

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 3, 2016

9:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Bryan Bruner and Larry Haman were present.

A motion was made by Medalen and seconded by Boutilier to approve the April 5th minutes. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to authorize Farden Construction to dig out the soft spot on Co Rd 16 West of Upham. Motion carried unanimously.

Cassey Breyer met with the board and presented her resignation, effective June 29th. A motion was made by Boutilier and seconded by Medalen to start advertising the position. Motion carried unanimously. She also discussed a county land deed issue regarding property described as Original Drake Lots 7-8 Blk 3.

A motion was made by Boutilier and seconded by Haman to sign the resolution awarding project SC-2511(065) to Asphalt Surface Technologies Corp in the amount of \$248,121.30. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to reissue lost instrument #17725. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve the utility permits for Verendrye Electric to bore under Co Rd 19 between sections 14/23 in 154-80 and to place an underground power line in the county right-of-way along Co Rd 3 in section 29-156-79. Motion carried unanimously.

A motion was made by Bruner and seconded by Medalen to sign the funding agreement with the State of ND for Clerk of District Court services. Motion carried unanimously.

Correspondence was received from Treasurer Linda Fairbrother requesting the tax payments be removed from the protest fund and be apportioned to the proper taxing districts, as the allotted 60 days have expired with no action taken by the applicant. A motion was made by Boutilier and seconded by Haman to approve request to apportion the taxes. Motion carried unanimously.

A protest form was received by Robert Gackle. This will be forwarded to the Tax Director.

The following contractors submitted bids on the Meadow Township culvert replacement project: Woodall Dirtworks, James Burckhard, Mary Holen Construction, Grant Contractors, Fosness Construction, Dokken Construction. After reviewing the bids, a motion was made by Medalen and seconded by Haman to accept the low bid of \$6,855.00 from James Burckhard. Motion carried unanimously.

DMG representatives, Bob Chilson, Kevin Moore, Kevin Peterson and Dennis Wunderlich met with the board to express their concerns with the upkeep on State Highway 14, due to the construction of a new grain terminal along that highway in Section 33-153-76. They asked the board to send a letter of support to NDDOT, requesting the state to continue with their maintenance plans. A motion was made by Bruner and seconded by Haman to send the letter. Motion carried unanimously. The commissioners also asked DMG to contact NDDOT to express their concerns.

Patrick Dechant, Enbridge Pipeline rep, met with the board to request the approval to use track equipment near 13th Ave NE and 68th St NE. A motion was made by Medalen and seconded by Haman to approve the request. Motion carried unanimously.

Greg Hagen met with the board. He presented a change order for CNOB-CNOC 2506(063) to add four 18" culverts in the approaches. A motion was made by Medalen and seconded by Bergstad to approve the change order. Motion carried unanimously.

The board reviewed the following zoning applications: a variance to plant a shelterbelt 90' from the center of 61st St N in the SE ¼ of Section 27-156-76; a variance to construct a building 186' from the center of ND Hwy 14 in the SW ¼ of Section 16-153-76; a conditional use to expand an existing feedlot in the SE ¼ of Section 7-156-77; a variance to place a structure 128' from the center of ND Hwy 2 in the NE ¼ of Section 17-155-79. No one appeared in opposition during the public hearings held by the zoning board, therefore, all applications were recommended for approval. A motion was made by Boutilier and seconded by Bruner to approve all above permits. Motion carried unanimously.

The board reviewed the options for the leased phone system for the courthouse. A motion was made by Boutilier and seconded by Medalen to renew the lease for one year. Motion carried unanimously.

Correspondence was received regarding the reduced speed limit on ND 52 through Balfour. The letter will be forwarded to the NDDOT.

The board reviewed the NDDOT bridge reports.

The board recessed for lunch.

Ryan Ackerman met with the board to give an update on the STARR program. The funding has been secured and the program is expected to start the summer of 2016.

Jennifer Stewart met with the board to present abatement #1194 & 1195. A motion was made by Boutilier and seconded by Bruner to approve, as recommended by the Tax Director. Motion carried unanimously.

County Agent, Rachel Wald, met with the board to discuss several projects they have been working on: master gardening program, McHenry County Saddle Club fun night, and rural safety presentations to 4th & 5th grades in all county schools.

Lorraine Myers informed the board she is planning on retiring effective June 30th. She also asked to repair the jury chairs, as recommended by the State Court Administrator's office. A motion was made by Medalen and seconded by Bergstad to repair the chairs if it's approved by the State Historical Society. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to pull in the shoulders and gravel the two miles of county road East of Anamoose. Motion carried unanimously.

A motion was made by Bruner and seconded by Medalen to lift the load restrictions on all county roads, with the exception of Co Rd 19, effective May 9th. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to start conducting optional exit interviews for all terminating employees. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to place side rails and fill in the cracks on the bridge located between sections 26/27 in 153-77. Motion carried unanimously.

A motion was made by Bergstad and seconded by Medalen to replace a 6' culvert near Butch Colby's. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Boutilier to approve the following: Treasurer's Miscellaneous Receipts #40574– 40682; the monthly payroll in the amount of \$177,956.24 paid by warrant checks #22727 – 22799 and Social Service bills totaling \$4,426.59; Clerk of Court April County fees \$857.20, State fees \$10,135.93; Deputy reports for Mar/Apr.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
22727	Altenhofen, Tanner	Deputy (Ded. 591.18)	2,793.78
22729	Bergstad, Harry	Mileage-Commissioner Mtg (Ded. 8.10)	97.74
22730	Berry, Elizabeth	Tar Crew (Ded. 77.56)	936.31
22731	Berry, Michael	Tar Crew (Ded. 41.77)	504.16
22732	Block, Marvin	Zoning Bd Mtg (Ded. 3.44)	41.56
22736	Bruner, Bryan	Mileage-Commissioner Mtg (Ded. 5.78)	69.82
22738	Carpenter, Darlene	Zoning Bd Mtg (Ded. 3.44)	41.56
22740	Counts, Evan	Deputy (Ded. 736.78)	2,640.97
22742	Dewanz, David	Deputy (Ded. 688.68)	2,737.59
22744	Gardner, Lloyd	Zoning Bd Mtg (Ded. 3.44)	41.56
22747	Goodwin, Maurice	Zoning Bd Mtg/mileage (Ded. 7.00)	84.44
22750	Haman, Lorinda	Weed Bd Secretary (Ded. 115.20)	484.80
22752	Hendrickson, Lyle	Zoning Bd Mtg/mileage (Ded. 6.75)	81.45
22758	Krumwiede, Tom	Zoning Bd Mtg/mileage (Ded. 6.87)	82.95
22760	Lake, Allison	PT Help-Auditor's office (Ded. 26.63)	321.37
22761	Lambert, David	Tar Crew (Ded. 213.71)	183.33
22763	Linstrom, Calise	Deputy (Ded. 1102.10)	2,625.66
22767	Medalen, David	Mileage-Commissioner Mtg (Ded. 1.36)	16.46
22770	Rice, Pamela	Tar Crew (Ded. 230.70)	1,038.41
22771	Rieder, Martin	Pt Janitor (Ded. 69.91)	423.97
22772	Rognlien, Maxine	Supt of Schools (Ded 42.72)	515.60
22775	Smette, Miriam	Prorated-May 1,2016 payroll (Ded. 392.03)	1,924.45
22777	Thiessen, Zacory	Deputy (Ded. 550.35)	2,839.25
22778	Tougas, Tanner	Deputy (Ded. 733.08)	2,615.16
22781	Wittstruck, Lisa	Zoning Bd Mtg/mileage (Ded. 5.75)	69.49
22782	Zelinski, Matthew	Zoning Bd Mtg/mileage (Ded. 6.75)	81.45
22783	Blumhagen, Joey	PT Blade Operator (Ded. 39.51)	477.00
22784	Bossert, Kevin	Blade Operator (Ded. 876.35)	3,243.77
22785	Bossert, John	Blade Operator (Ded. 1634.41)	4,097.42
22786	Brandt, Kelly	Blade Operator (Ded. 1366.38)	4,090.46
22787	Hansen, Jerry	Blade Operator (Ded. 1612.26)	3,849.36
22788	Keller, Brenda	PT Janitor (Ded. 498.60)	1,618.48
22789	Kitzman, Neil	Blade Operator (Ded. 1263.54)	3,633.74
22790	Merck, Micky	Blade Operator (Ded. 963.18)	3,307.59
22791	Rosencrans, Keith	Blade Operator (Ded. 1681.62)	4,420.85
22792	Schultz, Leon	PT Tar Crew/Signs (Ded. 484.52)	2,082.16
22793	Sommer, Tony	Blade Operator (Ded. 904.09)	3,373.86
22794	Sveund, Kathryn	PT Janitor (Ded. 1.76)	21.29
22795	Volk, Michael	PT Blade Operator (Ded. 89.39)	508.42

22796	Weninger, Joseph	Tar Crew/Signs (Ded. 797.12)	3,373.21
22797	Cain, Patrick Jr	Tar Crew (Ded. 53.15)	641.67
22798	Davis, Mark	Tar Crew (Ded. 388.04)	689.64
22799	Mooney, Jason	Tar Crew (Ded. 218.54)	1,667.40
70066	Advanced Business Methods	Copier contract	564.48
70067	Agri Tec, Inc	Diesel	148.54
70068	AT&T Mobility	Wireless service	741.30
70069	Attorney General Office	Sobriety program fees	1,575.00
70070	Becker, Maurie	Mileage	43.20
70071	Bergstad, Harry	Mileage	173.88
70072	Bossert, Kevin	Mileage	37.80
70073	Boutilier, Gregg	Mileage	439.32
70074	Breyer, Casey	Postage	17.34
70075	Broadway Printing	Newsletters	515.50
70076	Bruner, Bryan	Mileage	161.46
70077	Canad Inns Destination Center	Lodging	198.00
70078	Cenex Fleetcard	Gas	2,724.18
70079	CHS Inc	MC-250	24,847.06
70080	Dacotah Paper Company	Janitor supplies	73.97
70081	Deere Credit, Inc	Blade lease	26,210.48
70082	DK Service	Gas, diesel	2,252.21
70083	Dokken Construction, Inc	Red Cross Township	780.04
70084	Drake City	Utilities	87.75
70085	Envision	Gas, diesel	1,189.62
70086	Fairbrother, Linda	Mileage, supplies	88.33
70087	Family Market	Supplies	46.62
70088	Farden Construction, Inc	CNOB-CNOC-2506(063)	74,021.36
70089	Fors, Kathryn	Lot rent	525.00
70090	Farmers Union Oil, Velva	Gas, supplies	1,451.65
70091	Gates Mfg, Inc	Wear tips	1,575.00
70092	Gregory Ian Runge	Services	551.14
70093	Granville City	Propane	62.56
70094	Heart of America Medical Center	Drug test	13.41
70095	HACTC	Prisoner board	11,152.00
70096	Hardware Hank	Supplies	404.26
70097	Harvey Motor Service	Parts	119.45
70098	I Design	Printing	134.45
70099	Information Technology Dept	Data processing	632.25
70100	Job Service North Dakota	Unemployment benefits	99.92
70101	Johnson, Callie	Mileage	23.76
70102	Kaylor, Carolee	Meals	52.50
70103	LeierGISTics, LLC	Website update	270.00
70104	Livedalen, Bonnie	Mileage	55.08
70105	Mike's Body Paint & Glass	Parts, towing	402.60
70106	McHenry County Treasurer	1 cent gas tax, State Grant Lands, postage	7,101.18
70107	McHenry County Twp Officers Assoc	2016 Dues	1,120.00
70108	McHenry County Zoning Board	Zoning fee	40.00
70109	Medalen, David	Mileage	203.04
70110	Midwest Graphics & Signs	Vehicle door signs	210.00
70111	Mouse River Air	Air Conditioning Units	26,551.80
70112	Mouse River Journal & Press	Legal Publications	804.31
70113	ND Association of Counties	ILG registration	140.00
70114	ND County Recorder's Association	Registration	100.00
70115	ND Surplus Property	Laptop	100.00
70116	ND Dept of Transportation FMD	BRO-0025(010)	4,627.70
70117	ND Telephone Company	911 Fee	123.74

70118	ND Victim Assistance Association	2016 Dues	30.00
70119	Northern Testing, Inc	Drug test	245.00
70120	Newman Traffic Signs	Road signs	416.84
70121	Otis Elevator Company	Annual service contract and repair	2,251.94
70122	Otter Tail Power Company	Electric service	2,624.62
70123	Pringle & Herigstad, PC	Services	260.00
70124	PostageInk	Postage meter supplies	135.95
70125	PowerPlan	Parts	2,282.03
70126	Pro It, LLC	Tech support	100.00
70127	Purchase Power	Postage	5,045.00
70128	Radisson Hotel Bismarck	Lodging	214.20
70129	Rognlien, Maxine	Mileage	129.60
70130	Redwood Toxicology Laboratory	Drug screen	8.75
70131	Schmitt, Stacey	Mileage	24.30
70132	Smette Oil Company	Gas, diesel	2,117.25
70133	SRT Communications, Inc	Phone, 911 service	1,949.25
70134	Staples Credit Plan	Toner	272.44
70135	Towner City	Utilities, Park garbage pickup	392.71
70136	Towner Foods	Supplies	63.48
70137	Towner Parts & Equipment	Parts	15.17
70138	Towner Plumbing & Heating	Supplies	17.57
70139	Thomson Reuters-West	Online fee	153.67
70140	Travis Truck & Trailer Repair	1991 Chev C2500 repair	321.34
70141	U-N-I Building	May rent	750.00
70142	Wald, Rachel	Mileage	194.25
70143	Westlie Motor Company	2016 Ford F150 Supercrew	30,785.00
70144	Wold Engineering	Co Rd 10, CNOB-CNOC-2506(063)	92,165.49
70145	Wunderlich, Dennis	Mileage	54.00
70146	Ziegler Oil Company	Diesel	1,014.05

At 4:35 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Harry Bergstad, Chairman