

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 5, 2017

9:00 AM

Chairman Medalen called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier and Bryan Bruner were present.

A motion was made by Bergstad and seconded by Bruner to approve the December 9th and 20th minutes. Motion carried unanimously. Boutilier was absent.

Dusty Zimmerman and Emily Huettl met with the board to review the SRJB projects and funding.

Larry Haman joined the meeting.

A resolution was presented by Bergstad and seconded by Boutilier to declare a snow emergency declaration. Motion carried unanimously.

Priscilla Friend met with the board regarding snow removal.

A motion was made by Bruner and seconded by Bergstad to issue the proper deed to Amanda Pine for the sale of county land described as Lot 1 of Block 10 in Original Drake, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve the pledge of assets from Western State Bank. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to issue a floodplain permit to the NDDOT for the Highway 14 overlay project. Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve the contract for bridge replacement project BRO-0025(011). Motion carried unanimously.

A motion was made by Bergstad and seconded by Haman to approve abatements #1232 - #1234. Motion carried unanimously. Bruner absent.

Chris Jorde, Stacey Schmitt and Lori Sebastian joined the meeting.

Stacey presented the board with the 2017 agricultural land values. The county is currently within the tolerance set by the state. A motion was made by Boutilier and seconded by Bergstad to not increase the agricultural values for 2017. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to approve the liquor and beer license for Star City Golf Club. Motion carried unanimously.

Joshua Frey met with the board regarding a fence obstructing a section line. A motion was made by Bergstad and seconded by Medalen to have the States Attorney send the landowner a letter, requesting the fence be moved back to where it was. Motion carried unanimously. The board questioned the States Attorney on a park board issue.

Kent Indvik, Jason Mayfield and Greg Hagen joined the meeting. The board signed the Preliminary and Construction Engineering agreement with Wold Engineering for the Anamoose microsurface project SC-2539(053). A motion was made by Bergstad and seconded by Haman to use federal funding for the engineering on the BRO-0025(011) project. Motion carried unanimously. The board discussed a possible grade raise on the last mile of the pavement project West of Upham. The board agreed it would be in the best interest of the road to do the grade raise now, even though it will increase the cost of the project due to the need to mitigate more acres.

The board recessed for lunch.

The board reviewed the liquor license fees. A motion was made by Boutilier and seconded by Bergstad to set the fees at \$100 for beer and \$300 for liquor. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to appoint Commissioner Bergstad to the Coordinated Regional Interoperability Board as a representative for McHenry County. Motion carried unanimously.

The board discussed some of issues and concerns regarding the Harvey Ambulance District.

A motion was made by Bergstad and seconded by Boutilier to make the following amendments to the 2016 budget: Road & Bridge from \$1,352,345 to \$1,366,744.92, Human Services from \$0 to \$6,915.77, Job Development Authority from \$0 to \$1,000.00, Emergency Fund from \$130,000 to \$307,807.04, Veteran Service Officer from \$14,269 to \$15,843.53, Weed Board from \$340,275 to \$349,231.67. Motion carried unanimously.

Boutilier left the meeting.

A consent motion was made by Bergstad and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #41300-41379; the monthly payroll in the amount of \$174,232.23 paid by warrant checks #23258-23322 and Social Service bills totaling \$1,905.75; Clerk of Court Dec County fees \$335.00, State fees \$5,009.73; Sheriffs December statement of fees \$485.00, Sheriffs mileage \$710.00; Deputy reports for Nov/Dec.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
71612	Advanced Business Methods	Copier lease	522.56
71613	Acme Tools	Socket	11.99
71614	AT&T Mobility	Phone service	90.75
71615	Attorney General Office	Sobriety program fees	3,125.00
71616	Bergstad, Harry	Mileage	32.94
71617	Gregg Boutilier	Mileage	601.02
71618	Brandt, Kelly	Mileage	136.08
71619	Bruner, Bryan	Mileage	25.92
71620	Butler Machinery Company	Parts	1,770.46
71621	Cenex Fleetcard	Gas	2,466.21
71622	Cottonwood Lake Township	PW 1395	963.50
71623	Colby Enterprises	PW 2314, McHen4C 2151	11,768.00
71624	Cenex Propane Partners	Propane	470.00
71625	D & D Welding & Repair	Lawn tractor	120.00
71626	Doug's Auto & Towing	Tow vehicle	340.00
71627	DK Service	Gas, diesel fuel	7,405.76
71628	Dokken Construction, Inc	Gravel Riga Township	1,680.00

71629	Drake City	Utilities	93.88
71630	Dakota Truck & Farm Service	Tire repair	110.40
71631	Domestic Violence Crisis Center	November collections	60.04
71632	Farden Construction, Inc	CNOB-CNOC-2506(063)	45,457.49
71633	Gooseneck Implement	Rotary Cutter, snowblower parts	382.18
71634	Gravel Products, Inc	Salted sand	754.43
71635	Granville City	Propane	234.45
71636	General Trading Company	Shop supplies	271.35
71637	Haman, Lorinda	Supplies	48.09
71638	Hanson Services, LLC	Septic services	300.00
71639	Hansen, Jerry	Mileage	112.86
71640	HACTC	Guard prisoner	33.42
71641	Hardware Hank	Supplies	199.77
71642	Information Technology Dept	Data processing	534.45
71643	Johnson, Callie	Mileage	144.72
71644	Keller, Robert	Snow removal	225.00
71645	Kitzman, Neil	Mileage	89.64
71646	LeierGIStics, LLC	Website maintenance	390.00
71647	Lake Hester Township	PW 4781	699.55
71648	Marshall & Swift	Valuation Handbook	634.20
71649	Mike's Body Paint & Glass	Tow vehicles	1,351.25
71650	Medalen, David	Mileage	55.08
71651	Menards	Supplies	95.84
71652	Midwest Graphics & Signs	Seat covers 2008 F250	277.00
71653	National Association of Counties	2017 Dues	450.00
71654	ND Association of Counties	2017 Dues, Collections	10,353.38
71655	ND County Commissioners Assoc	2017 Dues	1,600.00
71656	ND Newspaper Association	County Extension Ad	191.40
71657	ND County Recorders Association	2017 Dues	200.00
71658	North Dakota State University	Supplies	40.00
71659	ND Victim Assistance Association	2017 Dues	50.00
71660	Otis Elevator Company	Annual lease	1,459.01
71661	Otter Tail Power Company	Electric service	2,838.39
71662	PowerPlan	Parts, service	5,336.11
71663	Purchase Power	Postage fee	40.00
71664	Smette Oil Company	Gas, diesel fuel	6,684.73
71665	Smette, Miriam	Mileage, lodging	250.00
71666	SRT Communications, Inc	Phone, 911 service	1,884.69
71667	Town & Country Credit Union	Research fees	67.00
71668	Towner Health & Wellness	January rent	480.00
71669	TrueNorth Steel	Culvert gate	3,020.00
71670	Towner City	Utilities	311.62
71671	Towner Foods	Supplies	4.55
71672	Towner Parts & Equipment	Supplies, parts	595.22
71673	Towner Plumbing & Heating	Repairs	161.93
71674	Tractor Supply Credit Plan	Supplies	19.48
71675	Verendrye Electric Cooperative	Electric service	631.01
71676	Wald, Rachel	Mileage	256.50
71677	Wallwork Truck Center	Batteries	318.52
71678	Wold Engineering, PC	CNOB-CNOC-2506(063)	5,684.44
71679	Zuercher Technologies, LLC	Annual mobile software maintenance	112.50

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman