish ballot	387.65
71409	Butler Machinery Company	Blade parts	349.23
71410	Cenex Fleetcard	Gas	3,174.60
71411	Comfort Suites Bismarck	Lodging	425.70

71412	Deere & Company	Lease overage	49.20
71413	Dacotah Paper Company	Copy paper, janitorial supplies	481.69
71414	Dewanz, David	Meals	81.90
71415	Dakota Fire Extinguishers, Inc	Service Drake shop	102.94
71416	DK Service	Gas, diesel, tires	6,279.15
71417	Dokken, June	Canvassing board	35.40
71418	Drake City	Utilities	175.50
71419	Domestic Violence Crisis Center	October & November Collections	232.50
71420	Dr Timothy T Eaton	Mental health services	1,315.00
71421	Eidmann, Jim	Road Overseer	100.00
71422	Envision	Gas, diesel, supplies	1,410.39
71423	Elections Systems & Software	Ballots	5,147.88
71424	Fairbrother, Linda	Supplies	19.99
71425	Farmers Union Oil, Velva	Gas, diesel, repairs, supplies	4,740.06
71426	Galls, LLC	Uniform items	142.89
71427	GCR Tire Centers	Deputy's tires	641.52
71428	Gerdau	Repairs	57.20
71429	Gooseneck Implement	2016 Rotary cutter, parts	14,272.08
71430	Governsoft	Dakota Programs annual support	12,683.00
71431	Granville City	Propane	23.46
71432	H&H Trucking	Road salt	2,320.68
71433	Heart of America Medical Center	Drug test	13.41
71434	Hansen, Jerry	Mileage	59.40
71435	HACTC	Prisoner board	7,128.05
71436	Hardware Hank	Supplies	608.14
71437	Heilman, Leo Jr	Haul culvert	175.00
71438	Holiday Inn, Fargo	Lodging	400.50
71439	Hacker's Tree Farm Nursery	Class supplies	501.25
71440	Harry's Tire Service	Sheriff's tires	611.28
71441	Information Technology Dept	Data processing	751.25
71442	Johnson, Callie	Mileage, supplies	276.53
71443	Johnson, Glenna	Canvassing board	51.60
71444	Keller, Robert	Snow removal	175.00
71445	Kostenko, Darrin	Gravel	3,000.00
71446	Krumwiede, Tom	Mileage	298.08
71447	LeierGIStics, LLC	Website maintenance	300.00
71448	Lemer, George	Mileage	349.92
71449	Lindstrom, Tena	Paint supplies	81.08
71450	Livedalen, Kenneth	Road Overseer	100.00
71451	Martinson, Debra	Transcript	39.00
71452	Minot Auto Supply	Parts	77.61
71453	Mike's Body, Paint & Glass	Tonneau cover, repairs, towing	3,193.00
71454	McHenry County Treasurer	Tax estimates, County car mileage	15,115.43
71455	Medalen, David	Mileage	79.92
71456	Menards	Supplies	13.98
71457	Mary Holen Construction	Gravel Co Rd 17, Poplar Grove Twp	22,380.00
71458	Miller, Daniel	Road Overseer	100.00
71459	Mouse River Journal	Legal publications	2,875.94
71460	Mouse River Oil Company	Diesel	5,752.14
71461	NAPA Auto Parts, Harvey	Repairs	281.46
71462	NAPA Auto Parts, Minot	Supplies	185.59
71463	National Hero Store, Inc	Custom badges	604.50
71464	ND Association of Counties	Registration, drug test	1,635.00
71465	NDAE4-HYW	2017 Dues	90.00
71466	ND Secretary of State	Election machine maintenance	3,984.24
71467	ND Telephone Company	911 fee	123.74
71468	ND Weed Control Association	2017 Dues	275.00

71469	NEAFCS	2017 Dues	115.00
71470	National Sheriff's Association	2017 Dues	58.00
71471	Office Depot, Inc	Supplies	1,024.05
71472	Otter Tail Power Company	Electric service	1,958.14
71473	Peerboom, Jerome	Mileage	188.46
71474	PharmChem, Inc	Drug test & supplies	373.20
71475	PowerPlan	Fuel conditioner, parts	1,057.67
71476	Pro It, LLC	Computer support	50.00
71477	RDO Trust #80-5800	Bucket forks	1,500.00
71478	Schmitt, Randy	Road Overseer	100.00
71479	Schmidt, Timothy	Road Overseer	100.00
71480	Sherlock Excavating	Replace bridge plank	600.00
71481	Sidwell Company	Annual map maintenance & web hosting	13,155.00
71482	Siegler, Kelsey	Mileage	126.36
71483	Smette Oil Company	Gas, diesel	1,760.83
71484	Smith, Scott	Registration, mileage, lodging	421.92
71485	Soltis Business Forms	Tax receipts, W-2 forms	990.39
71486	SRT Communications, Inc	Phone, 911 service	1,915.40
71487	Staples Credit Plan	Office supplies	622.21
71488	Stutrud, Scott	Road Overseer	100.00
71489	Sveund, Donald	Equipment maintenance	100.00
71490	Town & Country Credit Union	Copies, postage	19.00
71491	Tim Anderson Trucking	Sand	3,770.00
71492	Thomas Law Firm	Services	75.00
71493	Towner Health & Wellness	December rent	480.00
71494	Towner City	Utilities	319.48
71495	Towner Foods	Supplies	196.46
71496	Towner Parts & Equipment	Repairs	41.55
71497	Towner Plumbing & Heating	Repairs	153.28
71498	Trinity Health Corp Finance	Drug test	10.00
71499	Thomson Reuters-West	Westlaw	153.67
71500	Tyler Technologies, Inc	Docu Pro support	3,629.75
71501	Uniform Center	Uniforms	388.44
71502	Vanguard Appraisals, Inc	Annual fee	2,600.00
71503	Verendrye Electric Cooperative	Electric service	540.96
71504	Wald, Rachel	Mileage, supplies	230.95
71505	Welstad, Dustin	Meals	70.00
71506	Ziegler Oil Company	Diesel, propane	2,226.50
71507	Bruner, Diane	Election work	211.00
71508	Hammer, Helen	Election work	332.20
71509	Johnson, Jenna	Election work	305.20
71510	Lake, Allison	Election work	289.00
71511	Morrison, Audrey	Election work	235.84
71512	Nitz, Shirley	Election work	261.76
71513	Schmitt, Stacey	Election work	313.84
71514	St. Aubin, Sharon	Election work	205.00

At 4:05 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bergstad to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman